

Town of Mendon

Vermont



2019
Annual Report
Financial Reports
July 1, 2018– June 30, 2019
Budget Proposals
July 1, 2020— June 30, 2021

Town of Mendon Vermont

www.mendonvt.org

Town Office Staff

Town Office Hours: Mon. - Thurs. 8:00 AM- 5:00 PM, closed Fri.

Phone: 775-1662 *Town Office hours are subject to change,
see www.mendonvt.org for most current information.

Animal Control Officer – Rod MacCuaig		775-1545
Bookkeeper/Assistant Clerk – Jesse Bridge	mendonbookkeeper@comcast.net	775-1662
Collector of Delinquent Taxes - Nancy Merrill		775-4689
Dir. Public Safety/Constable – Phil Douglas		775-1662
Fire Warden – Geoff Wells		558-4742
Health Officer - Sara Hebert Tully	mendonadmin@comcast.net	775-1662
Planning Commission - Therese Corsones		773-3413
Road Commissioner - Bill Ellis		773-4402
Selectboard:		
Scott Bradley		773-4851
Geoff Wells		558-4742
Richard Wilcox		775-3351
Tax Assessor - Spencer Potter		802-496-9689
Town Administrator - Sara Hebert Tully	mendonadmin@comcast.net	775-1662
Town Clerk- Nancy Gondella	mendontown@comcast.net	775-1662
Town Treasurer- Nancy Gondella	mendontown@comcast.net	775-1662
Zoning Administrator - Steve Cosgrove		775-0065

Meeting Schedule

Planning Commission	First Monday at 5:15 PM at Town Office
Selectboard	Second and fourth Monday at 5:00 PM at Town Office
Zoning Board of Adjustment	Meets as required

Important Dates

February 25, 2020	Barstow Unified Union School District Meeting, Barstow Memorial School, 6:30 PM
March 2, 2020	Town Meeting, MENDON METHODIST COMMUNITY CHURCH , 6:00PM
March 3, 2020	Local Elections at Town Office polls open 8:00 AM- 7:00 PM
March 9, 2020	Taxes Due at the Town Office
April 1, 2020	Dog License registration due at the Town Office
August 11, 2020	Statewide Primary Election, polls open 8:00 AM – 7:00 PM
September 14, 2020	Taxes Due at the Town Office
November 3, 2020	General Election Day, polls open 8:00 AM – 7:00 PM

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Cover: Picture provided by the Mendon Historical Society of General E.H. Ripley's Residence.



Barstow Graduating Class of 2019

Elected Town Officers

<u>Office</u>	<u>Official</u>	<u>Term Ends</u>
Moderator (one year)	Christopher Corsones	2020
Selectboard (three years)	Scott Bradley	2020
	Geoff Wells	2021
	Richard Wilcox	2022
Delinquent Tax Collector (three years)	Nancy Bridge Merrill	2022
Justice of the Peace (two years)	Rich Carlson	2021
	Marie Conway	2021
	Al Wakefield	2021
	Lindsey MacCuaig	2021
	Betsy Reddy	2021
	Ann Singiser	2021
	Jim Reddy	2021
Constable (two years)	Phil Douglas	2020
Town Agent (one year)	Harold Rosenzweig	2020

The elected office of Grand Juror was eliminated by the legislature in 2018 effective 2019.

Appointed Town Officers

Title	Name	Term Ends
Town Clerk	Nancy Gondella	3/31/20
Town Treasurer	Nancy Gondella	3/31/20
Assistant Clerk (Appointed by the Town Clerk)	Marie Conway Jesse Bridge	3/31/20 3/31/21
Assistant Treasurer (Appointed by the Town Treasurer)	Marie Conway	3/31/20
Road Commissioner (one year)	William Ellis	3/31/20
Road Commissioner Admin. (one year)	Sara Tully	3/31/20
Fire Warden (three years)	Geoff Wells	1/31/20
Town Service Officer (one year)	Mary Ann Reich	4/14/20
Planning Commission (four years) (7 member board)	Nicole Kesselring (resigned) Therese Corsones, Chair Justin Lindholm Vacancy Neil Langer Phil Douglas Fred Bagley Gary Sihler (appointed 9/23/19)	 3/31/20 3/31/20 3/31/20 3/31/21 3/31/21 3/31/21 3/31/23
Zoning Administrator (three years)	Steve Cosgrove	3/31/22
Zoning Board of Adjustment (three years)	Mike Curran Andrew Zak Therese Corsones Harvey Zara Jack Kennelly, Chair Ernie Smalley Vacancy Vacancy	3/31/22 3/31/22 3/31/22 3/31/20 3/31/21 3/31/20 3/31/20 3/31/20

Town Recreation (four years)	Betsy Reddy	3/31/23
	Chad Galiano	3/31/23
	Jesse Bridge	3/31/20
	Jim Reddy	3/31/20
	Larry Courcelle	3/31/21
	Liam Fracht-Monroe	3/31/21
	Leo Lawrence, <i>member emeritus</i>	
Cemetery Commission Chairman (one year)	Scott Bradley	3/31/20
Regional Transportation Commission (three years)	Phil Douglas	3/31/22
	Larry Courcelle, Alternate	3/31/22
Emergency Management (two years)	Phil Douglas	3/31/21
E911 Coordinator (two years)	Sara Hebert Tully	3/31/21
Rutland Regional Planning Commission (three years)	Larry Courcelle	3/31/21
Health Officer (three years)	Sara Hebert Tully	4/30/22
Regional Ambulance Service (three years)	Mary Ann Reich	3/31/21
Rutland County Solid Waste District Representative (three years)	Susannah Loffredo	3/31/21
Fence Viewers (one year)	Scott Bradley	3/31/20
	Geoff Wells	3/31/20
	Justin Lindholm	3/31/20
Animal Control Officer/Poundkeeper (one year)	Rod MacCuaig	3/31/20
Tree Warden (one year)	William Ellis	3/31/20

Highlights and Objectives

Financial: The town ended FY19 with a balanced budget. The proposed budget for 2020-2021 reflects a \$2,438 or .2% increase in operating expenses over 2019-2020 budget as presented by the Selectboard. The appropriation requests total \$10,842. The town did not expend the total of the Town Garage Bond and therefore the budget as presented reflects a \$19,000 reduction in the principal of the bond that will not be due this year. The budget also experienced a reduction in expenses in property and casualty insurance primarily from the demolition of the Town Shop and removal of 2 ATVs.

Tropical Storm Irene Mendon received notification that FEMA has closed out all Tropical Storm Irene related projects. Mendon has received \$1,984,078.54 in federal funds, \$97,446.19 in state funds and \$53,410.47 in Mendon funds. These funds will remain in the Irene Reserve Fund until all auditing periods have been completed.

Infrastructure Improvements: We received a Better Roads Grant to conduct an erosion control project on Wheelerville Road and Notch Road that consisted of replacing one culvert and ditching along the roadway of road segment identification #'s 197022 and 142153. Construction was started in the fall of 2019 with a total budget of \$22,576 of which \$18,060 is eligible for grant reimbursement. We received an Agency of Transportation Structures Grant to engineer and repair culvert 07-61 on Wheelerville Road. Construction was completed in the summer of 2019 and an approximate total project cost of \$66,660 of which \$59,994 is eligible for grant reimbursement. Sections of Meadowlake Drive were reconstructed and the portion of the road located in Mendon was resurfaced for \$200,296.04 which was paid for out of the Highway Improvement Fund. We received an Agency of Transportation Structures Grant to engineer and repair culvert 07-42 on Wheelerville Road. Construction will be completed in the summer of 2020. The Town has taken advantage of the Grants-in-Aid Program for FY19 at \$6,100 which completed a ditching project on Wheelerville for Hydrologically Connected Road Segments 197091 and 197092 and again in FY20 at \$6,710 which will be completing a ditching project on the Notch Road for Hydrologically Connected Road Segments 45646.1 and 45647.1.

FEMA Disaster DR 4445 There was a FEMA declared disaster in April due to flooding rains. Mendon experienced damage to the embankment approaching Bridge 25 on Medway. Culvert 07-32 on Wheelerville Road was overcome with flood waters and washed out around the culvert. Culvert 07-42 on Wheelerville was also overcome with high water which rain down the roadway to Bridge 11. The Town is required to upsize both of the culverts. Total damage was approximately \$30,000 of which FEMA will pay for part of the recovery and the town will seek grant funds to pay for the upsizing of the culverts to current codes and standards.

Mendon Town Plan The Planning Commission with the assistance of the Rutland Regional Planning Commission has redrafted the Town Plan. The Planning Commission conducted a Public Hearing on February 19th. It is not too late to make comments. The Selectboard will also conduct a Public Hearing before its adoption. The proposed Town Plan is posted on the Mendon website.

Elected Officials, Appointed Officials and Staff: Nicole Kesselring stepped down from the Planning Commission. The Town would like to thank her for serving on the Commission for 5 years. We welcomed Gary Sihler on the Planning Commission. Jesse Bridge was appointed to the Recreation Committee. Scott Bradley was appointed as Cemetery Commissioner.

The Selectboard is currently looking to fill positions on the Planning Commission and Mendon Zoning Board of Adjustment. ****WE ARE ALWAYS IN NEED OF VOLUNTEERS**** Please contact the Town Office!

Town-wide Reappraisal A Town-wide reappraisal is nearing completion. The Selectboard received an order from the State of Vermont Property Valuation and Review that the town must conduct a reappraisal for the 2020 Grand List. The Selectboard contracted with Vermont Municipal Assessor (VMA) to complete the reappraisal. You can sign up for an inspection anytime on the town's website or you can contact the office staff for assistance. Up-to-date information regarding the reappraisal process is also posted on the town website. **We encourage all property owners to grant access to Vermont Municipal Assessor in order for them to complete a fair and accurate reappraisal.**


Garage Improvement Project: The Town Garage Improvement Project was completed in the summer of 2019. The town was issued a bond for \$285,000. The project cost \$253,676.07. The balance of the interest bearing bond account is \$34,906.63 which will be applied to the principal of the bond for the next two years.

Town Shop (also known as the Old Town Hall): The Selectboard contracted with Mendon Trucking and Excavating to demolish the Old Town Hall. The cost of the demolition was \$15,000 paid out of the Town Shop Reserve Fund. The warning for Town Meeting 2020 has 3 Articles to address what to do with the remaining balance of the Town Shop Maintenance Fund.

2020 Census: The Town is preparing for the federal 10 year census in 2020. You may receive mailing instructions from the federal government in the near future. It is important to our local community that we have accurate population and other demographic information as collected by the US Census. This data can effect state and federal funding as well as governmental representation. Please follow all instructions when reporting to the US Census.

Mendon Town Website & Facebook Page: The office staff has worked hard to use the town website as the primary source to distribute information. The website provides new news in town and information on important dates, minutes and agendas of meetings, town contact information, permits and forms and emergency information. Please go to the website at www.mendonvt.org for the most up to date information. Important information and notifications of events, due dates for taxes and dog registrations will be posted on the Town of Mendon, VT Facebook page. Please regularly check out both of these sources of information.

CAI Access GIS: Mendon's new mapping software is available for review on our website.

 Currently you can use the site for the following information; parcel acreage, property line dimensions, abutters lists, and using layers such as zoning districts, flood maps, contour maps. You can also print a map of any parcel. We will be adding more options in the future so please check back to see what has been added. On the website there is a link below the CAI logo for usage instructions.

Independent Auditor's Report Town of Mendon

The Town contracted with Batchelder Associates, PC to complete the annual audit of the financial statements of the governmental activities and the aggregate remaining fund information as of and for the year ended June 30, 2019.

The process also included auditing the financial statements of each of the District's non-major governmental funds for the same period. The audit includes Management's Discussion and Analysis and budgetary comparison information.

The audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Town of Mendon's basic financial statements.

Batchelder Associates, PC has stated the audit was in accordance with auditing standards that require them to plan and perform the audit in order to obtain reasonable assurance whether the financial statements are free of material misstatement.

A copy of the annual audit can be obtained at the Town of Mendon Office or on the Town's website www.mendonvt.org.



Town Meeting at the Cortina Inn
March 2019



Batchelder Associates, PC

INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen
Town of Mendon
Mendon, Vermont

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Town of Mendon, Vermont ("Town"), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town, for the year ended June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3-9 and 40-41, respectively, the Schedule of Proportionate Share of the Net Position Liability on Schedule 1 and the Schedule of Contributions on Schedule 2 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who consider it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The combining and individual non-major fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining fund financial statements, the individual non-major fund financial statements and budgetary comparison schedule for the General Fund are presented for purposes of additional analysis and are not a required part of the basic financial statements. These schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by "Governmental Auditing Standards"

In accordance with "Government Auditing Standards", we have also issued our report dated January 16, 2020 on our consideration of the Town of Mendon, Vermont's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of the testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with "Government Auditing Standards" in considering the Town of Mendon, Vermont's internal control over financial reporting and compliance.

Batchelder Associates, PC
License #945
Barre, Vermont
January 16, 2020

TOWN OF MENDON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

As management of the Town of Mendon, Vermont ("Town") we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the year ended June 30, 2019. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found at the beginning of this report.

Financial Highlights

The assets of the Town exceeded its liabilities at the close of the most recent fiscal year by \$7,673,716 (*net position*). Of this amount, \$515,914 (*unrestricted net position*) may be used by the various funds of the Town to meet the Town's ongoing obligations to its citizens and creditors.

The Town's total net position for governmental activities increased by \$592,305.

As of the close of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$2,147,996, a increase of \$92,535 from the prior year end. Of the total ending fund balances, \$2,147,996 is available for spending at the government's discretion. Of this amount, \$1,754,650 is assigned and \$393,346 is unassigned.

The Reserve Funds reported a surplus this year of \$59,201 which resulted in a fund balance of \$1,754,650 as of June 30, 2019.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements comprise three components: 1) Government-wide financial statements, 2) Fund financial statements, and 3) Notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

1. Government-wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private sector business.

The *statement of net position* presents information on all of the Town's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the Town include general government, public safety, public works, health and social services, conservation and development.

The government-wide financial statements are designed to include not only the Town itself (*known as the primary government*), but also any legally separate entities for which the Town is financially accountable (*known as component units*). The Town has no such entities that qualify as component units.

The government-wide financial statements can be found in Exhibits A and B of this report.

TOWN OF MENDON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

2. Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be classified as governmental funds.

A. Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains one (1) individual governmental funds, the General Fund and fifteen (15) Reserve Funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund and Reserve Funds. Data from the other governmental funds are combined into a single, aggregated presentation.

The basic governmental fund financial statements can be found in Exhibits C through E of this report.

B. Proprietary Funds

The Town has no Proprietary Funds.

C. Fiduciary Funds

The Town has no Fiduciary Funds.

3. Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found immediately following the basic financial statements in this report.

4. Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain supplementary information to provide additional financial information not included in the basic financial statements. This supplementary information includes combining statements for various funds, and budgetary comparison statements. The supplementary information can be found immediately following the notes to the financial statements in this report.

