

Town of Mendon

Selectboard

March 11, 2024

Members of Selectboard present: Val Taylor, Seth Bridge, Megan Smith

Town Officers and employees present: Sara Tully, Town Administrator & Health Officer, Nancy Gondella, Town Clerk & Treasurer, Jesse Bridge, Bookkeeper & Assistant Clerk

Visitors present: Fred Bagley, Dennis Charles, Mark Fiore, Brian and Carol Gates, David & Lisa Brooks

V. Taylor called to order at 5:35 PM.

The pledge of allegiance.

Agenda:

Motion by V. Taylor to add review of appointed offices and a correction in employment opportunities and the Purchasing and Conflict of Interest Policy and the Conflict of Interest and Ethical Conduct Policy to the agenda. M. Smith seconded the motion. The Selectboard unanimously approved.

Annual Organizational Matters

Motion by M. Smith to elect V. Taylor, Chair of the Selectboard. Motion seconded by S. Bridge. The motion passed unanimously.

Motion by V. Taylor to elect S. Bridge, Vice-Chair of the Selectboard. Motion seconded by M. Smith. The motion passed unanimously.

Motion by V. Taylor to elect S. Tully, Clerk of the Selectboard. Motion seconded by S. Bridge. The motion passed unanimously.

Motion by V. Taylor to approve the meeting schedule for 2024-2025. Motion seconded by S. Bridge. The motion passed unanimously.

Motion by V. Taylor to adopt the Selectboard Rules of Procedure for 2024-2025. Motion seconded by S. Bridge. The motion passed unanimously.

Motion by V. Taylor to assign the Rutland Herald the newspaper of general circulation. Motion seconded by M. Smith. The motion passed unanimously.

Motion by V. Taylor to designate the Town Office, Town Garage, Town Recreation Area to post notices along with the Town website, Facebook, Front Porch Forum for electronic postings. Motion seconded by M. Smith. The motion passed unanimously.

Motion by M. Smith to appoint Rod MacCuaig, Poundkeeper/Animal Control Officer. Motion seconded by V. Taylor. The motion passed unanimously.

Motion by V. Taylor to appoint Chris Baird, Tree Warden. Motion seconded by M. Smith. The motion passed unanimously.

Policy Review & Adoption –

Motion by M. Smith to adopt the Open Meeting Law Compliance Policy. Motion seconded by V. Taylor. The motion passed unanimously.

The Selectboard reviewed the Conflict of Interest and Purchasing Policy 2021 and disclosure form. Motion by V. Taylor to adopt the Purchasing and Conflict of Interest Policy and Disclosure Form. Motion seconded by M. Smith. The motion passed unanimously.

The Selectboard reviewed the Conflict of Interest and Ethical Conduct Policy. Motion by V. Taylor to adopt the Conflict of Interest and Ethical Conduct Policy. Motion seconded by S. Bridge. The motion passed unanimously.

The Selectboard reviewed the Town Road and Bridge Standards. Motion by V. Taylor to approve and sign the Town Road and Bridge Standards Compliance Form. Motion seconded by M. Smith. The motion passed unanimously.

The Selectboard reviewed the 2024-2025 Goals and Objectives for development.

Administrative Matters

Signing of Orders Motion by V. Taylor to approve orders for 3/11/24 in the amount of \$41,983.92 and payroll for 3/5/24 \$12,192.35. M. Smith seconded the motion. The motion passed unanimously.

Taylor moved to approve the minutes for 2/12/24 and 2/26/24. S. Bridge seconded the motion. The motion passed unanimously.

Announcements:

Mud Season is upon us. The roads are posted. Please pay attention to the signs.

The Selectboard has regretfully accepted the resignation from Nancy Gondella, Town Clerk and Treasurer and are very thankful for her exceptional service in this role. The Town will be posting the position.

Public Comment: C. Gates also thanked Nancy Gondella for her service to the Town and she wanted to remind the Selectboard that she had requested Jack Kennelly Zoning Board of Adjustment. Mark Fiore expressed interest in filling the position of Constable and discussed opportunities Mendon had to work with neighboring municipalities to provide dispatching services and law enforcement policy planning and adoption.

Business

Recap Town Meeting & Election The Selectboard would like to thank VTRANS District #3 for the use of their building for Mendon's Town Meeting.

Employment Opportunities The Town is looking to fill two full time positions available. The first is a Road Crew position and the second is the Town Clerk and Treasurer position.

Grant applications S. Tully provided a brief overview of the grant applications she is looking to submit:

1. Emergency Operation Center Enhancement Grant application for generator at the Town Garage
2. Class 2 Roadway Grant to reclaim and resurface Notch Road
3. Structures Grant for culvert replacement.

Town Office Safety S. Ellerin presented modifications to the entrance to enhance security. The Town has received cost estimates of less than \$30,000 to complete the improvements. Multiple people in attendance asked questions regarding the details of the plan, costs and whether the cost is justified.

Zoning Update S. Ellerin informed the Selectboard that he had received multiple inquiries about the former Econolodge. The new owners indicated that the plan is to operate the building as a hotel and not as long term rentals which would require Planning Commission approval.

V. Taylor moved to adjourn the Selectboard Meeting at 7:13 PM. Motion seconded by S. Bridge. The motion passed unanimously.

Motion by S. Bridge to call the Liquor Control Board Meeting call to order. Motion seconded by V. Taylor. The motion passed unanimously.

Motion by V. Taylor to approve the Liquor License for the Vermont Inn. Motion seconded by M. Smith. The motion passed unanimously.

V. Taylor moved to adjourn the Liquor Control Board Meeting at 7:15 PM. Motion seconded by S. Bridge. The motion passed.

Date Approved _____

Val Taylor

Sara Tully - Clerk of the Board

Seth Bridge

Megan Smith