

Town of Mendon

Selectboard

January 13, 2025

Members of Selectboard present: Megan Smith, Seth Bridge, Sarah Buxton

Town Officers and employees present: Sara Tully, Town Administrator, Chris Baird, Road Commissioner

Rutland County Sheriff Deputy is present.

Visitors present: Carol Gates, Justin Lindholm, Oliver Olsen

M. Smith called the meeting to order at 5:30 PM at the Town Office.

Pledge of Allegiance.

Agenda: Motion by M. Smith to approve the agenda. Motion seconded by S. Bridge. The Selectboard unanimously approved the motion.

Administrative Matters

Selectmen's Orders were reviewed.

Motion by M. Smith to approve orders for 12/31/24 for \$64,684.80 & 1/13/25 for \$103,047.09, and payroll for 12/23/24 for \$13,711.15 and 1/7/25 for \$14,430.86. Motion seconded by S. Bridge. The Selectboard unanimously approved the motion.

M. Smith moved to approve the minutes for 12/13/24. Motion seconded by S. Bridge. The Selectboard unanimously approved the motion.

Announcements: None

Public Comment: Justin Lindholm commended the Mendon Highway Department for being out on the roads constantly the past few weeks. He indicated the weather pattern has been relentless requiring the crews to be out. The Selectboard agreed and thanked Chris Baird and the Road

Crew for their hard work. Carol Gates also spoke during public comment to thank the Road Crew and remind everyone to drive safely.

Business:

2025 Agency of Transportation Mileage Certificate for Mendon The Selectboard reviewed the 2025 Agency of Transportation Mileage Certificate for Mendon with no changes from 2024. Motion by M. Smith to approve the 2025 Agency of Transportation Mileage certificate for Mendon. Motion seconded by S. Buxton. The Selectboard unanimously passed the motion.

Town Office Improvements Motion by M. Smith to spend upto \$1,600 to replace the vinyl floors to be spent out of Town Office Maintenance Fund. Motion seconded by S. Buxton. The Selectboard unanimously approved the motion.

Ethics Policy Review and Adopt The Selectboard reviewed the Mendon Ethics Policy drafted from a VLCT model ordinance. The designated point of contact will be the Selectboard Chair to receive any complaints. The Town Administrator will be the designated point of contact if the nature of the complaint is against the Selectboard Chair. Motion by M. Smith to adopt the Mendon Ethics Policy. Motion seconded by S. Bridge. The Selectboard unanimously approved the motion.

Office Staff Jesse Bridge requested the town hire a part time employee to assist in cleaning and reorganizing the office. The request is for \$2500 to be spent out of office staff. The position will be posted publicly on the website, Facebook and Front Proch Forum. Motion by S. Bridge to authorize M. Smith to post and hire the part time employee. Motion seconded by S. Buxton. The Selectboard unanimously approved the motion.

2025-2026 Budget Discussion C. Baird received additional information regarding pricing for winter sand for next year. C. Baird requested an increase of an additional \$10K for winter sand. S. Tully recapped a summary of the changes in the FY26 budget. The budget increase represents 2.9%. Motion by M. Smith to adopt the FY26 Budget as presented with an additional \$8,000 for sand. Motion seconded by S. Buxton. The Selectboard unanimously approved the motion.

2025 Town Meeting M. Smith reported she and Jesse Bridge and Sara Tully toured the National Forest Supervisor’s building for a possible location for Town Meeting. It was determined it may be too small of a conference room to facilitate the meeting. The Town has requested a return to the VTRANS building.

FY25 Goals & Objectives Review & Update M. Smith discussed the goals and objectives that keeps track of and prioritizes projects. S. Tully reported that there are no changes from the last meeting, but summarized projects for January consisting of writing the Town Report, getting ready for Town Meeting and going out to bid for 5 construction projects for the 2025 construction season.

M. Smith moved to adjourn the Selectboard meeting at 6:05 PM. Motion seconded by S. Bridge. The motion passed unanimously.

Date Approved_____

Megan Smith

Sara Tully - Clerk of the Board

Seth Bridge

Sarah Buxton