

Town of Mendon

Selectboard

December 10, 2018

Members of the Selectboard present: Richard Wilcox, Geoff Wells, Scott Bradley

Town Officers and Employees Present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner, Phil Douglas, Constable

Residents and Visitors present: Randall Smathers, Rutland Free Library

The meeting was called to order at 8:30 AM at the Town Office.

Additions/deletions to the Agenda: Motion by R. Wilcox to approve the agenda with the addition of Selectboard Meeting December 17th and Rutland Regional Planning Commission Payment to the agenda. Seconded by S. Bradley. The motion passed unanimously.

Administrative Matters

Selectmen's Orders approved and signed.

Minutes of Previous Meetings: G. Wells moved to approve the minutes of 11/26/18. Motion seconded by R. Wilcox. The motion passed unanimously.

Business:

Rutland Free Library Randal Smathers, Director of the Rutland Free Library requested a 2.25% budget increase for the library. R. Smathers stated Mendon has 381 active cards which means the card has been used to check out materials from the library in the last three years. He explained that these cards could be servicing even more of the population of Mendon because parents could be checking out materials for their children or one member of the household for other members of the same house. He estimates over 500 permanent residents and temporary residents of Mendon use the library annually. 38% of Mendon residents have library cards. The library does not keep track of who attends special programs or events in the Fox Room. The Selectboard approved the 2.25% increase and will add it to the budget for voter approval, but is interested in conducting a survey to determine annual use of the library both to check out books and materials and attend offered programs.

Truck #2 Replacement B. Ellis discussed various specs he is looking for in the replacement of truck 2. S. Tully and B. Ellis will be sending out truck specifications to get bids. The goal is to get the truck on order by the end of January for delivery in the Spring 2019. The Selectboard agreed.

Town Garage Permit Amendment Motion by G. Wells to authorize P. Douglas, R. Wilcox and S. Tully to hire a contractor to design an alternate septic design for the Town Garage. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Town Meeting location The Town has reached out to Killington as the new owners of Mendon Mountainview Lodge to determine whether the Town can still hold Town Meeting at their location. Town Meeting must be held within the town boundaries according to state law. This limits locations that can accommodate the meeting. S. Tully will try to follow up with Killington.

Audit 2017-2018 A draft audit was distributed to the members of the Selectboard. S. Tully has identified some questions, but has not received the audit with Nancy Gondella, Town Treasurer. The Selectboard directed S. Tully and N. Gondella to contact Jeff Bradley to answer their questions.

2019-2020 Budget Draft #4 & Reserve Funds The Selectboard reviewed the budget and the Highway Improvement Reserve Fund Timeline and the New Equipment Reserve Fund Timeline. There are no changes in the values budgeted for these funds.

Feasibility Study S. Tully presented bids to conduct a feasibility study to for a hotel on Route 4 in Mendon. The bids ranged from \$8,500 to \$12,000. Motion by R. Wilcox to hire HVS to complete the feasibility study for \$8,500 to be paid for out of the Mendon Economic Development Fund. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Repairs 07-48 The Selectboard authorized S. Tully to contract with legal representation for review of the failed culvert and contracts associated with the project.

Inventory Grant Motion by R. Wilcox to approve payment of \$7,168 for the Rutland Regional Planning Commission for final payment of a contract to complete a road inventory and implementation plan. Motion seconded by S. Bradley. The Selectboard passed the motion unanimously.

There being no further business, R. Wilcox moved to adjourn the Selectboard Meeting at 7:45 PM. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Date approved _____

Richard Wilcox

Geoff Wells

Sara Tully, Selectboard Clerk

Scott Bradley