TOWN OF MENDON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

The Town as a Whole – Net Position

Governmental Activities - As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Town, assets exceeded liabilities by \$7,673,716 at the close of the fiscal year end.

By far the largest portion of the Town's net position, reflective of 70.4% of the balance, is the investment in capital assets (e.g., land, buildings, equipment, and infrastructure) less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to its citizens; consequently, these assets are not available for future spending.

The remaining balance of unrestricted net position of \$515,914 may be used to meet the government's ongoing obligations to citizens and creditors. Included in unrestricted net position are amounts that management has assigned for particular purposes, such as special revenue funds capital project funds and reserves for expenditures in subsequent years.

At the end of the current fiscal year, the Town is able to report positive balances in both categories of net position for the government as a whole.

	Governmental Activities		Total	
	2019	2018	2019	2018
ASSETS				
Current and other assets	\$ 2,309,115	\$ 2,271,699	\$ 2,309,115	\$ 2,271,699
Capital assets, non-depreciable	\$ 265,934	\$ 265,934		
Capital assets, depreciable	5,449,218	5,087,547	5,449,218	5,087,547
Total assets	8,024,267	7,625,180	8,024,267	7,359,246
DEFERRED OUTFLOW OF RESOURCES	35,877	14,901	35,877	14,901
LIABILITIES				
Other liabilities	46,800	35,225	46,800	35,225
Long-term liabilities outstanding	337,798	342,517	337,798	342,517
Total liabilities	384,598	377,742	384,598	377,742
DEFERRED INFLOWS OF RESOURCES	1,830	3,242	1,830	3,242
NET POSITION				
Invested in capital assets, net of related debt	5,403,152	5,010,053	5,403,152	5,010,053
Assigned	1,754,650	1,692,876	1,754,650	1,692,876
Unrestricted	515,914	378,482	515,914	378,482
Total net position	\$ 7,673,716	\$ 7,081,411	\$ 7,673,716	\$ 7,081,411

TOWN OF MENDON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

The Town as a Whole – Changes in Net Position

Governmental activities increased the Town's net position by \$592,305 during the current fiscal year.

REVENUES	Governmental Activities		Total	
	2019	2018	2019	2018
Program revenues				
Charges for services	\$ 43,218	\$ 73,219	\$ 43,218	\$ 73,219
Operating grants and contributions	226,321	-	226,321	-
Capital grants and contributions	594,586	309,920	594,586	309,920
General revenues				
Property taxes	978,329	927,354	978,329	927,354
Unrestricted investment earnings	44,058	31,855	44,058	31,855
Fees and licenses	13,753	-	13,753	-
Other revenues	27,788	5,052	27,788	5,052
Total Revenues	<u>1,928,053</u>	<u>1,347,400</u>	<u>1,928,053</u>	<u>1,347,400</u>
EXPENSES				
Governmental activities				
General government	398,002	521,655	398,002	521,655
Public safety	171,940	-	171,940	-
Public works	707,215	443,451	707,215	443,451
Health and social services	8,742	-	8,742	-
Conservation and development	41,160	-	41,160	-
Interest on long-term debt	8,689	7,098	8,689	7,098
Total Expenses	<u>1,335,748</u>	<u>972,204</u>	<u>1,335,748</u>	<u>972,204</u>
Change in net assets	592,305	375,196	592,305	375,196
Net position-beginning of year (restated)	<u>7,081,411</u>	<u>6,706,215</u>	<u>7,081,411</u>	<u>6,706,215</u>
Net position - end of year	<u>\$ 7,673,716</u>	<u>\$ 7,081,411</u>	<u>\$ 7,673,716</u>	<u>\$ 7,081,411</u>

TOWN OF MENDON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

Below is a table showing cost of each of the Town's six largest programs – general government, public safety, public works, health & social services, conservation and development, and cultural and recreation – as well as each program's net cost (total cost less revenue generated by the activities). The net cost shows the financial burden that was placed on the Town's taxpayers by each of these functions:

	2019		2018	
	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
General government	\$ 398,002	\$ 306,617	\$ 355,814	\$ 286,302
Public safety	171,940	138,371	165,840	110,799
Public works	707,215	(31,956)	389,058	130,473
Health and social services	8,742	8,742	-	-
Conservation and development	41,160	41,160	54,393	54,393
Interest	8,689	8,689	7,098	7,098
	<u>\$ 1,335,748</u>	<u>\$ 471,623</u>	<u>\$ 972,203</u>	<u>\$ 589,065</u>

Financial Analysis of the Government's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

1. Governmental Funds

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$2,147,996 an increase of \$92,535 in comparison to the prior year.

a. General Fund

The General Fund is the chief operating fund of the Town. At the end of the current fiscal year the General Fund unrestricted balance was a surplus of \$393,346. As a measure of the General Fund's liquidity, it would be useful to compare total fund balance to total general fund expenditures and operating transfers. The general fund balance represents 33.04% of the total general fund expenditures and operating transfers for the year ended June 30, 2019.

The General Fund balance increased by \$33,334 during the fiscal year.

b. Reserve Funds

Reserve funds include Town Office Maintenance, Garage Maintenance, Shop Maintenance, Recreation, New Office Equipment, Reappraisal, Preservation, Cemetery, Truck and Other Road Equipment, Highway Improvement, Bridge Improvement, Law Enforcement, Mendon Economic Development Committee and Irene Funds.

Total Reserve Fund balances are \$1,790,515.

TOWN OF MENDON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

The table below compares actual to budget for the General Fund. The most significant variances of actual to budget is as follows:

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
General Government	\$ 1,121,835	\$ 1,174,236	\$ 52,401
Total Revenues	<u>\$ 1,121,835</u>	<u>\$ 1,174,236</u>	<u>\$ 52,401</u>
EXPENDITURES			
General Government	\$ 1,129,127	\$ 1,140,902	\$ (11,775)
Total Expenditures	<u>\$ 1,129,127</u>	<u>\$ 1,140,902</u>	<u>\$ (11,775)</u>

Capital Asset and Debt Administration

1. Capital Assets

The Town's investment in capital assets for its governmental for the year ended, amounted to \$2,906,050 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, infrastructure, furniture, vehicles and equipment.

	Governmental Activities		Total	
	2019	2018	2019	2018
Capital assets				
Land	\$ 265,934	\$ 265,934	\$ 265,934	\$ 265,934
Buildings and improvements	584,060	616,161	584,060	616,161
Equipment and furnishings	14,291	15,671	14,291	15,671
Vehicles	483,089	232,580	483,089	232,580
Infrastructure	<u>4,367,778</u>	<u>4,223,135</u>	<u>4,367,778</u>	<u>4,223,135</u>
Total Net Assets	<u>\$ 5,715,152</u>	<u>\$ 5,353,481</u>	<u>\$ 5,715,152</u>	<u>\$ 5,353,481</u>

Additional information on the Town's capital assets can be found in Note 6 of the notes to financial statements.

TOWN OF MENDON, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

Capital Asset and Debt Administration (continued)

2. Long-term Debt

	<u>Governmental Activities</u>		<u>Total</u>	
	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>
Notes payable, bank	\$ 312,000	\$ 346,000	\$ 312,000	\$ 346,000
Net pension liability	56,846	33,089	56,846	33,089
Uncompensated balances	<u>2,952</u>	<u>-</u>	<u>2,952</u>	<u>-</u>
Totals	<u>\$ 371,798</u>	<u>\$ 379,089</u>	<u>\$ 371,798</u>	<u>\$ 379,089</u>

At the end of the current year, the Town had total long-term debt outstanding of \$312,000. This debt was a result of the building improvement bonds for both the Town Offices and Garage.

The Town's total debt decreased by \$7,291 during the year.

State statutes limit the amount of bonded debt any governmental entity may issue to 10 times its total assessed valuation. The current debt limit for the Town is significantly in excess of the Town's outstanding bonded debt.

Economic Factors and Next Year's Budgets and Rates

Recent data on Vermont economic conditions indicate that the performance of the Vermont economy has generally outperformed the developments in the U.S. economy overall during the past 12 to 18 months.

All of these factors were considered in preparing the Town's budget for the year ended June 30, 2019 and fiscal year ended June 30, 2020.

The Town approved a general fund budget for the year ended June 30, 2019 in the amount of \$1,129,127 and for the fiscal year 2020 in the amount of \$1,166,943. This represents an annualized increase of \$37,816 (3.35%) from the approved budget for the prior fiscal year.

Requests for Information

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Town Treasurer, 2282, US Route 4, Mendon, VT 05764 (802)775-1662. Or by email: Nancy Gondella, Town Clerk/Treasurer at Mendontown@comcast.net.

Budget Summary History	2017-2018 Actual	2018-2019 Budget	2018-2019 Actual	2019-2020 Budget
Cash Balance Forward	53100	52400	52400	0
Total Property Taxes Collected				
On-Time	802195	936712	851934	1015428
Delinquent	121924		62866	
Non-Property Tax Revenue				
Revenue Allocated to Administration	107004	64515	115869	64515
Revenue Allocated to Infrastructure	43794	42000	50793	42000
Revenue Allocated to Public Safety	55041	35000	33569	45000
Total Revenue	1183058	1130627	1167431	1166943
Total Expenses				
Expenses Allocated to Administration	312933	358303	335506	366013
Expenses Allocated to Infrastructure	592425	594288	605498	610694
Expenses Allocated to Public Safety	165834	178036	168744	190236
Total Expenses	1071191	1130627	1109748	1166943

Administration Budget History	2017-2018 Actual	2018-2019 Budget	2018-2019 Actual	2019-2020 Budget
Revenue Allocated to Administration				
Payment in Lieu of Taxes	51335	28000	60304	28000
Interest Late Taxes 1%	10758	10000	10658	10000
Delinquent Tax 8%	15840	10000	15921	10000
Investment Interest	10142	2000	12536	2000
Grant Income	0	0	0	0
Licenses & Fees				
Recording Fees	9140	8000	7630	8000
Marriage Licenses	55	125	170	125
Dog Licenses	972	1000	1211	1000
Zoning and Building Permits	2378	2000	3675	2000
Site Plan Review and Warning Fees	430	300	652	300
Truck Permits	349	400	415	400
Copying Fees	1938	2000	2289	2000
Liquor Licenses	585	600	345	600
Town Shop Rental	0	0	0	0
Miscellaneous	3082	90	63	90
Total Revenue Allocated to Administration	107004	64515	115869	64515

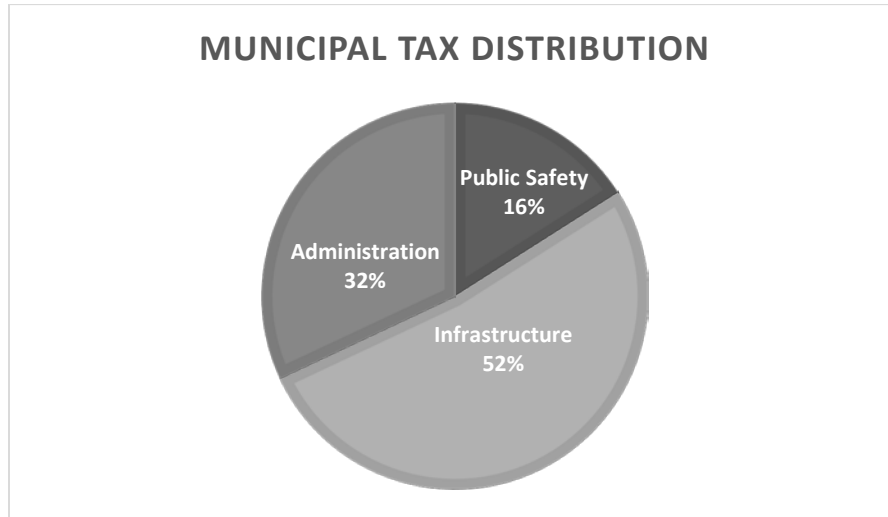
Administration Budget History Cont.	2017-2018 Actual	2018-2019 Budget	2018-2019 Actual	2019-2020 Budget
Administration Expenses				
Wages and Salaries				
Town Clerk	2384	0	0	0
Town Clerk Staff	23842	0	0	0
Town Treasurer	1096	0	0	0
Town Treasurer Staff	3182	0	0	0
Bookkeeper/Office Manager	39749	0	0	0
Town Clerk/Treasurer		46336	46342	47269
Bookkeeper/Asst Clerk		26890	26677	27700
Selectboard	7000	7000	7000	7000
Town Administrator	35786	36502	36504	37234
Zoning Administrator	8000	8000	8000	8000
Tax Collector	1500	1500	1500	1500
Fees Paid				
Tax Collector	6144	6300	9362	6300
Office Expenses				
Advertising and Warning	361	800	459	1000
Animal Control	606	800	697	800
Appraisal Services	8530	9000	9163	9000
Auditing	6750	7000	6950	7000
Computers/Computer Services	4746	5500	2792	5500
Continuing Education	1888	3500	2899	3500
Copier Service	273	1000	120	1000
Election Expenses	157	2000	909	500
Grant Expense	0	0	0	0
Insurance	28045	38860	30139	38860
Landscaping	180	200	444	200
Legal	868	2000	4282	2000
Mendon Economic Development		2000	0	2000
Office Supplies and Maintenance	3467	3700	3321	3700
Planning and Zoning Expense	164	1000	529	1000
Postage and Printing	2984	3700	2175	3700
Street Lights	5738	5500	5664	5500
CAI/Tax Maps	1050	3500	0	3500
Town Office Utilities	6012	6000	6097	6000
Town Reports	506	0	0	0
Office Cleaning	250	0	0	0
Miscellaneous	2436	3000	2799	3000
Payroll Taxes and Benefits				
Health Insurance	54237	80000	72693	81500
Disability Insurance	1583	2000	1727	1600
Payroll Taxes	20632	20665	21296	21450
Retirement Fund	12287	12550	13462	12700
Reserve Funds				
Town Office Maintenance	4000	4000	4000	4000
Town Shop Maintenance	5500	0	0	0
Recreation Fund	1000	1000	1000	3000
New Office Equipment	5000	5000	5000	5000
Contingency	0	0	0	500
Reappraisal	0	0	0	0
Preservation	1000	1000	1000	1000
Cemetery	4000	500	500	500
Mendon Economic Development	0	0	0	2000
Total Administration Expenses	312933	358303	335506	366013
Percent of Total Expenditures	29%	32%	30%	31%

