

# Town of Mendon

## Vermont



2017

Annual Report

Financial Reports

July 1, 2016– June 30, 2017

Budget Proposals

July 1, 2018— June 30, 2019

# Town of Mendon Vermont

[www.mendonvt.org](http://www.mendonvt.org)

## *Town Office Staff*

Town Office Hours: Mon. - Thurs. 8:00 AM- 5:00 PM, closed Fri.

Phone: 775-1662 \*Town Office hours are subject to change,  
see [www.mendonvt.org](http://www.mendonvt.org) for most current information.

|   |  |              |
|---|--|--------------|
| Animal Control Officer – Rod MacCuaig         |  | 775-1545     |
| Bookkeeper/Assistant Clerk – Jesse Bridge     | <a href="mailto:mendonbookkeeper@comcast.net">mendonbookkeeper@comcast.net</a> | 775-1662     |
| Collector of Delinquent Taxes - Nancy Merrill |  | 775-4689     |
| Dir. Public Safety/Constable – Phil Douglas   |  | 775-1662     |
| Fire Warden – Geoff Wells                     |  | 558-4742     |
| Health Officer - Sara Hebert Tully            | <a href="mailto:mendonadmin@comcast.net">mendonadmin@comcast.net</a>           | 775-1662     |
| Planning Commission - Therese Corsones        |  | 773-3413     |
| Road Commissioner - Bill Ellis                |  | 773-4402     |
| Selectboard:                                  |  |              |
| Scott Bradley                                 |  | 773-4851     |
| Geoff Wells                                   |  | 558-4742     |
| Richard Wilcox                                |  | 775-3351     |
| Tax Assessor - Spencer Potter                 |  | 802-496-9689 |
| Town Administrator - Sara Hebert Tully        | <a href="mailto:mendonadmin@comcast.net">mendonadmin@comcast.net</a>           | 775-1662     |
| Town Clerk- Nancy Gondella                    | <a href="mailto:mendontown@comcast.net">mendontown@comcast.net</a>             | 775-1662     |
| Town Treasurer- Nancy Gondella                | <a href="mailto:mendontown@comcast.net">mendontown@comcast.net</a>             | 775-1662     |
| Zoning Administrator - Steve Cosgrove         |  | 775-0065     |

## *Meeting Schedule*

|                            |  |
|----------------------------|--|
| Planning Commission        | First Monday at 5:15 PM at Town Office             |
| Selectboard                | Second and fourth Monday at 5:30 PM at Town Office |
| Zoning Board of Adjustment | Meets as required                                  |

## *Important Dates*

|                    |   |
|--------------------|---|
| February 27, 2018  | Barstow Unified Union School District Meeting, Barstow Memorial School, 6:30 PM |
| March 5, 2018      | Town Meeting at Mendon Mountainview Lodge, 6:00 PM                              |
| March 6, 2018      | Local Elections at Town Office polls open 8:00 AM- 7:00 PM                      |
| March 12, 2018     | Taxes Due at the Town Office  |
| April 2, 2018      | Dog License registration due at the Town Office                                 |
| August 14, 2018    | State Primary Election @ Town Office polls open 8:00 AM- 7:00 PM                |
| September 10, 2018 | Taxes Due at the Town Office  |
| November 6, 2018   | General Election @ Town Office polls open 8:00 AM- 7:00 PM                      |

## Table of Contents

|  |    |
|--|----|
| Town Officers: Elected and Appointed       | 3  |
| Highlights & Objectives                    | 6  |
| Management Discussion and Analysis         | 8  |
| Mendon Town Independent's Auditor's Report | 12 |
| 2018-2019 Estimated Municipal Tax Rate     | 13 |
| Selectboard Financial Reports              |    |
| Budget Summary                             | 14 |
| Detail Revenue and Expenses                | 14 |
| Schedule of Outstanding Bond Payments      | 17 |
| Reserve Fund Balances                      | 18 |
| Financing for the Future:                  |    |
| Highway Equipment Fund Timeline            | 20 |
| Highway Improvement Fund Timeline          | 21 |
| Bridge & Culvert Fund Timeline             | 22 |
| Office Maintenance Fund                    | 23 |
| Public Safety Fund                         | 24 |
| Appropriations Articles                    | 25 |
| Mendon Historical Society                  | 27 |
| Tribute to Helen Lawrence                  | 28 |
| Rutland Free Library                       | 30 |
| Rutland Regional Planning Commission       | 31 |
| Town Officers' Reports                     |    |
| Department of Public Safety Report         | 32 |
| Delinquent Tax Collector Report            | 34 |
| Dog License Report                         | 34 |
| Record of Vital Statistics                 | 35 |
| Planning Commission Report                 | 36 |
| Zoning Administrator Report                | 36 |
| Assessor's Report                          | 37 |
| Cemetery Commission Report                 | 37 |
| Recreation Committee Report                | 38 |
| Barstow Youth Club                         | 39 |
| Road Commissioner Report                   | 40 |

