

# Town of Mendon

Board of Civil Authority

July 22, 2019

Members of the BCA present: Nancy Gondella, Ann Singiser, Marie Conway, Lindsey MacCuaig, Rich Carlson, Scott Bradley

Residents and Visitors present: None

The meeting was called to order at 4:30 PM at the Town Office.

*Additions/deletions to the Agenda:* Hearing date change - Weinberg

## Organizational Matters

- a. **Elect Chair & Vice Chair** – M. Conway nominated Ann Singiser as chair. A Singiser nominated N. Gondella as chair and stated she would be willing to serve as vice chair. **Scott Bradley made a motion to appoint Nancy Gondella as Chair and Ann Singiser as Vice-chair. Marie Conway seconded the motion. The motion passed unanimously.**
  
- b. **Elect Secretary** – No one stepped forward to act as board secretary. N. Gondella state that Jesse Bridge, Assistant Town Clerk, was willing to take minutes for the upcoming hearings. The board agreed to this by consensus.
  
- c. **Rules of Procedure** – Nancy reviewed the Rules of Procedure for the upcoming BCA appeal hearings. Discussion followed. **Scott Bradley made a motion to adopt the Rules of Procedure as presented. Marie Conway seconded the motion. The motion passed unanimously.**
  
- d. **Hearing Date Change – Weinberg** – N. Gondella advised the board that the Weinberg’s would be out of town on July 29<sup>th</sup> and had requested the board reschedule that hearing. After discussion, the board agreed to reschedule the hearing for Monday, August 12<sup>th</sup> at 4:00 p.m. at the Town Office.

There being no further business, the meeting was adjourned at 4:58 p.m.

Date approved \_\_\_\_\_

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Ann Singiser – Vice Chair

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Nancy Gondella – Town Clerk