Infrastructure Budget History	2017-2018 Actual	2018-2019 Budget	2018-2019 Actual	2019-2020 Budget
Revenue Allocated to Community Infrastructure				
State Aid to Highways	43794	35000	43793	35000
Road Maintenance Revenue	0	7000	7000	7000
Grant Income Infrastructure	0	0	0	0
Total Revenue Allocated to Community Infrastructure	43794	42000	50793	42000
Community Infrastructure Expenses				
Salaries				
Winter	73693	70250	65553	72675
Summer	45850	46837	49932	45790
Road Commissioner	3250	3250	3250	3250
Administrative Road Commissioner	1750	1750	1750	1750
Winter Roads				
Fuel	10958	10500	11824	11000
Salt	45297	45600	46054	45600
Liquid Chloride	7456	7500	7426	7500
Sand	5400	12000	22282	17000
Repairs and Supplies	2359	3500	3917	3500
Equipment Hire	2447	4300	1610	4300
Summer Roads				
Fuel	3452	4600	2351	5000
Gravel	16518	17000	14494	17000
Repairs and Supplies	3192	3500	3871	3500
Equipment Hire	4850	5000	4979	5500
Miscellaneous Road Expenses				
VT DEC Municipal Roads General Permit	200	2400	1340	2400
Robinwood Roads	4000	5000	4000	5000
Garage Utilities	10151	9000	9380	9000
Grant Expense Infrastructure	0	0	0	0
Sign Replacement	0	1500	1579	1500
Vehicle Maintenance	32857	18000	26911	22000
Reserve Funds				
Garage Maintenance	10000	10000	10000	10000
Highway Equipment	50000	50000	50000	50000
Highway Improvement	110000	110000	110000	110000
Bridge & Culvert	50000	50000	50000	50000
Buildings and Grounds				
Field Maintenance	1421	200	1034	400
Other Community Infrastructure Expense				
Recreation Programs & Barstow Youth Club	2860	3500	2649	3500
Library	23087	23779	23779	24315
Rutland Regional Planning Commission	925	975	975	975
Vermont League of Cities and Towns	4421	2234	2291	2234
Mendon Historical Society	0	500	500	500
Rutland County Tax	13358	13460	13615	13770
Appropriations				
ARC	1000	1000	1000	0
Boys and Girls Club	1000	0	0	5000
Killington Valley Regional Marketing Initiative	1060	0	0	0
Marble Valley Regional Transit	1200	1200	1200	1200
Retired & Senior Volunteers	500	600	600	700
Rutland Area Visiting Nurse	2600	2600	2600	2600
Rutland Mental Health	1242	1242	1242	1242
Southwest Council Aging	400	600	600	0
Wonder Feet	0	1500	1500	2500
Town Office Bond				
Principal	15000	15000	15000	15000
Interest	3387	2696	2696	1968
Garage Bond				
Principal	19000	19000	19000	19000
Interest	6283	5995	5995	5688
Total Community Infrastructure Expenses	592425	594288	605498	610694
Percent of Total Expenditures	55%	53%	55%	52%

Public Safety Budget History	2017-2018 Actual	2018-2019 Budget	2018-2019 Actual	2019-2020 Budget
Revenue Allocated to Public Safety				
Law Enforcement Income	55041	35000	31894	45000
Alarm Ordinance Fines	0	0	1675	0
Grant Income Public Safety	0	0	0	0
Total Revenue Allocated to Public Safety	55041	35000	33569	45000
Public Safety Expenses				
Wages and Salaries				
Constable	2000	2000	2000	3000
Director of Public Safety	5000	5000	5000	5000
Law Enforcement Staff	64859	65500	65005	82000
Constable Training	60	500	60	500
Fire Protection				
Rutland Fire Department Equipment	60000	60000	60000	60000
Rutland Fire Department Variable	25028	35000	29250	30000
Fire Warden - Salary	1200	1200	1200	1200
Fire Warden - Expenses	100	100	104	100
Law Enforcement Expenses				
Vehicle #1 Expense	788	1000	0	1000
Vehicle #1 Fuel	1020	1000	563	1200
Grant Expense Public Safety	0	0	0	0
Equipment Replacement & Repairs	586	1500	537	1000
Barstow Shelter	457	500	290	500
Rutland Regional Ambulance	4236	4236	4236	4236
Law Enforcement Reserve Fund	500	500	500	500
Total Public Safety Expense	165834	178036	168744	190236
Percent Total Expense	15%	16%	15%	16%

Notes:

2020/2021 Estimated Municipal Tax Rate



- (a) Amount to be raised by taxes \$1,013,606*
- (b) Estimated Grand List \$1,758,655
- (c) Estimated Tax Rate \$.5764

* Assumes the voters at Town Meeting approve \$10,842 for funding appropriations.

Calculation of Municipal Tax Rate

The *Municipal Tax Rate* is expressed as the amount of tax to be paid for each \$100 of assessed value.

Tax Rate = Amount to be raised by taxes / (Grand List / 100)

Amount to be raised by taxes = total expenditures for general government and roads, reduced by other sources of revenue.

Grand List = the total value of all taxable real estate and personal estate taxable to the town.

2019/2020 Tax Rate:

Homestead = \$1.9453

(\$.5774+\$1.3665+\$0.0014)

Non-Residential = \$2.1335

(\$.5774+\$1.5547+\$0.0014)

Municipal Tax Rate: \$.5774

2019-2020 Amount to be raised by taxes \$1,015,428

2019-2020 Municipal Grand List \$1,758,655

Education Tax Rate:

Homestead = \$1.3665

Non-Residential = \$1.5547

Local Agreement Tax: \$.0014

2019-2020 Total Taxes Billed \$3,578,600

2020/2021 Budget Summary	2020-2021 Budget
Cash Balance Forward	0
Total Property Taxes Collected	
On-Time	1002764
Delinquent	
Non-Property Tax Revenue	
Revenue Allocated to Administration	64375
Revenue Allocated to Infrastructure	44000
Revenue Allocated to Public Safety	45000
Total Revenue	1156139
Total Expenses	
Expenses Allocated to Administration	376028
Expenses Allocated to Infrastructure	580064
Expenses Allocated to Public Safety	200047
Total Expenses	1156139

2020/2021 Administration Budget	2020-2021 Budget
Revenue Allocated to Administration	
Payment in Lieu of Taxes	28000
Interest Late Taxes 1%	10000
Delinquent Tax 8%	10000
Investment Interest	2000
Grant Income	0
Licenses & Fees	
Recording Fees	8000
Marriage Licenses	125
Dog Licenses	1000
Zoning and Building Permits	2000
Site Plan Review and Warning Fees	300
Truck Permits	400
Copying Fees	2000
Liquor Licenses	460
Town Shop Rental	0
Miscellaneous	90
Total Revenue Allocated to Administration	64375

2020/2021 Admin. Budget Cont.	2020-2021 Budget
Administration Expenses	
Wages and Salaries	
Town Clerk/Treasurer	48693
Bookkeeper/Asst Clerk	29120
Selectboard	7000
Town Administrator	38360
Zoning Administrator	8000
Tax Collector	1500
Fees Paid	
Tax Collector	6300
Office Expenses	
Advertising and Warning	1000
Animal Control	800
Appraisal Services	9000
Auditing	10000
Computers/Computer Services	9040
Continuing Education	3500
Copier Service	600
Election Expenses	1500
Grant Expense	0
Insurance	32000
Landscaping	200
Legal	2000
Mendon Economic Development	2000
Office Supplies and Maintenance	4000
Planning and Zoning Expense	1000
Postage and Printing	3500
Street Lights	5500
CAI/Tax Maps	3500
Town Office Utilities	6000
Miscellaneous	3200
Payroll Taxes and Benefits	
Health Insurance	83500
Disability Insurance	1800
Payroll Taxes	21560
Retirement Fund	13855
Reserve Funds	
Town Office Maintenance	4000
Recreation Fund	5000
New Office Equipment	5000
Contingency	500
Reappraisal	0
Preservation	1000
Cemetery	500
Mendon Economic Development	2000
Total Administration Expenses	376028
Percent of Total Expenditures	33%

2020/2021 Infrastructure Budget	2020-2021 Budget
Revenue Allocated to Community Infrastructure	
State Aid to Highways	37000
Road Maintenance Revenue	7000
Grant Income Infrastructure	0
Total Revenue Allocated to Community Infrastructure	44000
Community Infrastructure Expenses	
Salaries	
Winter	74855
Summer	47161
Road Commissioner	3250
Administrative Road Commissioner	1750
Winter Roads	
Fuel	11000
Salt	45600
Liquid Chloride	7500
Sand	17000
Repairs and Supplies	3500
Equipment Hire	4300
Summer Roads	
Fuel	5000
Gravel	17000
Repairs and Supplies	3500
Equipment Hire	6500
Miscellaneous Road Expenses	
VT DEC Municipal Roads General Permit	1500
Robinwood Roads	5000
Garage Utilities	9000
Grant Expense Infrastructure	0
Sign Replacement	1500
Vehicle Maintenance	25000
Reserve Funds	
Garage Maintenance	10000
Highway Equipment	50000
Highway Improvement	110000
Bridge & Culvert	50000
Buildings and Grounds	
Field Maintenance	540
Other Community Infrastructure Expense	
Recreation Programs & Barstow Youth Club	3500
Library	24680
Rutland Regional Planning Commission	975
Vermont League of Cities and Towns	2384
Mendon Historical Society	500
Rutland County Tax	13770
Town Office Bond	
Principal	10000
Interest	1397
Garage Bond	
Principal	0
Interest	5360
Total Community Infrastructure Expenses	580064
Percent of Total Expenditures	50%

2020/2021 Public Safety Budget	2020-2021 Budget
Revenue Allocated to Public Safety	
Law Enforcement Income	45000
Alarm Ordinance Fines	0
Grant Income Public Safety	0
Total Revenue Allocated to Public Safety	45000
Public Safety Expenses	
Wages and Salaries	
Constable	3000
Director of Public Safety	5000
Law Enforcement Staff	91811
Constable Training	500
Fire Protection	
Rutland Fire Department Equipment	60000
Rutland Fire Department Variable	30000
Fire Warden - Salary	1200
Fire Warden - Expenses	100
Law Enforcement Expenses	
Vehicle #1 Expense	1000
Vehicle #1 Fuel	1200
Grant Expense Public Safety	0
Equipment Replacement & Repairs	1000
Barstow Shelter	500
Rutland Regional Ambulance	4236
Law Enforcement Reserve Fund	500
Total Public Safety Expense	200047
Percent Total Expense	17%

Schedule of Outstanding Bond Payments

Town of Mendon Office			
Fiscal Year	Principal	Interest	Total
2020-2021	10,000.00	1,396.82	11,396.82
2021-2022	10,000.00	890.09	10,890.09
2022-2023	9,800.68	306.18	10,106.86
2023-2024	8,758.46	39.96	8,798.42
2024-2025	8,868.87	0.00	8,868.87
Totals	47,428.01	2,633.05	\$50,061.06

Town of Mendon Garage Improvement			
Fiscal Year	Principal	Interest	Total
2020-2021*	19,000.00	5,359.35	24,359.35
2021-2022*	19,000.00	5,005.75	24,005.75
2022-2023	19,000.00	4,625.55	23,625.55
2023-2024	19,000.00	4,221.60	23,221.60
2024-2025	19,000.00	3,796.75	22,796.75
2025-2026	19,000.00	3,349.10	22,349.10
2026-2027	19,000.00	2,874.85	21,874.85
2027-2028	19,000.00	2,375.90	21,375.90
2028-2029	19,000.00	1,862.70	20,862.70
2029-2030	19,000.00	1,340.95	20,340.95
2030-2031	19,000.00	810.65	19,810.65
2031-2032	19,000.00	271.80	19,271.80
Totals	209,000.00	\$29,900.60	\$264,184.30

*** Garage Improvement Bond principal amounts may change for fiscal year 2020-2021 and 2021-2022 dependent upon the application of unspent bond proceeds.**

Reserve Fund Balances*

<u>Office Maintenance</u>		<u>Restoration/Preservation</u>	
Opening Bal. 07/01/18	\$12,301	Opening Bal. 07/01/18	\$35,283
Income: Interest	197	Income: Interest	623
Annual Appropriation	4,000	Annual Appropriation	1,000
Expense: Building Repairs	8,560	Recording Fees	3,170
Ending Balance 06/30/19	\$7,938	Ending Balance 06/30/19	\$40,076
<u>New Office Equipment</u>		<u>Reappraisal</u>	
Opening Bal. 07/01/18	\$9,579	Opening Bal. 07/01/18	\$158,410
Income: Interest	175	Income: Interest	2,161
Annual Appropriation	5,000	Annual Appropriation	0
Ending Balance 06/30/19	\$14,754	State Payment	7,199
		Expense: 2020 Reappraisal	32,477
		Ending Balance 06/30/19	135,293
<u>Shop Maintenance</u>		<u>Contingency</u>	
Opening Bal. 07/01/18	\$55,938	Opening Bal. 07/01/18	\$17,837
Income: Interest	941	Income: Interest	
Expense: Building Removal	16,075	Transfer to MEDC	17,837
Ending Balance 06/30/19	\$40,804	Annual Appropriation	0
		Ending Balance 06/30/19	0
<u>Recreation</u>		<u>Public Safety</u>	
Opening Bal. 07/01/18	\$11,414	Opening Bal. 07/01/18	\$64,596
Income: Interest	217	Income: Interest	1,207
Annual Appropriation	1,000	Annual Appropriation	500
Ending Balance 06/30/19	\$12,631	Ending Balance 06/30/19	\$66,303
<u>Cemetery</u>		<u>T.S. Irene</u>	
Opening Bal. 07/01/18	\$14,525	Opening Bal. 07/01/18	\$17,470
Income: Interest	256	Income: Interest	1,741
Annual Appropriation	500	FEMA Payment	217,154
Ending Balance 06/30/19	\$15,281	Ending Balance 06/30/19	\$236,365

<u>Highway Equipment</u>	
Opening Bal. 07/01/18	\$435,987
Income: Interest	5,154
Annual Appropriation	50,000
Expense: Backhoe	129,600
Dump Truck	149,833
Ending Balance 06/30/19	\$211,708

<u>Bridge and Culvert</u>	
Opening Bal. 07/01/18	\$167,264
Income: Interest	1,390
Annual Appropriation	50,000
Grant Revenue	54,216
Expense: Wheelerville BR 21	22,353
Bridge 14 & 20 (3 of 5)	9,173
Ending Balance 06/30/19	241,344

<u>MEDC**</u>	
Opening Bal. 07/01/18	0
Income: Interest	275
Transfer from Contingency	\$17,837
Expense: Feasability Study	8,500
Annual Appropriation	0
Ending Balance 06/30/19	9,612

<u>Highway Improvement</u>	
Opening Bal. 07/01/18	\$802,648
Income: Interest	11,688
Annual Appropriation	110,000
Grant – Park Lane	80,040
Expense: Meadowlake Dr.	\$200,296
Park Ln, Cedar Ln, Cream Hill	\$197,684
Wheelerville Erosion Ctrl	\$10,335
Ending Balance 06/30/19	\$596,061

<u>Garage Maintenance</u>	
Opening Bal. 07/01/18	\$72,592
Income: Interest	1,291
Annual Appropriation	10,000
Ending Balance 06/30/19	\$83,883
Garage Maintenance	

*The above ending balances may not necessarily reflect the actual bank balances as accrued payments and receivables have been included in this report.