School Reports:

|   |           |
|---|-----------|
| RNESU Board of Directors Report                                 | 42        |
| RNESU Superintendent Letter                                     | 43        |
| BUUSD Board of Directors Report                                 | 44        |
| Minutes of Annual Town Meeting 3/6/17                           | 45        |
| Minutes of Special Town Meeting 8/28/17                         | 50        |
| <b>2018 Town of Mendon Warning</b>                              | <b>52</b> |
| <b>2018 Town of Mendon Election of Officers (sample ballot)</b> | <b>53</b> |
| Recognition of Service: Marie Conway                            |           |

\* Cover: The Town of Mendon Town Office sign was replaced in 2017. The Town of Mendon signs on Route 4 as you enter the town from Rutland Town and Killington were also replaced.

## Barstow Graduating Class of 2017



## Elected Town Officers

| <u>Office</u>   | <u>Official</u>      | <u>Term Ends</u> |
|---|----------------------|------------------|
| Moderator (one year)  | Christopher Corsones | 2018             |
| *Town Clerk (three years)   | Marie Conway         | 2018             |
| *Treasurer (three years)  | Marie Conway         | 2019             |
| <p>*Note: As a result of Special Town Meeting August 28, 2017, the elected offices of Town Clerk and Town Treasurer were eliminated. The Selectboard appointed Nancy Gondella, Town Clerk and Town Treasurer. Marie Conway was appointed Assistant Town Clerk and Assistant Town Treasurer.</p> |                      |                  |
| Selectboard (three years)   | Geoff Wells          | 2018             |
|   | Richard Wilcox       | 2019             |
|   | Scott Bradley        | 2020             |
| Delinquent<br>Tax Collector (three years)   | Nancy Bridge Merrill | 2019             |
| Justice of the Peace<br>(two years)   | Rich Carlson         | 2019             |
|   | Wanda Courcelle      | 2019             |
|   | Charlene Godair      | 2019             |
|   | Lindsey MacCuaig     | 2019             |
|   | Betsy Reddy          | 2019             |
|   | Ann Singiser         | 2019             |
|   | Vacancy              | 2019             |
| Constable (two years)   | Phil Douglas         | 2018             |
| Grand Juror (one year)  | Phil Douglas         | 2018             |
| Town Agent (one year)   | Therese Corsones     | 2018             |

## Appointed Town Officers

| Title  | Name  | Term Ends |
|--|---|-----------|
| Town Clerk   | Nancy Gondella (appointed 9/25/17)                                  |           |
| Town Treasurer                                       | Nancy Gondella (appointed 9/25/17)                                  |           |
| Assistant Clerk                                      | Marie Conway (appointed 9/26/17)<br>Jesse Bridge (appointed 1/8/18) |           |
| Assistant Treasurer                                  | Marie Conway (appointed 9/26/17)                                    |           |
| Road Commissioner (one year)                         | William Ellis   | 3/31/18   |
| Road Commissioner Admin. (one year)                  | Sara Tully  | 3/31/18   |
| Fire Warden (three years)                            | Geoff Wells   | 1/31/20   |
| Town Service Officer (one year)                      | Mary Ann Reich  | 4/14/18   |
| Planning Commission (four years)<br>(7 member board) | Bill Godair   | 3/31/19   |
|  | Therese Corsones, Chair   | 3/31/20   |
|  | Nicole Kesselring   | 3/31/20   |
|  | Justin Lindholm   | 3/31/20   |
|  | Neil Langer   | 3/31/21   |
|  | Phil Douglas  | 3/31/21   |
|  | Fred Bagley   | 3/31/21   |
| Zoning Administrator (three years)                   | Steve Cosgrove  | 3/31/19   |
| Zoning Board<br>of Adjustment (three years)          | Jack Kennelly, Chair  | 3/31/18   |
|  | Mike Curran   | 3/31/19   |
|  | Andrew Zak  | 3/31/19   |
|  | Therese Corsones  | 3/31/19   |
|  | Harvey Zara   | 3/31/20   |
| Alternates:  | Ernie Smalley   | 3/31/20   |
|  | Vacancy   | 3/31/20   |
|  | Vacancy   | 3/31/20   |
| Town Recreation (four years)                         | Betsy Reddy   | 3/31/19   |
|  | Chad Galiano  | 3/31/19   |
|  | Jim Reddy   | 3/31/20   |
|  | Larry Courcelle   | 3/31/21   |
|  | Liam Fracht-Monroe  | 3/31/21   |
|  | Leo Lawrence, <i>member emeritus</i>                                |           |
| Cemetery Commission Chairman (one year)              | Michael Barone  | 3/31/18   |

