

# Town of Mendon

Selectboard

November 13, 2018

Members of the Selectboard present: Richard Wilcox, Geoff Wells, Scott Bradley

Town Officers and Employees Present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner, Nancy Gondella, Town Clerk & Treasurer, Phil Douglas, Constable

Residents and Visitors present: None

The meeting was called to order at 8:30 AM at the Town Office.

*Additions/deletions to the Agenda:* Motion by R. Wilcox to approve the agenda with the addition of Elbow Road Maintenance, Deer Crossing Signs, Trees Tenney Cemetery, Rutland City Fire Contract, Holiday Party to the agenda. Seconded by S. Bradley. The motion passed unanimously.

## Administrative Matters

*Selectmen's Orders* approved and signed.

Minutes of Previous Meetings: G. Wells moved to approve the minutes of 10/22/18 and 11/5/18. Motion seconded by S. Bradley. The motion passed unanimously.

## Business:

*BUU School Board Committee Appointee* Motion by D. Wilcox to appoint G. Wells and the Mendon Selectboard representative to the BUUSD Committee to look at long range issues that affect the School District. Motion seconded by S. Bradley. The motion passed unanimously.

*Audit 2017-2018* N. Gondella, Treasurer reported that Jeffrey Bagley is working on it. No timeline to complete has been submitted.

*07-48 Repairs* A course of action to repair the failed culvert has yet to be determined.

*Grant Update:* S. Tully provided and update on the outstanding grants 2018 BRP Meadowlake Drive, 2019 BRP Wheelerville Road, 2018 Structures Grant Bridge 21, 2018 Class 2 Roadway Program Park Lane, and the 2019 Grants in Aid. The application for the 2020 Better Roads Grant Application is due 10/26/18.

*VCRD Community Visit Program* The Selectboard, Planning Commission and the Mendon Economic Development Committee met with Paul Costello from the Vermont Council on Rural Development to hear a presentation on the Community Visit Program. At the conclusion of the presentation, there was overwhelming consensus to submit a letter to the Vermont Council on Rural Development Board of Directors requesting to participate in the Community Visit Program. The Selectboard must submit a letter to Paul Costello. The Selectboard agreed to submit the letter.

*Barstow Youth Club* The Town of Mendon supports the Barstow Youth Club at \$2,500 annually. It was our understanding the Town of Chittenden did the same. S. Tully will follow up to determine how Chittenden is funding the Barstow Youth Club.

*Old Town Hall Demolition Contract* The contract has been signed and executed between Mendon and Mendon Trucking and Excavation. Demolition will occur in the Spring 2019.

*Health Insurance 2019* S. Tully presented a recommendation for funding 2019 health insurance with a detailed analysis of available plans. The town can minimize the increase in health insurance expenses to 1.4% by remaining with MVP and maintaining the current level of funding offered to employees. Motion by R. Wilcox to set the 2019 funding levels at:

Single	\$8,212
Two Person	\$16,623
Parent/Child	\$15,848
Family	\$23,075
Buyout	\$4,500

Motion seconded by S. Bradley. The motion passed unanimously.

*2019-2020 Budget Draft #2* Lengthy detailed discussion regarding various line items of the budget. P. Douglas presented his recommendations for the Public Safety budget.

*Elbow Road* B. Ellis requested to hire a contractor to install water bars and repair washouts on Elbow Road. G. Wells moved to spend up to \$2,000 to make repairs to Elbow Road to be spent out of the Highway Improvement Fund. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

*Deer Crossing Signs* Karl Acker, a resident of Townline Road, has requested the installation of deer crossing signs on Townline Road. The Board discussed coordinating the installation of these signs with Rutland Town. B. Ellis will talk to Byron Hathaway, Rutland Town's Road Commissioner regarding Mendon installing deer crossing signs. They would have to be located on both sides of the road.

*Trees Tenney Cemetery* There are four large trees that must be removed for safety reasons in the Tenney Cemetery. B. Ellis will obtain estimates.

*Rutland City Fire Department* P. Douglas reported that the Rutland City Fire Department has billed us for three calls that were received at the station, but they did not need to respond to. The Selectboard requested a copy of the contract be sent to each member for their review. Request for P. Douglas, S. Tully and R. Wilcox to meet with the Rutland City Fire Department to discuss billing of the per call charges.

*Holiday Dinner* The Selectboard authorized S. Tully to confirm with a Mendon affiliated restaurant to host the Holiday Dinner for elected officials, appointed officials and town employees.

Motion by R. Wilcox to enter Executive Session at 10:10 AM to discuss employee reviews and personnel with the Selectboard and S. Tully present. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

The Chair declared the Board out of Executive Session at 10:15 AM.

There being no further business, S. Bradley moved to adjourn the Selectboard Meeting at 10:15 AM. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Date approved \_\_\_\_\_

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Geoff Wells

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Sara Tully, Selectboard Clerk

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Scott Bradley