**Reserve fund created by Town Vote on October 01, 2018. Balance of Contingency Fund to be transferred to MEDC fund.

Mendon Office Maintenance Fund

Fiscal Year 2020

Assumptions:	Life Expectancy:	Facts:		
Paint	10 years	Paint	2019	\$7,750
Carpeting	15 years	Carpeting	2005	\$5,000
Drainage	30 years	Drainage	2005	\$10,000
Water Pump	20 years	Water Pump	2005	\$7,500
Grinder Pump #1 & #2	10 years	Water Treatment	2014	\$1,650
		Grinder Pump #1	2015	\$2,200
Interest rate	1.6% percent	Grinder Pump #2	2003	
Inflation rate	3.0% percent	Boiler	2005	

Fiscal Year	Opening Balance	Annual Contribn	Available Cash	Project	Cost (inflation adj)	Interest Earned	Maint	Closing Balance	Bond	Total Annual
2019	\$12,301	\$4,000	\$16,301	Paint	\$7,750	\$197	\$810	\$7,938	17695	\$21,695
2020	\$7,938	\$4,000	\$11,938	Efficient Lighting	\$2,625	\$123	\$500	\$8,936	16968	\$20,968
2021	\$8,936	\$4,000	\$12,936	Grinder Pump #2	\$2,596	\$139	\$500	\$9,979	11396	\$15,396
2022	\$9,979	\$4,000	\$13,979	A/C Unit	\$5,000	\$155	\$500	\$8,633	10890	\$14,890
2023	\$8,633	\$4,000	\$12,633	Carpeting	\$7,700	\$134	\$500	\$4,567	10106	\$14,106
2024	\$4,567	\$4,000	\$8,567		\$0	\$71	\$500	\$18,987	8798	\$13,798
2025	\$18,987	\$4,000	\$22,987	Grinder Pump #1	\$2,992	\$294	\$500	\$19,789	8868	\$13,868
2026	\$19,789	\$5,000	\$24,789	WaterPump	\$12,225	\$307	\$500	\$12,371	0	\$5,000
2027	\$12,371	\$5,000	\$17,371		\$0	\$192	\$500	\$14,071	0	\$5,000
2028	\$14,071	\$5,000	\$19,071		\$0	\$218	\$500	\$18,789	0	\$5,000
2029	\$18,789	\$5,000	\$23,789		\$0	\$291	\$500	\$23,580	0	\$5,000
2030	\$23,580	\$5,000	\$28,580	Paint	\$10,308	\$365	\$500	\$18,138	0	\$5,000
2031	\$18,138	\$5,000	\$23,138		\$0	\$281	\$500	\$22,919	0	\$5,000
2032	\$22,919	\$5,000	\$27,919	Grinder Pump #2	\$3,322	\$355	\$500	\$24,452	0	\$5,000
2033	\$24,452	\$5,000	\$29,452		\$0	\$379	\$500	\$29,332	0	\$5,000
2034	\$29,332	\$5,000	\$34,332		\$0	\$455	\$500	\$34,286	0	\$5,000
2035	\$34,286	\$5,000	\$39,286	Grinder Pump #1	\$3,520	\$531	\$500	\$35,798	0	\$5,000
2036	\$35,798	\$5,000	\$40,798	Boiler	\$8,000	\$555	\$500	\$32,852	0	\$5,000
2037	\$32,852	\$5,000	\$37,852		\$0	\$509	\$500	\$37,862	0	\$5,000
2038	\$37,862	\$5,000	\$42,862	Carpeting	\$9,950	\$587	\$500	\$32,999	0	\$5,000
2039	\$32,999	\$5,000	\$37,999	Drainage	\$20,200	\$511	\$500	\$17,810	0	\$5,000
2040	\$17,810	\$5,000	\$22,810	Paint	\$12,633	\$276	\$500	\$9,954	0	\$5,000

Note:

Town Meeting 2020: Article 5 is asking the voters to transfer \$10,000 from the Town Shop Maintenance Fund to the Town Office Maintenance Fund.

Mendon Preservation Fund

Fiscal Year 2020

Projects										
	Book Preservation		4000	annually						
	Land Records Software Program		2022		\$8,000					
	Humidifier Vault		2020		\$1,500					
	Map Cabinet		2021		\$1,000					
	Roller Shelving		2024		\$5,000					
	Plastic Storage		2019		\$1,000					
	Interest rate	1.60%	percent							

Fiscal Year	Opening Balance	Annual Contribn	Recording Fees	Available Cash	Books Preservation	Projects	Interest Earned	Closing Balance	
2020	\$40,076	\$1,000	\$4,000	\$45,076	4000	Humidifier Vault	\$1,500	\$641	\$40,217
2021	\$40,217	\$1,000	\$4,000	\$45,217	4000	Map Cabinet	\$1,000	\$643	\$40,861
2022	\$40,861	\$1,000	\$4,000	\$45,861	4000	Software Program	\$8,000	\$654	\$34,514
2023	\$34,514	\$1,000	\$4,000	\$39,514	4000			\$552	\$36,067
2024	\$36,067	\$1,000	\$4,000	\$41,067	4000	Roller Shelving	\$5,000	\$577	\$32,644
2025	\$32,644	\$1,000	\$4,000	\$37,644	4000			\$522	\$34,166
2026	\$34,166	\$1,000	\$4,000	\$39,166	4000			\$547	\$35,713
2027	\$35,713	\$1,000	\$4,000	\$40,713	4000			\$571	\$37,284
2028	\$37,284	\$1,000	\$4,000	\$42,284	4000			\$597	\$38,881
2029	\$38,881	\$1,000	\$4,000	\$43,881	4000			\$622	\$40,503
2030	\$40,503	\$1,000	\$4,000	\$45,503	4000			\$648	\$42,151
2031	\$42,151	\$1,000	\$4,000	\$47,151	4000			\$674	\$43,825
2032	\$43,825	\$1,000	\$4,000	\$48,825	4000			\$701	\$45,526
2033	\$45,526	\$1,000	\$4,000	\$50,526	4000			\$728	\$47,255
2034	\$47,255	\$1,000	\$4,000	\$52,255	4000			\$756	\$49,011
2035	\$49,011	\$1,000	\$4,000	\$54,011	4000			\$784	\$50,795
2036	\$50,795	\$1,000	\$4,000	\$55,795	4000			\$813	\$52,608
2037	\$52,608	\$1,000	\$4,000	\$57,608	4000			\$842	\$54,450
2038	\$54,450	\$1,000	\$4,000	\$59,450	4000			\$871	\$56,321
2039	\$54,450	\$1,000	\$4,000	\$59,450	4000			\$871	\$56,321
2040	\$56,321	\$1,000	\$4,000	\$61,321	4000			\$901	\$58,222

Mendon Office Equipment Fund

Fiscal Year 2020

Assumptions:	Life Expectancy	Facts:	Year	Cost
Server Computer (1)	4 years	Server Computer	2017	\$2,000
Computers (8)	4 years	Computer (replace 2 per year)		\$1,600
Printer	10 years	Photocopier	2016	\$5,220
Photocopier	10 years	Printer	2010	\$800
Interest rate	1.60% percent			

Fiscal Year	Opening Balance	Annual Contribn	Available Cash	Project	Computer Replacement	Interest Earned	Closing Balance
2020	\$14,755	\$4,000	\$18,755	Security Upgrades	\$2,000	\$3,200	\$13,791
2021	\$13,791	\$4,000	\$17,791	Printer	\$920	\$3,200	\$13,892
2022	\$13,892	\$4,000	\$17,892			\$3,200	\$14,914
2023	\$14,914	\$4,000	\$18,914			\$3,200	\$15,953
2024	\$15,953	\$4,000	\$19,953			\$3,200	\$17,008
2025	\$17,008	\$4,000	\$21,008			\$3,200	\$18,080
2026	\$18,080	\$4,000	\$22,080	Photocopier	\$6,003	\$3,200	\$13,166
2027	\$13,166	\$4,000	\$17,166			\$3,200	\$14,177
2028	\$14,177	\$4,000	\$18,177			\$3,200	\$15,204
2029	\$15,204	\$4,000	\$19,204			\$3,200	\$16,247
2030	\$16,247	\$4,000	\$20,247			\$3,200	\$17,307
2031	\$17,307	\$4,000	\$21,307			\$3,200	\$18,384
2032	\$18,384	\$4,000	\$22,384			\$3,200	\$19,478
2033	\$19,478	\$4,000	\$23,478			\$3,200	\$20,590
2034	\$20,590	\$4,000	\$24,590			\$3,200	\$21,719
2035	\$21,719	\$4,000	\$25,719			\$3,200	\$22,867
2036	\$22,867	\$4,000	\$26,867	Photocopier	\$6,264	\$3,200	\$17,768
2037	\$17,768	\$4,000	\$21,768			\$3,200	\$18,853
2038	\$18,853	\$4,000	\$22,853			\$3,200	\$19,954
2039	\$18,853	\$4,000	\$22,853			\$3,200	\$19,954
2040	\$19,954	\$4,000	\$23,954			\$3,200	\$21,074

Mendon Highway Equipment Fund

Fiscal Year 2020

The Highway Equipment Fund combines the Truck Fund, Backhoe Fund, Grader Fund and New Road Equipment Fund as approved by the voters at Town Meeting 2014

Assumptions:		Facts:			
Big Trucks have a life expectancy of	12 years	Big Truck #1	Mack	2014	\$168,000
Small Truck has a life expectancy of	7 years	Big Truck #2	Freightliner	2020	\$175,333
Grader has a life expectancy of	30 years	Small Truck	Ford	2015	\$86,000
Backhoe has a life expectancy of	15 years	Grader	CAT	1993	\$100,000
Pickup Truck has a life expectancy of	12 years	Backhoe	JCB	2018	\$149,600
Roadside Mower	25 years	Pickup	Chev. Silverado	2008	\$29,500
Riding Lawnmower	10 years	Roadside Mower	John Deere	2016	\$79,300
Walk Behind Mower	10 years	Riding Lawnmower	Cub Cadet	2011	\$5,000
		Walk Behind Mower	John Deere	2017	\$5,450
Interest rate	1.60% percent				

Fiscal Year	Opening Balance	Annual Contribn	Available Cash	Equipment Replaced	Cost (inflation adj)	Trade In	Net Expend	Interest Earned	Closing Balance	
2018	\$382,016	\$50,000	\$432,016	Backhoe	\$149,600		\$20,000	\$129,600	\$3,971	\$306,387
2019	\$306,387	\$50,000	\$356,387	Big Truck #2	\$175,333		\$25,500	\$149,833	\$4,902	\$211,456
2020	\$211,456	\$50,000	\$261,456	Roadside Mower	\$27,529		\$0	\$27,529	\$3,383	\$237,310
2021	\$237,310	\$50,000	\$287,310	Pickup	\$31,713	\$5,900	\$5,900	\$25,813	\$3,797	\$265,295
2022	\$265,295	\$50,000	\$315,295	Riding Lawnmower	\$5,375	\$500	\$500	\$4,875	\$4,245	\$314,665
2023	\$314,665	\$50,000	\$364,665	Small Truck	\$92,450	\$17,200	\$17,200	\$75,250	\$5,035	\$294,449
2024	\$294,449	\$50,000	\$344,449	Grader	\$250,000	\$50,000	\$50,000	\$200,000	\$4,711	\$149,161
2025	\$149,161	\$50,000	\$199,161						\$2,387	\$201,547
2026	\$201,547	\$50,000	\$251,547	Big Truck # 1	\$193,200	\$33,600	\$33,600	\$159,600	\$3,225	\$95,172
2027	\$95,172	\$50,000	\$145,172	Walk Behind Mower	\$6,268	\$500	\$500	\$5,768	\$1,523	\$140,927
2028	\$140,927	\$50,000	\$190,927						\$2,255	\$193,182
2029	\$193,182	\$50,000	\$243,182						\$3,091	\$246,273
2030	\$246,273	\$50,000	\$296,273	Small Truck	\$99,384	\$18,490	\$18,490	\$80,894	\$3,940	\$219,319
2031	\$219,319	\$50,000	\$269,319						\$3,509	\$272,829
2032	\$272,829	\$50,000	\$322,829	Pickup	\$33,925	\$5,900	\$5,900	\$28,025		
				Big Truck #2	\$201,633	\$35,067	\$35,067	\$166,566	\$4,365	\$132,602
2033	\$132,602	\$50,000	\$182,602	Backhoe	\$172,040	\$29,920	\$29,920	\$142,120	\$2,122	\$42,604
2034	\$42,604	\$50,000	\$92,604	Riding Lawnmower	\$5,750	\$500	\$500	\$5,250	\$682	\$88,036
2035	\$88,036	\$50,000	\$138,036						\$1,409	\$139,444
2036	\$139,444	\$50,000	\$189,444	Walk Behind Mower	\$6,268	\$500	\$500	\$5,768	\$2,231	\$185,908
2037	\$185,908	\$50,000	\$235,908	Small Truck	\$106,838	\$19,877	\$19,877	\$86,961	\$2,975	\$151,922
2038	\$151,922	\$50,000	\$201,922	Big Truck # 1	\$287,500	\$50,000	\$50,000	\$237,500	\$2,431	(\$33,148)
2039	(\$33,148)	\$50,000	\$16,852						\$0	\$16,852
2040	\$16,852	\$50,000	\$66,852						\$270	\$67,122

2020 Mendon and Rutland Town jointly purchased a 2016 John Deere Tractor with Tiger Boom to do roadside mowing. Mendon paid for 1/3 of the purchase price.