|   |   |                               |
|---|---|-------------------------------|
| Regional Transportation<br>Commission (three years)   | Phil Douglas<br>Larry Courcelle, Alternate      | 3/31/19<br>3/31/19            |
| Emergency Management (two years)                      | Phil Douglas                                    | 3/31/19                       |
| E911 Coordinator (two years)                          | Sara Hebert Tully                               | 3/31/19                       |
| Rutland Regional Planning Commission<br>(three years) | Larry Courcelle                                 | 3/31/18                       |
| Health Officer (three years)                          | Sara Hebert Tully                               | 4/30/19                       |
| Regional Ambulance Service                            | Mary Ann Reich                                  | 3/31/18                       |
| Rutland County Solid Waste District<br>Representative | Susannah Loffredo                               | 3/31/18                       |
| Fence Viewers   | Scott Bradley<br>Geoff Wells<br>Justin Lindholm | 3/31/18<br>3/31/18<br>3/31/18 |
| Animal Control Officer/Poundkeeper                    | Rod MacCuaig                                    | 3/31/18                       |
| Tree Warden   | William Ellis                                   | 3/31/18                       |



**Town of Mendon Office Staff**

Jesse Bridge, Nancy Gondella and Sara Tully

## Highlights and Objectives

**Financial:** The town ended FY17 with a surplus of \$120,000. The Selectboard used \$40,000 to pay off the line of credit with Mascoma Savings Bank for Tropical Storm Irene related expenses. \$29,000 was used to purchase computer software and increased payroll costs to implement the transition of two part time positions to full time. The remaining \$53,000 was used to reduce the amount to be collected in taxes for the 2017-2018 tax rate. The proposed budget for 2018-2019 reflects a \$28,184 or 2.6% increase in operating expenses over 2017-2018 budget as presented by the Selectboard. The appropriation requests increased 13% from \$9,052 to \$10,242. If all the appropriation articles pass, the budget will reflect a 3.5% increase.

**Tropical Storm Irene** Mendon has a loan with Mascoma Savings Bank to fund construction projects after TS Irene. This has been paid off. Mendon is due approximately \$100,000 in Federal Funds and \$40,000 in State Funds if all project closeout expenses are accepted. The FEMA process is long and there is still an auditing period.

**Infrastructure Improvements:** We received a Better Roads Grant to conduct an erosion control project on Old Turnpike Road that consisted of replacing some small culverts and ditching along the roadway. Construction was completed in the summer of 2017 with a total project cost of \$12,837 of which \$10,270 was paid with grant funds. We received an Agency of Transportation Structures Grant to engineer and replace culvert C02-09 on Townline Road. Construction was completed in the summer of 2017 with a total project cost of \$ 81,731 of which \$73,726 was paid with grant funds. We received a Better Roads Grant to conduct an erosion control project on Meadowlake Drive that consisted of replacing a small culvert and ditching along the roadway. Construction was completed in the summer of 2017 with a total project cost of \$17,340 of which \$13,872 was paid with grant funds. We received an Agency of Transportation Structures Grant to engineer and repair Bridge 21 on Wheelerville Road. Construction is expected in the summer of 2018. We received an Agency of Transportation Class 2 Roadway Grant to reconstruct and resurface Park Lane. Construction is expected in the summer of 2018.

