

Town of Mendon

Selectboard

December 12, 2022

Members of Selectboard present: Larry Courcelle, Val Taylor

Town Officers and employees present: Sara Tully, Town Administrator & Health Officer

Visitors present: Fred and Jennifer Bagley, Dennis Charles, Justin Lindholm

The Selectboard Meeting was called to order at 5:00 PM at the Town Office. Peg TV is recording.

Agenda: Motion by L. Courcelle to add an additional check warrant for \$8,006.94 and approve the agenda. Motion seconded by V. Taylor. The Selectboard approved the motion.

Announcement

The Selectboard/Planning Commission are accepting letters of interest for Zoning Administrator and the Selectboard is accepting letters of interest for a Selectboard member to serve until March 2023. There will be two seats on the Selectboard up for vote at Town Meeting 2023. Petitions are due in January to run for these positions.

The next Selectboard Meetings will be held on December 19th and January 9th

L. Courcelle reported he attended the meeting at The Hub in Rutland with State Officials. He was very impressed. One discussion was the goal to have vehicle charging stations every 25 miles. This could be a project for the Mendon Town Office Park and Ride in the future.

Administrative Matters

Selectmen's Orders were reviewed.

Motion by L. Courcelle to approve orders for \$600.00, \$71,643.40 and \$8,006.94 and payroll from for \$11,283.48. Motion seconded by V. Taylor. The Selectboard approved the motion.

Minutes of Previous Meeting: Motion by L. Courcelle to approve the minutes of 11/28/22. Motion seconded by V. Taylor. The Selectboard approved the motion.

Public Comment None

Business

Amendment to the RRPC Contract for the LHMP Update L. Courcelle reported the RRPC Contract to perform contract services to update the Local Hazard Mitigation Plan had a performance period until December 31, 2022. The Selectboard reviewed an amendment to extend the period of performance until May 1, 2023 to allow for the plan to be reviewed and approved by FEMA. Motion by L. Courcelle to sign Amendment #1 to the RRPC contract for LHMP update services to extend the performance period until May 1, 2023. Motion seconded by V. Taylor. The motion passed.

FY2020/21 State Homeland Security Grant Reallocation Application due 12/9/22 L. Courcelle reported the Homeland Security Grant targeted cybersecurity. The town submitted an application for \$14,158 to purchase laptops. Application software, a shredder and a projector to provide secure operations of town government.

OCCUD Primary Consultant Amanda O'Connor will be leaving the OCCUD at the end of the month. The OOCUD has developed and RFP for Project Management Services.

Speed Limit Route 4 Village District L. Courcelle, F. Bagley and Senator Brian Collamore met with Secretary of Transportation Joe Flynn to discuss the safety of US Route 4 in Mendon. The town explained the scoping study that has been funded by the Transportation Alternative Program. US Route 4 is a State Highway and also a Federal Highway meant to move traffic. The town issued concerns about the speed limit and dangerous intersections. Secretary Flynn recommended the Selectboard submit a request to him requesting a speed reduction through the Village District. Motion by L. Courcelle to draft and sign with approval the letter addressed to Secretary id Transportation Joe Flynn requesting a speed limit reduction in the Village District. Motion seconded by V. Taylor. The motion passed.

Zoning Administrator L. Courcelle recapped the procedure for appointing a Zoning Administrator. The Planning Commission makes a recommendation and the Selectboard appoints the Zoning Administrator. F. Bagley submitted a letter of interest to fill in as the Interim Zoning Administrator until the end of March. The Selectboard and Planning Commission continue to accept letters of interest to fill the position. The Planning Commission will not be meeting again until January 2023.

2023-2024 Budget The Selectboard reviewed the budget in detail. The proposed budget currently has a 3.7% increase. L. Courcelle would like to narrow the increase before the budget is finalized and will be looking at the funding of the reserve funds currently level funded. There is a potential that ARPA could provide funding for projects and allow the town to cut back on funding for the reserve funds. This is a goal to look at before the Selectboard Meeting December 19th.

V. Taylor moved to adjourn the meeting at 5:55 PM. Motion seconded by V. Taylor. The Selectboard approved the motion.

Date Approved _____

Larry Courcelle

Sara Tully - Clerk of the Board

Val Taylor