Highway Improvement Fund

Fiscal Year 2020

Town Roads:						
	Last Paved	Cost		Last Paved	Cost	
Townline Road	2013	100,000		Cream Hill	2018	66,387
Brookwood	2014	50,000		Old Turnpike Road	2010	122,521
Eastridge	2014	60,000		Woodward Road	2014	59,000
Pond Road	2014	6,300		Journey's End	2013	56,000
Mountain Road	2014	11,620		Meadowlake Drive	2019	200,296
Garage Pavement	2014	15,500		Sherwood Drive	2012	91,720
Cedar Lane	2018	31,175		Terra Lane	2008	13,000
Park Lane	2018	98,271		Medway	2008	13,000
South Mendon Road	2014	54,000		Falls Road		220,000
Notch Road	2010	119,400		Town Office	2004	25,000

Beginning Balance	Fund Contribution	Interest Earned	Other Income	Planned Projects:				MRGP & Normal Maintenance	Total Cost	Ending Balance
				Road	Road	Road	Road			
2018 682,869	110,000	9,779	80,040	Cedar Lane 31,175	Park Lane 98,271	Cream Hill 66,387		30,000	225,833	656,855
2019 656,855	110,000	11,688		Meadowlake Drive 200,296				30,000	230,296	548,247
2020 548,247	110,000	8,772		Notch Road 150,000	Falls Road 220,000			30,000	400,000	267,019
2021 267,019	110,000	4,272		Old Turnpike 125,000	Town Office 25,000			30,000	180,000	201,291
2022 201,291	110,000	3,221		Sherwood Drive 125,000	Terra Lane 12,000	Medway 28,000		30,000	195,000	119,512
2023 119,512	120,000	1,912		Journeys End 60,000				30,000	90,000	151,424
2024 151,424	120,000	2,423	80,000	Townline Road 100,000	Eastridge 60,000	Pond Road 8,000	Mountain Road 12,000	30,000	210,000	143,847
2025 143,847	120,000	2,302		Brookwood 50,000	South Mendon Road 55,000	Garage 16,000		30,000	151,000	115,148
2026 115,148	110,000	1,842		Woodward Road 60,000				30,000	90,000	136,991
2027 136,991	110,000	2,192						30,000	30,000	219,183
2028 219,183	110,000	3,507		Cedar Lane 30,000	Park Lane 65,000			30,000	125,000	207,690
2029 207,690	110,000	3,323		Cream Hill 80,000				30,000	110,000	211,013
2030 211,013	110,000	3,376		Meadowlake Drive 125,000				30,000	155,000	169,389

Bridge & Culvert Fund

FY 2020

Year	Beginning Balance	Fund Contribution	Interest Earned	Other Income	Available Balance	Projects	Cost	Ending Balance
2019	\$167,264	\$50,000	\$1,390	\$54,216	\$272,870	Bridge 14 & 20 Past Due Bridge 21 culverts	\$9,172 \$39,849 \$10,000	\$213,849
2020	\$213,849	\$50,000	\$2,138	\$212,038	\$478,025	Bridge 14 & 20 Past Due C07-61 C07-42 C07-32 Bridge 25 culverts	\$9,172 \$66,660 \$130,000 \$53,700 \$30,000 \$10,000	\$178,493
2021	\$178,493	\$50,000	\$1,785		\$230,278	Bridge 14 & 20 Past Due culverts	\$9,172 \$10,000	\$211,106
2022	\$211,106	\$50,000	\$2,111		\$263,217	culverts	\$10,000	\$253,217
2023	\$253,217	\$50,000	\$2,532		\$305,750	culverts	\$10,000	\$295,750
2024	\$295,750	\$50,000	\$2,957		\$348,707	culverts	\$10,000	\$338,707
2025	\$338,707	\$50,000	\$3,387		\$392,094	culverts	\$10,000	\$382,094
2026	\$382,094	\$50,000	\$3,821		\$435,915	culverts	\$10,000	\$405,915
2027	\$405,915	\$50,000	\$4,059		\$459,974	culverts	\$10,000	\$379,974
2028	\$379,974	\$50,000	\$3,800		\$433,774	culverts	\$10,000	\$363,774
2029	\$363,774	\$50,000	\$3,638		\$417,412	culverts	\$10,000	\$357,412
2030	\$357,412	\$50,000	\$3,574		\$410,986	culverts	\$10,000	\$360,986
2031	\$360,986	\$50,000	\$3,610		\$414,596	culverts	\$10,000	\$374,596
2032	\$374,596	\$50,000	\$3,746		\$428,342	culverts	\$10,000	\$398,342
2033	\$398,342	\$50,000	\$3,983		\$452,325	culverts	\$10,000	\$432,325
2034	\$432,325	\$50,000	\$4,323		\$486,648	culverts	\$10,000	\$476,648

* Project schedule after 2020 to be determined upon updating the Capital Improvement Implementation Plan 2020

Mendon Public Safety Fund

Fiscal Year 2020

Assumptions:				Facts:	
Vehicle #1 has a life expectancy of	12	years	Vehicle #1: Ford Explorer	2016	\$29,700
Interest rate	1.55%	percent	Town Office Generator		\$5,000
Inflation rate	3.0%	percent	Barstow Generator		\$50,000
trade in value	15.0%	percent	(total cost \$100K split with Chittenden)		
			AED Heart Defibrillator	2020	\$1,180

Fiscal Year	Opening Balance	Annual Contribn	Law Fines	Fine Split	Available Cash	Equipment Replaced	Cost (inflation adj)	Trade In	Net Expend	Interest Earned	Closing Balance
2019	\$64,596	\$500	\$0	100/0	\$65,096					\$1,207	\$66,303
2020	\$66,303	\$500	\$0	100/0	\$66,803	AED Heart Defibrillator	\$2,360		\$2,360	\$991	\$65,434
2021	\$65,434	\$500	\$0	100/0	\$65,934	Town Office Generator	\$5,000		\$5,000	\$937	\$61,871
2022	\$61,871	\$500	\$0	100/0	\$62,371					\$959	\$63,330
2023	\$63,330	\$500	\$0	100/0	\$63,830					\$982	\$64,811
2024	\$64,811	\$500	\$0	100/0	\$65,311					\$1,005	\$66,316
2025	\$66,316	\$500	\$0	100/0	\$66,816					\$1,028	\$67,844
2026	\$67,844	\$500	\$0	100/0	\$68,344					\$1,052	\$69,396
2027	\$69,396	\$500	\$0	100/0	\$69,896					\$1,076	\$70,971
2028	\$70,971	\$500	\$0	100/0	\$71,471					\$1,100	\$72,571
2029	\$72,571	\$500	\$0	100/0	\$73,071	Vehicle #1	\$41,283	\$4,455	\$36,828	\$554	\$36,797
2030	\$36,797	\$500	\$0	100/0	\$37,297					\$570	\$37,868
2031	\$37,868	\$500	\$0	100/0	\$38,368					\$587	\$38,955
2032	\$38,955	\$500	\$0	100/0	\$39,455					\$604	\$40,058
2033	\$40,058	\$500	\$0	100/0	\$40,558					\$621	\$41,179
2034	\$41,179	\$500	\$0	100/0	\$41,679					\$638	\$42,317
2035	\$42,317	\$500	\$0	100/0	\$42,817					\$656	\$43,473
2036	\$43,473	\$500	\$0	100/0	\$43,973					\$674	\$44,647
2037	\$44,647	\$500	\$0	100/0	\$45,147					\$692	\$45,839
2038	\$45,839	\$500	\$0	100/0	\$46,339					\$711	\$47,050
2039	\$47,050	\$500	\$0	100/0	\$47,550					\$729	\$48,279

Notes:

Effective 1/1/17: 100% of fine revenue is deposited in the General Fund and 0% to the Reserve Fund

Barstow Generator:

2018-2019	500
2019-2020	500
Total	1000

The Towns of Mendon and Chittenden are each setting aside \$500 per year earmarked for the replacement of the generator at Barstow.

Constable/Director of Public Safety

2019 Annual Report

Mendon continues to be one of the safest communities in Rutland County. The Rutland County Sheriff's Department, Vermont State Police and Mendon Constable patrol the roadways and community to a greater degree than many of the surrounding towns. Mendon has always been very pro-active when it comes to the safety of its residents and visitors. To that end, we have used public safety funds to purchase AEDs (Automatic Electronic Defibrillator) for the town office and patrol car.

This past year Mendon saw some changes in law enforcement. With our main focus on traffic enforcement, we increased the number of Rutland County Sheriff's Department patrol hours in Mendon from 32 hours per week to 40 hours per week. Deputy Chris Stephenson moved on to be the School Resource Officer for three schools in the west side of the county and his replacement, Everett Brochinski patrolled Mendon for the first six months of 2019. In July, Deputy Daniel Pennington became our regular patrol deputy. Deputy Pennington has been doing a great job on the roads of Mendon enforcing the traffic laws and taking crash and criminal reports. Constable Phil Douglas continues to patrol occasionally, as well as performing other duties as the Director of Public Safety, including updating ordinances and Mendon's Emergency Management Plan.

Our False Alarm Ordinance was updated to help reduce the number of false fire alarms. The major change was the provision whereby the first false alarm in the calendar year for any resident is not charged to the property owner/manager. Each successive false alarm after that during the calendar year is charged to the property owner/manager to recover the \$750 Rutland City Fire Department charge to the Town. Valid alarm calls are never charged to the property owner. Property owners are reminded to change batteries every year and replace smoke/CO detectors every 10 years.

Residents are reminded that Mendon now has a Fireworks Ordinance. Possessing or transporting fireworks in Vermont is not legal unless you have a permit from your local jurisdiction prior to possessing or transporting them. Permits can be applied for from the Mendon Constable or Mendon Fire Warden. Failure to obtain a permit may result in a fine and/or the confiscation of the fireworks.

As in past years, Mendon's Animal Control Officer is Rod MacCuaig, He is reached at 802-775-1545. If ACO MacCuaig is not reached, the Rutland County Sheriff's Department can be called at 802-775-8002 or, in an emergency, Mendon Constable Douglas can be called at 802-345-5923. Dog bites should be reported to Sara Tully, the Mendon Health Officer.

We continue to work with the Town of Chittenden on the emergency shelter at the Barstow Memorial School that will be available for the residents of Mendon and Chittenden. We have a team of volunteers that has been taking the training required to operate a local shelter. We are always looking for additional volunteers if any Mendon residents are interested in joining the team. The shelter will be able to house people and small pets in a controlled environment during a crisis. Donations of goods and storage works for the shelter are always in demand. Each year both towns allocate \$500 to fund supplies for the shelter. Contact Constable Douglas if you would like to

donate money or goods for the shelter. Small animal crates are also always needed. We are also budgeting \$500 each year in the public safety reserve fund for maintenance and eventual replacement of the shelter generator at the school. The Town of Chittenden is doing the same.

As in past years, many residents have not yet picked up and installed their green 911 reflective house numbers from the town office. Your life or the life of a loved one may depend on the police, fire department or Regional Ambulance being able to quickly locate your residence in an emergency. If you do not have your green reflective house numbers posted at your driveway entrance, please contact the town staff about obtaining them at the town office.

Phil Douglas, Constable

Mendon Delinquent Tax Collector

Turned over for collection on March 20, 2019 were 90 delinquent taxes some for multiple years totaling \$227,617.33.

On January 1, 2020 there are 11 delinquent taxes totaling \$18046.44.

Paul Bisceglia	\$5274.74
Susan Porter Brownlee	2077.86
James Dunbar	5848.72
Isaiah Ellison	317.10
Travis Geise	1583.06
Peter Gillespie	191.41
David Lewis	331.22
Martin McClallen	1526.42
Richard, Scott	387.53
David Schepsman	18.78
Trahnstrom, Nils	489.60

On January 29 there will be a tax sale on Susan Porter Brownlee for \$2077.86 and Travis Geise for \$1583.06

Respectfully submitted,
Nancy Bridge Merrill, Delinquent Tax Collector

Dog License Report

Neutered males or Spayed females	\$ 1,635.00
Males not neutered	75.00
Females not spayed	75.00
Late fees	<u>164.00</u>
	\$ 1,949.00
State of Vermont Rabies Control	792.00
Total of General Fund	\$ 1,157.00

Please register your dog on or before April 1, 2020 to avoid a late charge. The fee to register Spayed or Neutered dogs is \$11.00, while the fee for unaltered dogs is \$15.00. The State of Vermont requires a current rabies vaccination certificate to be on file at the Town Clerk's Office.

Failure to register your dog is a VIOLATION of the Mendon Animal Control Ordinance.

Respectfully submitted,
Nancy Gondella, Town Clerk

Record of Vital Statistics-Mendon, VT 2019

Births

<u>Name</u>	<u>Sex</u>	<u>Date of Birth</u>	<u>Place</u>	<u>Parents Names</u>
Avan Tyler White	M	Feb 25, 2019	Rutland	Tea Rae Lawrence Devon Tyler White
Hazel Wendy Chabros	F	Arp 03, 2019	Rutland	Kelly Ann Bolan Marcin Chabros
Angelic Dianna Ridley	F	Jul 17, 2019	Rutland	Latasha Lee Ridley
Eli Clifford English	M	Aug 07, 2019	Rutland	Abigail Ruth Brian Edward English
Amari Dominique Lever	F	Dec 31, 2019	Rutland	Jessica Lynn Lever

Deaths

<u>Name</u>	<u>Age</u>	<u>Date</u>	<u>Place of Death</u>
Mary Victoria Traverse	86	Feb 09, 2019	Mendon, VT
Mildred G. Steingress	93	Feb 27, 2019	Rutland, VT
John Marzec	75	Mar 02, 2019	Mendon, VT
John Charles Haley	89	Apr 26, 2019	Rutland, VT
Jean Harrison Schill	99	Jul 17, 2019	Rutland, VT
Barbara Pauline Poplawski	83	Aug 23, 2019	Mendon, VT
Angelic Dianna Ridley	2 mos.	Oct 10, 2019	Rutland, VT
Thomas M. Dowling	74	Oct 26, 2019	Mendon, VT
Frederick Jeffery Coriell	67	Nov 09, 2019	Mendon, VT

Marriages

<u>Party A</u>	<u>Residence</u>	<u>Party B</u>	<u>Residence</u>	<u>Date</u>
Gregory Arnold Ward	CT	Pamela Elizabeth Littlefield	CT	June 05, 2019
Ryan Michael Brumit	MA	Emma Beatrice Harlowe	MA	June 22, 2019
Althea Rose Scannell	VT	Andrew James Lamb	VT	June 29, 2019
Joan Lynette Pierce	NY	James Charles Bushneck	NY	Aug 03, 2019
Caren Nadine Greenaway	NY	Narender Kumar	NY	Aug 31, 2019
Alyssa Lynne Munsie	VT	Daniel Francis Warnecke	VT	Sep 07, 2019
James Michael Howard	NY	Ashley Marie Cheney	NY	Sep 21, 2019
Catherine Elizabeth Young	VT	Corey Stephen Potter	VT	Oct 13, 2019
Sophie Cecilia Gibbs	VT	Scott F. Lancour	VT	Oct 27, 2019

Mendon Planning Commission

The Mendon Planning Commission includes members Phil Douglas, Neil Langer, Justin Lindholm, Fred Bagley, Gary Sihler and Teri Corsones. We would like to thank Nicole Kesselring for her invaluable contributions to the Mendon Planning Commission during her years of service. There is currently one vacancy on the Planning Commission; please contact the Town Office if you are interested in serving.

The Planning Commission has jurisdiction over subdivision permit applications and applications for building development for other than one or two-family residences. It meets on the first Monday of each month at 5:15 p.m. at the Mendon Town Offices. If a monthly meeting falls on a state or federal holiday, the meeting for that month is typically held on the next ensuing Monday.

The Mendon Planning Commission was awarded a Municipal Planning Grant in order to update the Mendon Town Plan. Members worked with the Rutland Regional Planning Commission over the course of many months to update the Town Plan, and to incorporate feedback from public hearings that were held to discuss the Plan. We anticipate completing the process in the Spring of 2020. We are also working on an Enhanced Energy Plan, and welcome your input in the planning process. Please contact the Mendon Planning Commission regarding any questions or suggestions you have about the planning process, or if we can be of assistance to you.

Respectfully submitted,
Teri Corsones

Zoning Administrator

2019 was a busy year in terms of zoning permits issued and bringing in 3 new homes.

There was no new business by way of zoning regulations passed and one Board of Adjustment hearing.

The breakdown of 29 zoning permits issued in 2019 was follows:

3 new single family homes/camp.