**Infrastructure Inventory and Capital Budget Plan** Last year we reported that through a successful grant application, the Better Roads Program is financially supporting an infrastructure inventory project in order to create a capital budget plan. Mendon has contracted with the Rutland Regional Planning Commission to assist with this project. It is expected to be completed in the summer of 2018. The grant is approved for \$7,168 and Mendon's match is \$1,792 which will be in kind labor and equipment.

**Mendon Town Plan** Mendon received a Municipal Planning Grant for \$8,000 to update the Mendon Town Plan. The town has contracted with the Rutland Regional Planning Commission to assist the Planning Commission and Selectboard with this rewrite. The public will have an opportunity to comment on the draft plan via a public hearing, or interested parties can contact the Planning Commission during the drafting phase of the project.

**Public Safety** Mendon continues to contract with the Rutland County Sheriff to provide law enforcement in Mendon. The Chevrolet Silverado was transferred to the Highway Department. A 2016 Ford Explorer, fully equipped for law enforcement, was purchased for \$29,700 to conduct patrols by Constable Phil Douglas.

**Elected Officials, Appointed Officials and Staff:** It has been a busy year welcoming new faces and changing job descriptions with our experienced staff. Newt Jones, Highway Maintenance and Equipment



Operator, was hired to a full time position which was formerly part time. Instead of filling the part time Highway Maintenance and Equipment Operator Position, the Selectboard combined multiple line items of the budget and created a Buildings and Grounds Maintenance Position. The Selectboard hired Chad Galiano to fill these two job descriptions as a full time employee. We would like to thank Mike Barone for his many years of maintaining the cemeteries and Liam Fracht-Monroe for mowing the Recreation Area. The Selectboard appointed Liam Fracht-Monroe and Chad Galiano to the Recreation Committee. Dave Gleed resigned as a member of the Recreation Committee. The passage of H42 and successful vote at the Special Town Meeting on August 28, 2017 allowed the Selectboard to appoint Nancy Gondella, Town Clerk and Town Treasurer. Marie Conway became the Assistant Town Clerk and Treasurer until her anticipated retirement in March 2018. The Selectboard hired Jesse Bridge full time to be the Bookkeeper and Assistant Clerk.

The Selectboard is currently looking to fill positions on the Mendon Zoning Board of Adjustment. **\*\*WE ARE ALWAYS IN NEED OF VOLUNTEERS\*\*** Please contact the Town Office!

**Mendon Economic Development Committee (MEDC)** The Selectboard established a Mendon Economic Development Committee. The committee has been meeting monthly since October 2017 and encourages the public to attend. The mission of MEDC is “to promote economic stability and growth in the town of Mendon through the retention of existing business, recruitment of new business and industry, promotion of residential property value and to provide the resources that advance the general well-being of the community.”

**Town-wide Reappraisal** A Town-wide reappraisal is on the horizon. The Selectboard received an order from the State of Vermont Property Valuation and Review that the town must conduct a reappraisal by April 2020. The Selectboard will be contracting with a reappraisal company early in 2018 to start the reappraisal process. Up-to-date information regarding the reappraisal process will be posted on the town website. We encourage all property owners to grant access to the reappraisal company in order for them to complete a fair and accurate reappraisal.

**Garage Improvement Project:** The town erected the new Sand and Salt Shed in the Fall of 2016. The town will be completing the last components of the Town Garage Improvement Project this summer.

**Town Shop (also known as the Old Town Hall):** In April 2016, the Selectboard appointed a subcommittee to evaluate the 1888 building that has formerly been the Town Hall, Town Shop and most recently rented to Adi’s Woodworking. The Old Town Hall Committee was asked to explore restoration and an intended use for the building and then make a recommendation to the Selectboard. The Old Town Hall Subcommittee determined the best use of the building would be for storage of town records. The cost for restoration of \$180,000 and the cost for demolition of \$20,000 was presented to the taxpayers via a survey to be completed in September 2017. The taxpayers responded in favor of the demolition option 98 to 15. The Selectboard has decided to offer up the structure of the building for sale for \$1 in hopes someone will want to salvage the building and move it to a different location. In the early months of 2018, the Selectboard will be advertising a request for proposal for interested parties to submit to the Selectboard.

## MANAGEMENT'S DISCUSSION AND ANALYSIS

The Town's discussion and analysis provides an overview of the Town's financial activities for the fiscal year ended June 30, 2017. Since this information is designed to focus on the current years activities, resulting changes, and currently known facts, it should be read in conjunction with the Town's financial statements (beginning on page 7).

