

Town of Mendon

Selectboard

April 9, 2018

Members of the Selectboard present: Richard Wilcox, Geoff Wells, Scott Bradley

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner, Phil Douglas, Constable

Residents and Visitors present: None

The meeting was called to order at 5:30 PM at the Town Office.

Additions/deletions to the Agenda: Motion by R. Wilcox to approve the agenda with the addition of the Town Shop RFP. Seconded by S. Bradley. The motion passed.

Administrative Matters

Selectmen's Orders approved and signed.

Minutes of Previous Meetings: G. Wells moved to approve the minutes of 3/26/18. Motion seconded by R. Wilcox. The motion carried.

Business:

Recreation Committee The Recreation Committee will be meeting April 10, 2018 at 5 PM at the Town Office. The Selectboard reviewed the agenda and made comments to be shared with the committee.

Mendon Recreation Area The Selectboard discussed the use of the Mendon Recreation Area and the request for two organizations to use the ballfield for games and practices starting this month. The Barstow Youth Club (formerly Barstow Boosters) has been using the field for years. The Mendon voters support this program annually appropriating \$2,500 which provides baseball, softball, soccer and basketball programs to Barstow students. The Town of Chittenden provides the same. R. Wilcox reported that he reached out to Jamie Gallagher from the Barstow Youth Club requesting a practice and game schedule. Mr. Gallagher stated that a schedule had not been determined yet. The Selectboard agreed to request a schedule from the BYC by Monday April 16th. G. Wells stated the area league game schedule may be released to the area teams by that date. The Selectboard discussed allowing both teams to utilize the field. S. Tully provided information on the cost to maintain and provide a porta potty at the field through August. The Selectboard agreed a fee for its use will be assessed to programs providing services to primarily non-residential participants.

Backhoe B. Ellis requested the Selectboard move forward with the replacement of the backhoe as planned in the Equipment Replacement Schedule. The Selectboard considered the replacement of the backhoe with a small excavator and determined it was not feasible. The Selectboard considered

purchasing a backhoe and small excavator and it was determine to be cost prohibitive. The Selectboard will replace the backhoe and requested B. Ellis complete the specification sheet to use in the bidding process. The Selectboard also requested cost estimates to replace Truck #2 which is the next piece of equipment to be replaced in the Equipment Replacement Schedule to determine the effects on the fund.

Garage Improvement RFP for floors S. Tully submitted an RFP for the Selectboard to approve. B. Ellis will review and approve the timeline for bid advertising. The Selectboard provided minor changes to the RFP and it was approved.

Grant Applications S. Tully is submitting a Structures Grant application for the replacement of Culvert 07-61 on Wheelerville Road. B. Ellis is waiting for additional information from Josh Carvajal, Agency of Natural Resources and will follow up with him promptly.

Bridge 21 Bids D. Conger, Dubois & King has completed his review of the submitted bids for the Bridge 21 project. He recommends we contract with the low bidder Wanner Earthmoving, LLC from Canaan, NH for \$20,200. Motion by R. Wilcox to accept the bid for \$20,200 for Wanner Earthmoving, LLC to complete the Wheelerville Road Bridge 21 Culvert Outfall Repair. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion and the Notice of Award and Agreement was signed. S. Tully will follow up with Dubois and King to make sure they will be onsite for project management throughout the construction.

Alarm System Ordinance The draft ordinance will be submitted to VLCT for legal review.

There being no further business, R. Wilcox moved to adjourn the Selectboard Meeting at 6:56 PM. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Date approved _____

Richard Wilcox, Chair

Sara Tully, Selectboard Clerk

Geoff Wells

Scott Bradley