1 new camp;

12 assorted additions for bedrooms, sheds, garages, tents, demo and decks;

5 certificates of occupancy;

1 new sign;

4 Planning Commission Commercial Site Plan Review.

1 Z.B.A.

1 subdivision lots

1 residential care hotel

I have no regular office hours. However, I can be reached by phone during business hours on Monday thru Fridays at 775-0065 to make a specific office or home appointment or answer your questions. Messages can also be left at the Town Office. If you hear or see any apparent zoning violations, please call me to investigate.

Respectfully submitted,
Stephen Cosgrove, Zoning Administrator
775-0065

Assessor's 2019 Report

In 2019, twenty four properties received change of appraisal notices. Eight property owners elected to grieve the appraisal for their property. Two property owners appealed the decision to the Board of Civil Authority. There are no properties with outstanding appeals to the State Board of Appraisers or Superior Court.

History of Mendon's CLA & COD since last reappraisal

Year	CLA	COD	Year	CLA	COD
2019	95.83	13.9	2011	97.42	18.47
2018	102.53	18.45	2010	91.39	19.04
2017	106.18	22.86	2009	88.25	17.07
2016	106.68	23.57	2008	90.37	15.49
2015	101.15	13.79	2007	95.56	12.34
2014	103.41	15.28	2006	106.13	9.60
2013	105.13	13.59	2005	112.37	11.28
2012	106.05	16.46	2004	76.74	21.18

Mendon's town wide reappraisal for the April 1, 2020 Grand List is getting close to the end. It is expected that the new values will be ready in May. I will be holding an informal "open house" for property owners to come in and review their assessments. Once that is completed the formal Grievance process will start. I wish to thank the property owners of Mendon for allowing me access to do inspections.

The Vermont Legislature has not changed the rules for Homestead Declarations.

Homestead Property is owned and occupied by a VT resident as his/her principal home on April 1st, and declared as a homestead on Form HS-122, Section A, that is filed with the Department of Taxes. A Homestead Declaration must be filed each year. The form can be downloaded at: <http://tax.vermont.gov/sites/tax/files/documents/2017-HS-122.pdf>

I want to thank the voters of Mendon for their continued support. It has been a pleasure serving the town.

Respectfully submitted,
Spencer Potter, Vermont Municipal Assessor

Cemetery Report

In 2019, 3 large trees were removed from Tenney Cemetery making it safer for visitors and to prevent further damage to stones from falling branches. The entrance to the Tenney Cemetery was enlarged for easier access. Chad Galiano continues to do a fine job maintaining our cemeteries. I would like to thank the Mendon Historical Society for their continued work in the cemeteries. This year they worked to clean, repair and reset numerous stones. There are no longer plots available for purchase. Anyone interested in serving on the Cemetery Commission can contact Sara Tully, Town Administrator at the Town Office.

Respectfully submitted,
Scott Bradley

FY 2020-2021 Town of Mendon Parks and Recreation Plan

Executive summary:

The Recreation Committee met on four occasions over the 2019 calendar year. The main focus of these meetings has been to determine the feasibility of, and planning for, expansion of the Recreation Area park as well as related maintenance of existing grounds and structures.

Following a research process where we uncovered the potential need for park improvements beyond the planned basketball court, we put the capital investment project on hold to ensure we were in compliance with existing agreements, structures, and laws, and to understand the needs for future enhancements.

A site visit on 4/30/19 by the League of Cities and Towns identified corrective measures and enhancements necessary to be in compliance with our insurance, including the need for a sur-pac pathway to the existing play structure and proposed basketball court area.

Of the high and medium priority items identified, all have been completed with the exception of the pathway, which will be installed by the town road crew in the spring. Other notable changes included a formal agreement with the Barstow Youth Committee, moving and removing some swings for compliance, and measuring and increasing the existing wood chip depth at the play structure.

With this information, the committee then embarked on a discussion about long-term planning for the park, funding for maintenance and enhancements, etc.

Basketball Court: It was determined by the committee that the court should be placed on the upper tier of fields. The committee discussed the potential need for 2 hoops (or full court) and determined that it would be appropriate to address that after we understand usage of a half court. Currently, we don't believe there is a demand or need for a full court and the additional costs associated with a larger court surface and 2 baskets. Additionally, a full court on the upper tier will prohibit the ability to place a play structure on the upper tier in the future, something that has been discussed to help mitigate any foul balls going into the kids play area.

The committee intends on breaking ground on the court in the spring of 2020 with completion expected within 4-6 weeks. The project will be re-bid, and funding will come from the reserve fund (\$13,000 as of 1/1/20). This project will now require removing the existing hoop and relocating it at the new location at the upper level. The life expectancy of this is approximately 7 years at which time a resurface of the court may be necessary. This resurface would cost approximately \$2,800. If we needed to repave as well, that could double that cost. Thus, a safe estimate for the court would be to have \$800/year put into the reserve.

Play Structure: The current play structure is well utilized, and starting to show its age. It passed the inspection this year with some recommended safety changes that had to be made as it was not engineered to code with respect to distances between swings, etc. Because of this, we removed some of the swings and relocated others. The overall impact is a net loss on the number of swings available. The structure will likely need replacement in the next 3-7 years. At that point, we

intend on moving it to the upper field, adjacent to the basketball court. The cost of removing the old structure and disposing of it would be approximately \$500-\$1,000 (including resetting the land for mixed sport use).

The cost of a new structure is estimated at 70-80k including labor. Barstow, as an example, spent \$60k on theirs and it was installed with donated labor and equipment by Casella. We expect we could do the same. Life expectancy of these new commercial grade structures is 15 years or more and cost is scalable based on size & features.

Grants are available for park improvements, new playgrounds, etc. We recommend funding the reserve fund at a rate of 50% of the replacement cost, amortized over the 15 year period. This would allow for replacement with a matching grant when needed. A rough estimate on this would be \$2,666 per year.

The committee is working on potential grant applications and understanding timing of those applications. A few grants we are looking at include: KaBoom! (national organization specific to playgrounds), Walmart Community Giving Program, Kellogg Foundation Grants, Meet Me at the Park Program Play Space Grants. Grants for these can range from \$500 up to \$250,000

Our goal for 2020 will be to identify grants and grant cycles and begin applications in the fall of 2020 for building as soon as 2021. We would prefer to be ahead of the end-of-life of the current structure.

Additional structures: The committee has discussed additional structure needs and at this time has not identified a strong need elsewhere. The grounds are getting used for multiple sports at this time (beginner soccer, flag football, baseball/t-ball) and with the addition of the basketball court, space will be limited for other structures.

Walking/hiking: The hiking trails originating from the park and heading west/north toward Beachwood Farm Road continue to be maintained by the committee members. Trails are in decent condition and nothing beyond maintenance is needed at this time.

Summary: For FY 20-21 the Committee has asked for an increase in the reserve fund to \$5,000/yr. This increase will cover the \$800 needed for maintenance of a new basketball court, the \$2,666 needed for 50% cost of play structure replacement, and the remainder for general park/dugout maintenance as needed. In addition, the installation of a basketball court will deplete our current reserve and the new increased amount (up from \$3,500) will help to fill that void. Our operating budget has increased slightly to allow for needed field maintenance, portable toilet rental (steadily increasing in price), and wood chips (as needed) for the play area.

Respectfully submitted,

Liam Fracht-Monroe, Chair

Jesse Bridge

Chad Galiano

Larry Courcelle

Betsy Reddy

Jim Reddy

Leo Lawrence, *member emeritus*

Road Commissioner Report

The Town purchased a 2019 Freightliner M2106 to replace the 2008 International 7500. Total cost for the Freightliner was \$175,333 and we received a trade in for the International at \$25,000. The total spent out of the Equipment replacement Fund was \$149,833.

We received an Agency of Transportation Structures Grant to engineer and replace culvert 07-61 on Wheelerville Road. We hired Dubois & King to perform the engineering and contracted with ECS to complete the project. Construction was completed in the summer of 2019 with an approximate total project cost of \$66,660 of which \$59,994 is eligible for grant reimbursement.

We reclaimed sections of Meadowlake Drive and resurfaced the road. Construction was completed in the summer of 2019 with a total project cost of \$200,296 which was paid for out of the Highway Improvement Fund. This upcoming season, we will pave the Notch Road.

We received Grants in Aid Funding for \$6,100 that will help offset the cost of some ditch work the Mendon Highway Department completed on a hydrologically connected road segments 197091 and 197092 on Wheelerville Road. This project was completed in the summer of 2019 and the total project cost was \$40,712 with \$34,612 paid by the town.

We received a Better Roads Grant to conduct an erosion control project on the intersection of Wheelerville Road and Notch Road that consisted of replacing culvert 02-37A and ditching along hydrologically connected road segments of 197022 and 142153. The Mendon Highway Department started the project in the summer of 2019 and will be complete it in 2020. The total project is expected to cost \$22,576 of which \$18,061 is eligible for grant reimbursement.

We received an Agency of Transportation Structures Grant to engineer and replace culvert C07-42 on Wheelerville Road. Estimated project is \$123,533 of which \$111,180 is eligible for grant reimbursement. We hired Dubois & King to perform the engineering and the project will go out to bid in the spring of 2020.

We received Grants in Aid Funding for \$6,710 that will help offset the cost of some ditch work that will be done by the Mendon Highway Department on a hydrologically connected road segments 45646.1 and 45647.1 on the Notch Road. This project will be done in the summer of 2020.

The State of Vermont experienced a heavy rain event on April 15, 2019 which resulted in a federally declared disaster (DR4445). Mendon submitted three projects to FEMA. The stream channel of Mendon Brook eroded away the embankment upstream from Bridge 25 on Medway Road. Damage included a wash out around the bridge wing wall. Only damage within the right of way is eligible for some reimbursement. Flood water overwhelmed culvert 07-32 and culvert 07-42 causing washouts along Wheelerville Road.

Truck #1 was involved in an accident on December 30, 2019 during a wind and ice storm. A large tree fell on top of the truck. Luckily, no one was injured in the incident. It is a reminder how dangerous at times our jobs are.

Routine maintenance was performed grading and ditching in various places. The Road Crew cleaned out ditches on Cream Hill Road, Woodward Road, Notch Road, Falls Road, Currier Road, Northam Road and Old Turnpike Road. We worked on culverts 04-02 and 04-05 on Cream Hill Road, replacing one, resetting another.

I would like to thank Newt Jones and Chad Galiano for their dedication and hard work on the Road Crew. I would also like to thank Sara Tully, Jesse Bridge and Nancy Gondella for all the help they give me on the paper & computer work.



Bridge 25 Medway Road April 2019 Disaster



Tree fell on Truck #1 December 30, 2019

Mailboxes Missing?

The Town of Mendon Highway Protection and Specifications Ordinance, "Section 9: Mailboxes, the Town of Mendon is not responsible for mailboxes in the rights-of-way damaged by snowplows or other municipal equipment." The Mendon Highway Department is careful not to damage structures in the town's right of way, however there are times unintentional damage does occur to mailboxes and other structures. It is the ordinance of the town not to replace these structures.

Snow in the Right-Of-Way

The Mendon Selectboard would like to remind residents that pushing excess snow from private walks and driveways onto the roadside is prohibited by Vermont law. It is also illegal to plow snow across a town road. The excess snow in the roadway may obstruct traffic or create safety hazards for drivers. Please remember when removing snow that under 19 VSA §1105, violators can be held personally liable for any damage caused, and are subject to a fine of up to \$1,000. Please help keep our roads safe and clear. We thank you for your cooperation.

Residential Sand Shed Policy

In February 2019, the Selectboard adopted a Residential Sand Shed Policy. The Town of Mendon makes sand available to Mendon residents to help with icy sidewalks and driveways. The Residential Sand Shed is located outside the Town Garage gate on Park Lane for 24/7 access. You may fill, by shovel, up to **three** 5-gallon pails with sand in anticipation of or response to a storm event or weather pattern that creates icy and slippery conditions. The complete policy is posted on the Residential Sand Shed. Thank you in advance for your cooperation.

Respectfully submitted,
William Ellis
Road Commissioner

Appropriations

Total Requests = \$10,842

In accordance with T. 24 V.S.A. § 2691, Aid to social services for town residents:

At a meeting duly warned for that purpose, a town or incorporated village may appropriate such sums of money as it deems necessary for the support of social service programs and facilities within that town for its residents. Social service programs, for which a town or incorporated village may appropriate sums of money, include: transportation, nutrition, medical, child care, and other rehabilitative services for persons with low incomes, elders, children, persons with disabilities, persons with a substance use disorder, and persons requiring employment to eliminate their need for public assistance. The authority herein granted is not in derogation of other local powers to allocate funds.

In accordance with T. 17 V.S.A. § 2642, the Selectboard required petitions for appropriation requests. In order for an appropriation request to be included on the warning for Town Meeting 2020, the petitions signed by 5% of the voters had to be submitted to the Town Clerk by January 16, 2020. In Mendon, these petitions required at least 45 valid signatures.

ARC Rutland Area Serving Citizens with Developmental Disabilities

128 Merchants Row, Suite 302, Rutland, VT 05701 www.ARCRutlandArea.org 802-775-1370
ARC requests \$1,500 to advocate for the rights of individuals and families with developmental disabilities to be regarded as valued citizens with the same entitlements as a non-disabled individual, including the right to lifelong opportunities for personal growth and full participation in the community. ARC serves 24 Mendon residents.

Marble Valley Regional Transportation District “The Bus”

158 Spruce Street, Rutland, Vermont 05701 www.thebus.com 802-773-3244
Marble Valley Regional Transportation District requests \$1,200 to provide safe, reliable, accessible and coordinated public transit service to enhance economic, social and environmental quality of life throughout Rutland County and surrounding communities. The Diamond Express and other routes serving the resort community provided rides to and from Mendon.

Mendon Seniors

\$500

Mendon Seniors did not submit information to be included in the Town Report. Mendon Seniors have been invited to send a representative to Town Meeting who can speak knowledgeably about the organization and how many Mendon residents they serve.

RSVP & The Volunteer Center

6 Court Street, Rutland, Vermont 05701 www.volunteersinvt.org 802-775-8220
Retired Senior Volunteer Program requests \$700 to provide an "Invitation to Serve" program for people of all ages who want to meet community needs through meaningful use of their skills, talents, interests and knowledge as volunteers. RSVP reported they have 12 active volunteers from Mendon. Approximately 50 Mendon residents attend RSVP Bone Builders classes. Operation Dolls and More serve 5 Mendon families. RSVP stated they are unable to track how many Mendon residents benefit from the service of their volunteers.

Rutland Area Visiting Nurses Association & Hospice

7 Albert Cree Drive, Rutland, Vermont 05702 802-775-0568
The Rutland Area Visiting Nurses Association and Hospice requests \$2,600 to provide Rutland County residents with exceptional home care, hospice and community health services. RAVNAH's mission is to

provide medically necessary healthcare wherever it is needed, regardless of a client’s ability to pay, location of residence, or complexity of health issues.