### FINANCIAL HIGHLIGHTS

#### *Government Wide Financial Statements*

- Assets exceeded liabilities and deferred inflows of resources (*Net Position*) on June 30, 2017 by \$6,883,910. Of this amount, \$394,994 (*Unrestricted Net Position*) may be used by the various funds of the Town to meet the Town's ongoing obligations.

#### *Governmental Fund Financial Statements*

- Fund balances of governmental funds increased during fiscal 2016-17 by \$277,728 from \$1,554,842 to \$1,832,570 at June 30, 2017. Much of this increase is attributed to cost savings in buildings and grounds, public safety and administrative expenses.

#### *Financial Analysis of Major Governmental Funds*

**The General Fund.** The General Fund's fund balance increased by \$116,840 to \$195,007 at the end of FY17. The increase is largely due to greater than expected revenues earned.

### USING THIS ANNUAL REPORT

This annual report consists of two parts: management's discussion and analysis (this section) and the basic financial statements. The basic financial statements include a series of financial statements. The Statement of Net Position and the Statement of Activities (Exhibits I and II) provide information about the activities of the Town as a whole and present a longer-term view of the Town's finances. Fund financial statements start at Exhibit III and IV. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds.

#### **The Statement of Net Position and the Statement of Activities**

One of the most important questions asked about the Town's finances is, "Is the Town as a whole better or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities (EXHIBITS I and II) report information about the Town as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using accrual basis of accounting, which is similar to the accounting used by the most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Town's net position and changes in them. You can think of the Town's net position – the difference between assets and liabilities – as one way to measure the Town's financial health, or financial position. Over time, increases or decreases in the Town's net position are one indicator

of whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors, however, such as changes in the Town’s property tax base and the condition of municipal roads, to assess the overall health of the Town. In the Statement of Net Position and the Statement of Activities, the Town presents Governmental activities. All of the Town’s basic services are reported here.

## Reporting the Town’s General Fund

### Fund Financial Statements

The fund financial statements begin at EXHIBIT III and IV provide detailed information about the general fund—not the Town as a whole. The Town presents only a general fund, which is a governmental fund. All of the Town’s basic services are reported in the general fund, which focuses on how money flows into and out of those funds and the balances left at year-end that are available for spending. The fund is reported using an accounting method called modified accrual accounting. This method measures cash and all other financial assets that can be readily converted to cash. The general fund statements provide a detailed short-term view of the Town’s general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town’s programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in a reconciliation included with the financial statements. The Town’s combined net position decreased from \$6,974,794 to \$6,883,190. In contrast, last year’s net position increased by \$54,894.

**Table 1** - Net position of the Town’s governmental activities decreased by 1.3 percent. Unrestricted net assets—the part of net assets that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation, or other legal requirements—increased this fiscal year to \$394,994 at the end of this year.

|   | <i>Governmental Fund Types:</i> |                     |
|---|---------------------------------|---------------------|
|   | <b>2017</b>                     | <b>2016</b>         |
| Current Assets  | \$ 2,051,830                    | \$ 1,947,589        |
| Other Assets & Deferred Outflows                          | 15,755                          | 651,007             |
| Capital Assets, net                                       | 5,396,354                       | 5,290,697           |
| <b>Total Assets</b>                                       | <b>\$ 7,463,938</b>             | <b>\$ 7,889,293</b> |
| Current Liabilities                                       | \$ 180,000                      | \$ 727,420          |
| Noncurrent Liabilities                                    | 365,000                         | 110,000             |
| Deferred Inflows  | 34,542                          | 75,079              |
| <b>Total Liabilities &amp; Deferred Inflows</b>           | <b>579,542</b>                  | <b>912,499</b>      |
| Nonspendable Fixed Assets                                 | 4,851,354                       | 5,180,697           |
| Restricted Net Position                                   | 1,638,049                       | 1,657,465           |
| Unassigned Net Position                                   | 394,994                         | 138,632             |
| <b>Total Net Position (As adjusted)</b>                   | <b>6,884,396</b>                | <b>6,976,794</b>    |
| <b>Total Liabilities, Deferred Items and Net Position</b> | <b>\$ 7,463,938</b>             | <b>\$ 7,889,293</b> |

**TABLE 2 - Changes in Net Position**

|  | <i>Governmental Fund Types:</i> |              |
|--|---------------------------------|--------------|
|  | <b>2017</b>                     | <b>2016</b>  |
| <i>Program Revenues:</i>               |                                 |              |
| Grants and Contributions               | \$ 242,799                      | \$ 197,193   |
| <i>General Revenues:</i>               |                                 |              |
| Property taxes and related charges     | 3,153,338                       | 3,173,701    |
| Fees for Service                       | 169,588                         | 13,979       |
| Other                                  | 9,112                           | 26,511       |
| Interest Earnings                      | 14,007                          | 12,749       |
| Total General Revenues                 | 3,346,044                       | 3,226,940    |
| Total Revenues                         | 3,588,843                       | 3,424,133    |
| <i>Programs:</i>                       |                                 |              |
| General Government Services            | 412,013                         | 465,857      |
| Public Works                           | 1,107,483                       | 622,523      |
| Public Education                       | 2,147,665                       | 2,193,528    |
| Interest Expense                       | 14,079                          | 15,266       |
| Total Expenses                         | 3,681,241                       | 3,297,174    |
| Change in Net Position                 | (92,397)                        | 126,959      |
| Net Position - Beginning (as adjusted) | 6,976,794                       | 6,849,835    |
| Net Position - Ending                  | \$ 6,884,396                    | \$ 6,976,794 |

This table presents the cost of each of the Town’s four largest programs – as well as each program’s net cost (total cost less revenues generated by the activities).

### **Governmental Activities**

The Town’s total revenues increased by 5.5 percent, while the total cost of all programs and services increased 8.3 percent, due largely to highway and bridge capital projects and the effects of depreciation on general fixed assets.

### **General Fund Budgetary Highlights**

As the Town completed the year, its general fund (as presented in the balance sheet at EXHIBIT III) reported a combined fund balance of \$195,007, which is \$116,440 greater than last year’s total of \$78,567. The primary reasons for the General Fund’s surplus mirror the governmental activities analysis highlighted above.

### **CAPITAL ASSET AND LONG TERM LIABILITIES**

#### **Capital Assets**

At the end of fiscal year 2016-17, the Town had \$9,121,005 invested in a broad range of capital assets, including police and highway equipment, buildings, roads, etc. (See Table 4 below.) This amount represents a net increase of just under \$463,766, or 5.4 percent, over last year.

**Table 4 - Capital Assets at Year-end**

|                            | Balance - July<br>1, 2016 | Net Activity | Depreciation | Beginning<br>Accumulated<br>Depreciation | Net Asset<br>Value - June<br>30, 2017 |
|----------------------------|---------------------------|--------------|--------------|--|---------------------------------------|
| <i>Governmental Funds:</i> |                           |              |              |  |                                       |
| Land                       | \$ 170,000                | \$ 95,934    | \$ -         | \$ -                                     | 265,934                               |
| Buildings & Improvements   | 839,152                   | 209,806      | 25,225       | 449,165                                  | 574,568                               |
| Equipment & Furnishings    | 270,640                   | -            | 9,050        | 236,875                                  | 24,715                                |
| Vehicles                   | 499,702                   | 29,700       | 36,266       | 228,721                                  | 264,415                               |
| Infrastructure             | 6,877,745                 | 128,326      | 287,568      | 2,451,781                                | 4,266,722                             |
| Subtotal                   | 8,487,239                 | 463,766      | 358,109      | 3,366,542                                | 5,396,354                             |

**Long-Term Liabilities**

More detailed information about the Town’s long-term liabilities is presented in Note **XX** to the financial statements.

**ECONOMIC FACTORS AND NEXT YEAR’S BUDGETS AND RATES**

The Town’s adopted 2017-18 fiscal year budget (exclusive of public education costs) was established to raise \$1,088,651 (an increase of 0.9% as compared to FY17) for general fund operations.

**CONTACTING THE TOWN’S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the Town’s finances and to show the Town’s accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Town Clerk and Treasurer at (802) 775-1662 at 2282 US Route 4, Mendon, Vermont 05701.

## **Independent Auditor's Report Town of Mendon**

The Town contracted with Jeffrey Bradley, CPA, P.C. to complete the annual audit of the financial statements of the governmental activities, the business-type activities and the aggregate remaining fund information as of and for the year ended June 30, 2017.