Rutland Mental Health Services

78 South Main St., Rutland, VT 05701 www.rmhsccn.org 802-775-2381
 Rutland Mental Health Services requests \$1,242 to provide individual counseling for children, adults and families, substance abuse treatment services and emergency/crisis services. Rutland Mental Health Services and is committed to providing quality services regardless of an individual’s ability to pay. They report serving 26 Mendon residents.

Southwestern Vermont Council on Aging

East Ridge Professional Building, 1085 US Route 4, Unit 2B 802-786-5990
 Rutland, Vermont 05701-9039
 The Southwestern Vermont Council on Aging requests \$600 to provide senior meals (Meals on Wheels and Blizzard Bags), case management, Senior Helpline (800-642-5119), Elder Care Clinician program, health benefit counseling, legal service through the Vermont Senior Citizens Law Project, nutrition education and counseling, Senior Companion support, coordination of transportation services, and care giver support and information.

Wonderfeet Kids’ Museum

11 Center Street, Rutland, Vermont 05701 www.wonderfeetkidsmuseum.org 802-282-2678
 The Wonderfeet Kids’ Museum requests \$2,500 to work towards their mission to foster curiosity and exploration, inspire creativity and ignite the imagination of every child through power of play. Wonderfeet’s vision is to play and learn together to build a more vibrant community.

* Note: \$3,000 for Barstow Youth Club is included in the Recreation Program line item of the budget. \$1,060 for the Killington Valley Regional Marketing Initiative is included in the MEDC line item of the budget. \$100 for Vermont Green Up is included in the Summer Repairs and Supplies line item of the budget.

Appropriations History

	17/18	18/19	19/20
ARC	\$1000	\$1,000	\$0
Boys and Girls Club	\$1000	\$0	\$5,000
“The Bus”	\$1,200	\$1,200	\$1,200
RSVP & The Volunteer Center	\$500	\$600	\$700
Rutland Area Visiting Nurses Association & Hospice	\$2,600	\$2,600	\$2,600
Rutland Mental Health Services	\$1,242	\$1,242	\$1,242
Southwest Council on Aging	\$400	\$600	\$0
Wonderfeet Kids’ Museum	\$0	\$1,500	\$2,500
<hr/>			
Total	\$7,942	\$8,742	12,242

Barstow Youth Club 2019 Annual Report

This report covers the following sports seasons for children in grades PreK-6: 2018-19 basketball, 2019 indoor soccer, 2019 baseball, 2019 fall soccer and 2019 flag football seasons. The following were the grade level sport and number of participants who participated:

Pre-K to 2 basketball: 13
3/4 & 5/6 boys & girls basketball: 38
3/4 & 5/6 boys & girls indoor soccer: 45
Baseball: 69
Pre-K to 2 fall soccer: 33
3/4 & 5/6 flag football: 19
3/4 & 5/6 boys & girls fall soccer: 55

BYC has continued to maintain its leadership structure, while remaining a strictly volunteer organization. We are a 501(c) tax exempt organization capable of offering tax write-offs for charitable donations. Our leadership team includes a director, secretary, treasurer, communications, and marketing chairs. Our organization is active on social media and sends out seasonal newsletters which are available in digital and paper format.

BYC is an organization aimed at providing the children of Chittenden and Mendon with athletic opportunities that include baseball/softball, soccer, basketball and flag football. We offer free programs for children in grades Pre-K to 2, ¾ grade programs are \$40 and 5/6 programs are \$50. We offer free registration for those families in need. Chittenden and Mendon contributed \$3,000 each, to our program this past year.

BYC has recently been required to purchase separate insurance to use the Barstow School facilities. A requirement of our policy is that all volunteer coaches be fingerprinted and background checked by the State of Vermont. Collectively, this has increased our costs to approximately \$1,200 per year, which also includes our fees to pay the State to access these records.

Our executive board meets four times per year (August, November, March, June) to discuss upcoming seasonal issues, as well as any needs that need to be addressed. These meetings take place at the Mendon town office.

Donations and charitable giving make our program a success. This past Chittenden Day, we rented a bounce house, but on the day of delivery, the company reneged and we were not able to make it available. We had solicited a donation from Omya in order to do so. We also offered a 50/50 raffle and door prizes which were donated by Sugar and Spice restaurant, Mendon Mini Golf and Snack Bar, Dick's Sporting Goods, Blue Ridge Outfitters, Johnny Boys Pancake House, Mendon Apple Orchard, and an anonymous donation of Yeti tumblers.

Executive board members include: Jamie Gallagher, director (jamiergall@me.com); Chris Blanchard, secretary (cblanchard@fgmvt.com); Vicki Napolitano, treasurer (vhoelzer2@yahoo.com); Jesse Bridge, communications (mendonbridge23@gmail.com); Lacey Ramage, marketing (lacey_mate@yahoo.com); at-large members: Chris Gandin, Art Treanor, Paul Murphy and Chad Galiano.

Respectfully Submitted.

Mendon Historical Society

For calendar year 2019

The Mendon Historical Society is a registered 501 (c) 3 non-profit corporation “with the intent to educate and preserve Mendon’s history for the future,” according to our by-laws.

We continue to be involved in developing the Tamarack Notch Girl Scout camp site. This camp operated for approximately 30 years on the site of a Civilian Conservation Corps (CCC) camp built in the 1930’s on Notch Road. Very little is left of the camp except stone foundations and fireplaces. Our goal is to document the history of the camp and to work with the Vermont State Department of Forests, Parks and Recreation to create a walking trail with signage and information about the history of the location.

In September, with the help of the Vermont Old Cemetery Association, we repaired and cleaned many of the gravestones in the Tenney Cemetery on Meadowlake Drive. Many of the gravestones were straightened, repaired with epoxy glue and cleaned so that the inscriptions can now be read.

Our archives, located on the second floor of the Town Office, are now completely filed and indexed so that they are easily accessible to the general public.

We were saddened to see the demolition of our Old Town Hall which was located on the town property opposite the town office. But, we are planning on developing the site, installing a kiosk and some signs highlighting the history of Mendon, its geology and recreational opportunities. We welcome anyone who would like to help with this project. We thank the Selectboard for supporting this project by proposing to donate funds to help cover the costs of the construction. This will be voted on at the town meeting in March. The Historical Society is committed to donating a minimum of \$5,000 to the project.

Plans for the coming year include a program on March 12 at 7:00 in the town office sponsored by the Vermont Humanities Council with a speaker on “Getting from Here to There: a History of Roads and Settlement in VT.” This is particularly interesting to us as several years ago we did a complete study of Mendon’s ancient roads. In the spring we will plan a hike, either to the Tamarack Notch site or to Brewer’s Corner going to K corner.

We are requesting \$500 in the proposed town budget to continue our activities. We have appreciated the town support in the past and we plan to continue our work of preserving the history of our town.

Our Society meets four times a year in April, June, September and November at 5:00 p.m. at the Mendon Town Office. Anyone is welcome to attend.

Thanks to all our members for their support and please feel free to contact any of us for more information on any of our activities and for information on joining our organization

Ann Singiser, President
Jennifer Bagley, Secretary

Shelly Susina, Vice-President
Richard Kaufman, Treasurer

Rutland Free Library Association

The story of 2018-19 in Rutland Free Library is growth. We loaned 158,575 items and had 115,308 total visitors, both up more than 2 percent from the year before. We offered 583 programs (the most in at least five years) and were on pace for 11,000+ event participants.

For years we have struggled with poor acoustics in the Fox Room. After new configurations were successful with audiences at First Wednesday events, we reached out to Friends of Rutland Free Library and to Rutland South Rotary Club, who each donated \$5,000, which with a one-third share from the Library, allowed us to put in a new projector, screen, and sound system. Our thanks to the greater Rutland community for its ongoing support.

We hosted a display of moon rocks from NASA to commemorate the 50th anniversary of Neil Armstrong's "giant leap for mankind," and we hosted Google. The technology company was doing a "Grow with Google" event nationwide and Rutland Free Library was one of two stops in Vermont, along with Burlington. They presented a series of seminars over the course of a single day to help increase technical skills for nonprofits, small businesses, and job seekers, as well as one-on-one tech counseling. Some 250 local residents took advantage of this free service.

We also held a new fundraiser – Murder by the Book, a murder mystery party – that was extremely well received. And we hosted community events from live music, author talks, yoga, and documentary films to political meetings, public information sessions, and small business seminars. The small meeting room continues to be well used for committee and private meetings, study space, and videoconferencing with the Internal Revenue Service following the closure of its local office.

The Library is also active in the wider community; we began new partnerships with Homeless Prevention Center and Faith on Foot to provide services to homeless people, and we have been active attendees at Project Vision, block parties, Downtown Rutland Partnership events, and are working to provide library cards for every student in schools in all of our supporting towns.

Randal Smathers, Director

Board of Trustees 2019/20

Sharon Courcelle, president
Ed Ogorzalek, vice-president
Clare Coppock, secretary
Barry Cohen, treasurer
Chris Booth
Jennifer Bagley
Sherri Durgin-Campbell

Anita Duch
Allyn Kahle
William Notte
Catherine Picon
Stephanie Romeo
John Wallace
Nancy Wennberg



Rutland Regional Planning Commission is a resource for towns; is a platform for ideas; and inspires a vision for our future. We balance local desires, best practices, and regional growth for communities that are vibrant today and strong for years to come.

We enjoyed working with the Town of Mendon in 2019 – especially Mendon’s Regional Board Commissioner, Larry Courcelle. Together, the RRPC and Town of Mendon achieved several accomplishments which are highlighted below:

RRPC provided assistance to the Town with Section 248 application review for a telecommunications project. Additionally, RRPC provided technical assistance to Sara Tully and the Selectboard.

Our Emergency Management Planner assisted the Town with the annual Local Emergency Management Plan update. She worked with Phil Douglas and Sara Tully to strengthen local emergency management capabilities.

RRPC’s Planners provided outreach on the Otter Creek Tactical Basin Plan. We also assisted the Mendon road crew with Grants in Aid road projects year 2 and year 3 as well as Grants in Aid third party technical assistance. Our Planners also supported the Planning Commission with a rewrite of the Town Plan, the adoption process, and initiated the writing of an enhanced energy plan.

Our Transportation Planner gave support by assisting with the Better Roads Grant application and updating the Transportation section for the Town Plan. He has also scheduled a Transportation Resilience Planning Tool Town and Local Stakeholders Input meeting. In addition, RRPC provided technical support for the Municipal Roads General Permit, Town Road and Bridge Standards, Better Roads, and VTCulverts.

If you feel inspired to participate in local or regional planning; want to be paired with opportunities to grow your community; or just want to learn more, please visit or give us a call; we’d love to hear from you!

RUTLAND NORTHEAST SUPERVISORY UNION
ANNUAL BOARD REPORT
January 2020

Greetings and Happy New Year! The Rutland Northeast Supervisory Union (RNEU) Board has been hard at work with several items during the year. The biggest change for us this year was moving to Policy Governance. The Barstow Unified Union and the Otter Valley Unified Union Boards already use this form of governance so it makes sense that Rutland Northeast Supervisory Union would as well. It will allow us to be future focused and proactive on the future of our Districts instead of being reactive to legislative or economic pressures. The other important work of our board was creating the budget for Special Education, Technology, Central Office, and Transportation. This year due to forces outside of our control, we have prepared a budget that reflects a 7.8% increase in spending. This is largely due to the 12.9% increase in the cost of health insurance coverage. We have made no significant changes in staffing or programming. I would like to take this time to thank you for your continued support of our Supervisory Union and most of all our kids. If you should have any questions, please don't hesitate to contact a board member or use the Let's Talk button on any school website.

Respectfully Submitted,

Laurie Bertrand
RNEU Board Chair

RUTLAND NORTHEAST SUPERVISORY UNION
SUPERINTENDENT'S ANNUAL REPORT
DECEMBER 2019

Dear Residents of Brandon, Chittenden, Goshen, Leicester, Mendon, Pittsford, Sudbury, & Whiting:

I am pleased to write this report to capture RNESU, OVUU and BUU activities for 2019. As we are in the 4th year of our Act 46 merger, it is great to see the efficiencies we have been able to create as we work to achieve the vision and mission of educating every child in our eight towns. I will highlight a few of these activities in this report.

- **Safety:** RNESU districts received a total grant of \$176,575 to upgrade our entrance access systems across all schools in the SU. As of the fall of 2019, we now have a key card access system, which will allow tighter control of who accesses the buildings while still allowing for recreational and town partnerships. In addition, Otter Valley UHS has improved its lobby bathrooms for ADA access, Neshobe has repaired the front steps of the Forest Dale building, and Lothrop has reconfigured its entrance to the front office to limit access to the full building.
- **Climate Survey:** the RNESU 2019 Climate Survey is the second one completed by students, staff and families, updating information received in 2017. The survey data showed all three groups are satisfied with the school system, with 69% of parents reporting that they are either very satisfied or satisfied with the schools, 87% of staff strongly agreeing or agreeing that the District is a good place to work and 73% of students always or usually believe that what they are learning in school will help them to be successful in life. The areas of growth identified for continued focus include: bullying and discipline, academic rigor and perceptions, parent engagement, adult/student relationships, and school pride.
- **After School** programs in OVUU were reviewed with an eye on equity. As of fall 2019, the programs at Lothrop, Otter Creek Academy and Neshobe had common days, hours and licenses and we are working towards common fees.
- We hired a new **Transportation Coordinator**, Richard Vigue, this year to replace Becky Congdon, who had served RNESU for many years. Richard comes with experience in a school system in Maine and is quickly fitting in to the community needs.
- The **PreKindergarten / Private Child Care Partnership** at Whiting Elementary School has been successful and has a wait list, causing the Boards to wish to emulate the partnership in the south end of the SU. We are still seeking private childcare partners to make this happen.

- Otter Valley UU and RNEU boards joined the Barstow UU board in the use of **policy governance**, with a primary focus on connecting with the community and engaging residents on a deeper level.
- OVUU Board received recommendations from an 18-month community/ board Task Force and is working through those recommendations on the sustainability and future of the district this school year.
- The **Vision and Mission** of the SU was revisited by all three boards in the fall of 2019, resulting in an updated vision for each district, to be rolled out in early 2020.
- OVUHS hosted one student from China for 2018-19 and one in 2019-2020 under a partnership with Vermont International Academy, with the goal of increasing students hosted in the future.

Read the school reports to hear what our students are doing and how the schools are celebrating their learning.

I am honored to continue to serve as the RNEU superintendent in my 5th year in the district and look forward to more connections with our schools and communities.

Respectfully,
Jeanne Collins, Superintendent
 RNEU



WE ARE RNEU!

BARSTOW MEMORIAL SCHOOL BOARD OF DIRECTORS'
LETTER TO THE TOWNS OF CHITTENDEN AND MENDON
January 2020

Dear Neighbors,

The Barstow Unified Union (BUU) Board of Directors is pleased to report that this past year Barstow once again provided the PK-8 students in our towns a well-rounded and academically rigorous education as they continued their academic journeys towards high school. Through a side-by-side partnership with the Otter Valley Unified Union School District, the BUU District leveraged shared resources and expertise to guarantee that its students had the means to thrive. None of this would have been possible without the unwavering support of the Chittenden and Mendon communities. For that, we thank you.

The Barstow Unified Union School District exists so that all enrolled students are empowered with the knowledge, skills, and attributes needed to be successful and contributing citizens of a global society by way of the resources invested by the communities.

This past year, the BUU Board spent much time surveying, researching, discussing, debating, reflecting, and revising this policy statement. It represents the goal that the district has set for itself. It is ambitious yet achievable. The Board is confident in the Superintendent and her staff, who as a team are making continual progress towards it. As a board, we commit to doing our part in monitoring the policy's implementation and reporting on results. Thank you to all community members who helped us in a variety of ways to revise and improve this policy.

Community engagement was the BUU Board's top priority last year. We endeavored to create a number of spaces for two-way communication: Parent/Teacher conferences, Chittenden Day, an online and paper survey, and the Let's Talk app. We believe it is important to not only share with our communities the good work our school does, but to also solicit your feedback and input---especially on the results you wish to see. *Confident, prepared, well-rounded, proud and respectful* were most commonly cited by community members as desired characteristics of a Barstow graduate.

To address the need to increase Barstow's student enrollment to meet the rising cost of public education, the Board, with invaluable assistance from Meredith Voutas, created a professionally printed brochure about the school and its unique attributes. We know our school to be one of the best in the state of Vermont and we want anyone considering moving to our

area to know this as well. Therefore, beginning this spring, the school's brochure will be disseminated to all real estate agencies in our area to be shared with homebuyers. We believe this public/private partnership will bring more families with children into our two towns.

To become more adept at our work, the BUU Board members continued to learn about Policy Governance®, the results-oriented governance model we adopted three years ago. We are seeing impressive returns on this investment, as the Board has a significantly more streamlined and efficient governance system, which allows us to focus on our three core roles: policy development, policy monitoring, and engaging with our communities. The BUU Board is now regarded as a leader in Policy Governance® in the State. The Chair and Superintendent have been invited to present to and train other school district boards and Superintendents on this internationally renowned governance model.

We would be remiss in closing without first recognizing a retiring staff member, Debbie Parry. We thank Mrs. Parry for her 30 years of service to Barstow Memorial School as a Behavioral Interventionist. Thank you, Mrs. Parry. You will be missed.

Sincerely,

Pam Fuller Chris Gandin Brenda Vicars Hummel Jessica Quesnel Deborah Singiser

**Minutes of the Mendon Town Meeting
Monday, March 04, 2019
Cortina Inn**

Moderator Chris Corsones called the meeting to order at 6:03 p.m. Following the Pledge of Allegiance, Chris thanked Ravi Bhakta, owner of the Cortina Inn, and Patrick Kitchin, General Manager for their hospitality in allowing the Town to hold its meeting at their facility.

With permission from the voters, Chris invited State Representative Jim Harrison to speak. Jim thanked the Town for supporting his election bid in November. Jim provided contact information and encouraged residents to contact him with any questions or concerns they might have.

He gave a brief overview of the bills currently being addressed in Montpelier. Among these were sales and taxation of marijuana, Act 250, abortion, \$15 per hour minimum wage, and paid family leave. In addition, Jim advised that the 2019 Senate can begin the process of amending the Vermont Constitution (a six-year process). There are currently six amendments being discussed.

Teri Corsones thanked Jim for the e-mail summaries he sends out as well as his overall responsiveness whenever she contacts him.

Jim mentioned that the statewide education tax rate is currently projected to remain approximately the same as last year. This may change a bit, as school budgets across the State are collectively up over 4%. Jim thanked the audience once again as he concluded his update.

Chris Corsones stated that the Town Report was dedicated to Bill and Charlene Godair for their years of service to the community.

ARTICLE 1. Shall the Town authorize the Selectboard to acquire by gift or purchase, land for Municipal forest, to produce wood products, maintain wildlife habitat, protect water supplies, provide forest recreation, and for conservation education purposes?

Judy Barone made a motion to approve Article 1. The motion was seconded by Sara Tully. The motion passed unanimously.

ARTICLE 2. Shall the town authorize the Selectboard to set the hourly compensation rate for non-salaried employees, and in the event of an appointment of a town officer at mid-term?

Harold Rosenzweig made a motion to approve Article 2. The motion was seconded by Mary Rizk and passed unanimously.

ARTICLE 3. To see if the Town will vote the Administrative portion of the budget to meet expenses and liabilities of the Town.

Selectboard Chair, Richard Wilcox made a presentation highlighting changes to the upcoming Budget. Increased expenses over the current year are up 2.8% if all appropriations are the same as the current year. If all new requests are approved, the total expenses will increase by 3.1%. Some changes of note were employee salary and benefit increases, increased funding for MEDC (Mendon Economic Development Committee), winter sand, vehicle maintenance, and increased coverage under the Sheriff's contract with the Town.

Gerry Sihler made a motion to approve Article 3. The motion was seconded by Jennifer Bagley. Discussion followed.

Judy Barone questioned why the Town was extending the Sheriff's contract by 8 hours per week and questioned if there was some incentive to make that increase. Sara Tully advised that the

contract rate would rise by 2% if the hours stay at 32 per week and rise by 1% if the hours increase to 40 per week. The motion passed unanimously.

ARTICLE 4. To see if the Town will vote the Community Infrastructure portion of the budget to meet expenses and liabilities of the Town.

Amy Merrill made a motion to approve Article 4. Harold Rosenzweig seconded the motion. Chris Corsones clarified that the appropriations would be voted on later in the meeting. The motion passed unanimously.

ARTICLE 5. To see if the Town will vote the Public Safety portion of the budget to meet expenses and liabilities of the Town.

Amy Merrill made a motion to approve Article 5. Jody Wilcox seconded the motion. Discussion followed regarding the pros and cons of increasing the coverage to 40 hours per week.

Voters questioned how the increased coverage would be utilized and whether or not the coverage hours would be flexible. Dick Wilcox explained that the focus of the hours would be neighborhood patrols, speed enforcement, and investigation. After further discussion, the motion passed unanimously.

ARTICLE 6. Shall the Town appropriate \$5,000 for the Boys and Girls Club?

Patty Lancaster made a motion to approve Article 6. Steve Singiser seconded the motion.

Larry Bale from the Boys and Girls Club made a presentation regarding the importance of the program. There are approximately 20 students taking advantage of the program and no children are turned away for lack of ability to pay. Larry does not know how many of these children are Mendon residents. The program runs from 3:00 p.m. until 6:30 p.m. on school days. Those children staying until at least 6:00 p.m. receive dinner as well. The voters asked questions of Mr. Bale regarding the program. Further discussion followed. The motion passed unanimously.

ARTICLE 7. Shall the Town appropriate \$1,200 for the Marble Valley Regional Transit District (The Bus)?

Bill Hagar made a motion to approve Article 7. Jessica Posch seconded the motion.

Lee Bizon from The Bus presented statistics on the usage of The Bus in Mendon. Discussion followed. The motion passed unanimously.

ARTICLE 8. Shall the Town appropriate \$700 for RSVP and The Volunteer Center?

Rebecca Kerns made a motion to approve Article 8. Wanda Courcelle seconded the motion. Wanda Courcelle spoke about RSVP and The Volunteer Center and their various projects. Discussion followed. The motion passed unanimously.

ARTICLE 9. Shall the Town appropriate \$2,600 for the VNA and Hospice of the Southwest Region?

Amy Merrill made a motion to approve Article 9. Larry Courcelle seconded the motion.

Ron Cioffi from VNA was present to answer any questions the voters might have. Discussion followed. The motion passed unanimously.

ARTICLE 10. Shall the Town appropriate \$1,242 for Rutland Mental Health Services formerly Rutland Area Community Services?

Jessica Posch made a motion to approve Article 10. Patty Lancaster seconded the motion.

Jessica Posch stated that this organization provides important support for young adolescents. The motion passed unanimously.

ARTICLE 11. Shall the Town appropriate \$2,500 for Wonderfeet Kids' Museum?

Patty Lancaster made a motion to approve Article 11. Jennifer Bagley seconded the motion.

Danielle Monroe gave a presentation regarding the activities of this organization and answered questions from the voters. She stated that the Museum would be allowing one day per week over the summer months in which admission would be free of charge to children from supporting Towns. Discussion followed. The motion passed unanimously.

ARTICLE 12. To elect all necessary Town Officers.

Chris Corsones advised that polls will be open at the Mendon Town Office on Tuesday, March 5, 2019 from 8:00 a.m. until 7:00 p.m.

ARTICLE 13. To transact any other legal business.

Steve Singiser was happy to note that there was no contention during the meeting and stated the Town should continue to be generous.

Liam Fracht-Monroe gave an update regarding upcoming plans for the recreation field on South Mendon Road. Discussion followed.

Dave Brooks questioned why Mendon has to share a zip code with Rutland.

Harold Rosenzweig expressed gratitude to the Selectboard, office staff and employees for their hard work.

Jessica Posch expressed interest in having a walking path along Town Line Road. Brian Sell stated he is working with Pathways for Transportation to address such issues.

John Rizk noted that this evening's Town Meeting is taking place on the birthday of Vermont.

The Town Meeting adjourned at 7:41 p.m.

Respectfully submitted,
Richard Wilcox, Selectboard Chair
Christopher Corsones, Moderator
Nancy Gondella, Town Clerk

Warning
Town Meeting –March 2, 2020
Mendon Methodist Community Church
2600 US Route 4, Mendon, Vermont

The legal voters of the Town of Mendon are hereby notified and warned to meet at the **Mendon Methodist Community Church** on Monday, March 2, 2020 at 6:00 PM to transact all business except Article 18. The meeting will adjourn until March 3, 2020 at 8:00 AM, at the Mendon Town Office, to vote by Australian ballot on Article 18. Voting will close at 7:00 PM.

- Article 1 - Shall the Town authorize the Selectboard to acquire by gift or purchase, land for municipal forest, to produce wood products, maintain wildlife habitat, protect water supplies, provide forest recreation, and for conservation education purposes?
- Article 2 - Shall the Town authorize the Selectboard to set the hourly compensation rate for non-salaried employees, and in the event of an appointment of a town officer at mid-term?
- Article 3 - Shall the Town adopt all budget articles by Australian ballot?
- Article 4 - Shall the Town transfer \$10,000 from the Town Shop Maintenance Fund to the Town Office Maintenance Fund for the purpose of constructing a historic kiosk at the former location of the Town Shop also known as the Old Town Hall?
- Article 5 - Shall the Town transfer \$10,000 from the Town Shop Maintenance Fund to the Town Office Maintenance Fund?
- Article 6 - Shall the Town transfer the remaining balance of the Town Shop Maintenance Fund to the Contingency Fund and close out the Town Shop Maintenance Fund?
- Article 7 - To see if the Town will vote the Administrative portion of the budget to meet expenses and liabilities of the Town.
- Article 8 - To see if the Town will vote the Community Infrastructure portion of the budget to meet expenses and liabilities of the Town.
- Article 9 - To see if the Town will vote the Public Safety portion of the budget to meet expenses and liabilities of the Town.
- Article 10 - Shall the Town appropriate \$1,500 for the support of ARC Rutland Area Serving Citizens with Developmental Disabilities?
- Article 11 - Shall the Town appropriate \$1,200 for the support of the Marble Valley Regional Transit District (The Bus)?
- Article 12 - Shall the Town appropriate \$500 for the support of the Mendon Seniors?
- Article 13 - Shall the Town appropriate \$700 for the support of the RSVP Retired Senior Volunteer Program?

- Article 14 - Shall the Town appropriate \$1,242 for the support of Rutland Mental Health Services formerly Rutland Area Community Services?
- Article 15 - Shall the Town appropriate \$2,600 for the support of VNA and Hospice of the Southwest Region?
- Article 16 - Shall the Town appropriate \$600 for the support of the Southwest Council on Aging?
- Article 17 - Shall the Town appropriate \$2,500 for the support of Wonderfeet Kids' Museum?
- Article 18 - To elect all necessary Town Officers.
- Article 19 - To transact any other legal business.

Dated at Mendon, Vermont on this 27th day of January, 2020

Selectboard:

/s/ Richard Wilcox

/s/ Nancy Gondella, Town Clerk

/s/ Geoff Wells

/s/ Scott Bradley

**OFFICIAL BALLOT - TOWN MEETING 2020
MENDON, VERMONT - MARCH 03, 2020**

INSTRUCTIONS TO VOTERS

Use **BLACK PEN** or **PENCIL** to fill in the oval.

To vote for a person whose name is printed on the ballot, fill in the oval to the right of the name of that person.

To vote for a person whose name is not printed on the ballot, write or stick his or her name in the blank space provided and fill in the oval to the right of the write-in line.

Do not vote for more candidates than the **"VOTE for NOT MORE THAN #"** for an office.

If you make a mistake, tear, or deface the ballot, return it to an election official and obtain another ballot. **DO NOT ERASE.**

<p align="center">FOR TOWN MODERATOR – 1 YEAR TERM Vote for not more than ONE</p> <p>RICH CARLSON _____ <input type="radio"/></p> <p>CHRISTOPHER CORSONES _____ <input type="radio"/></p> <p>_____ WRITE-IN <input type="radio"/></p>	<p align="center">FOR SELECTBOARD – 3 YEAR TERM Vote for not more than ONE</p> <p>SCOTT BRADLEY _____ <input type="radio"/></p> <p>_____ WRITE-IN <input type="radio"/></p>
<p align="center">FOR TOWN AGENT – 1 YEAR TERM Vote for not more than ONE</p> <p>HAROLD H. ROSENZWEIG _____ <input type="radio"/></p> <p>_____ WRITE-IN <input type="radio"/></p>	<p align="center">FOR CONSTABLE – 2 YEAR TERM Vote for not more than ONE</p> <p>PHILIP DOUGLAS _____ <input type="radio"/></p> <p>_____ WRITE-IN <input type="radio"/></p>

SAMPLE

Recognition of 37 Years of Service

Neil Langer



Planning Commission	37 years	1984-2020
Zoning Administrator	17 years	1988-2004
Sewage Officer	5 years	2000-2004
Rutland Regional Planning Commission (Alternate)	9 years	1996-2004
Rutland Country Solid Waste District (Alternate)	9 years	1996-2004

Neil has decided to retire after an exceptional 37 years of dedicated service to the Town of Mendon.

Neil was appointed to the Planning Commission in 1984. The Town Plan, Town Zoning Regulations, and Town Subdivision Regulations were written and rewritten multiple times under his tenure. The Mendon Telecommunications Bylaws were also adopted while Neil volunteered his service on the Planning Commission. There is no doubt Neil's input has shaped Mendon to what you see today.

Neil was appointed as the Zoning Administrator in 1988 and spent 17 years in this position overseeing compliance with the Zoning Regulations.

Thank you Neil for your long term dedication to your community.