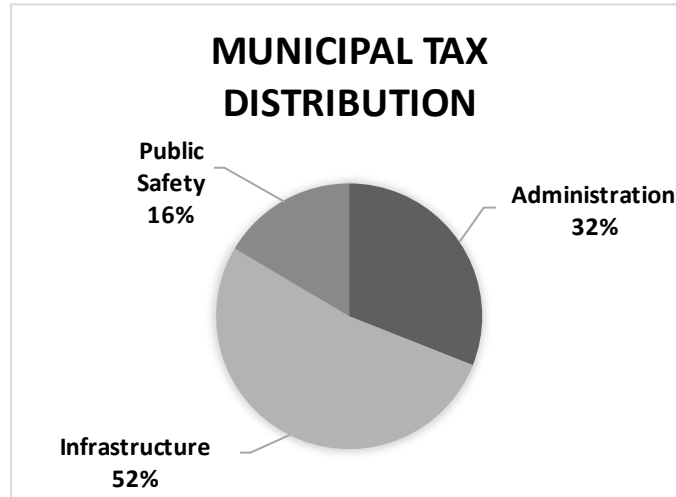
The process also included auditing the financial statements of each of the District's non-major governmental and fiduciary funds for the same period. The audit includes Management's Discussion and Analysis and budgetary comparison information.

The audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Town of Mendon's basic financial statements.

Jeffrey Bradley, CPA, P.C. has stated the audit was in accordance with auditing standards that require them to plan and perform the audit in order to obtain reasonable assurance whether the financial statements are free of material misstatement.

*A copy of the annual audit can be obtained at the Town of Mendon Office.*

## 2018/2019 Estimated Municipal Tax Rate



- (a) Amount to be raised by taxes \$990,562\*
- (b) Estimated Grand List \$1,749,112
- (c) Estimated Tax Rate \$.5641

\* Assumes the voters at Town Meeting approve \$10,242 for funding appropriations.

### Calculation of Municipal Tax Rate

The *Municipal Tax Rate* is expressed as the amount of tax to be paid for each \$100 of assessed value.

**Tax Rate** = Amount to be raised by taxes / (Grand List / 100)

**Amount to be raised by taxes** = total expenditures for general government and roads, reduced by other sources of revenue.

**Grand List** = the total value of all taxable real estate and personal estate taxable to the town.

### 2017/2018 Tax Rate:

**Homestead = \$1.8129**  
 (\$.5192+\$1.2922+\$.0015)

**Non-Residential = \$1.9596**  
 (\$.5192+\$1.4389+\$.0015)

**Municipal Tax Rate: \$.5192**

|  |             |
|--|-------------|
| 2017-2018 Amount to be raised by taxes | \$908,088   |
| 2017-2018 Municipal Grand List         | \$1,749,112 |

**Education Tax Rate:**

**Homestead = \$1.2922**  
**Non-Residential = \$1.4389**

**Local Agreement Tax: \$.0015**

|                              |             |
|------------------------------|-------------|
| 2017-2018 Total Taxes Billed | \$3,292,887 |
|------------------------------|-------------|

| <b>2018/2019 Budget Summary</b>      |  | <b>2015-2016<br/>Actual</b> | <b>2016-2017<br/>Budget</b> | <b>2016-2017<br/>Actual</b> | <b>2017-2018<br/>Budget</b> | <b>2018-2019<br/>Budget</b> |
|--------------------------------------|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| Cash Balance Forward                 |  | 0                           | 0                           | 40000                       | 0                           | 0                           |
| Total Property Taxes Collected       |  |                             |                             |                             |                             |                             |
| On-Time                              |  | 913074                      | 941398                      | 901398                      | 961188                      | 980320                      |
| Delinquent                           |  |                             |                             |                             |                             |                             |
| Non-Property Tax Revenue             |  |                             |                             |                             |                             |                             |
| Revenue Allocated to Administration  |  | 73705                       | 65915                       | 95967                       | 64515                       | 64515                       |
| Revenue Allocated to Infrastructure  |  | 61884                       | 42000                       | 56726                       | 42000                       | 42000                       |
| Revenue Allocated to Public Safety   |  | 11875                       | 30000                       | 49245                       | 30000                       | 35000                       |
| <b>Total Revenue</b>                 |  | <b>1060538</b>              | <b>1079313</b>              | <b>1143336</b>              | <b>1097703</b>              | <b>1121835</b>              |
| Total Expenses                       |  |                             |                             |                             |                             |                             |
| Expenses Allocated to Administration |  | 307858                      | 339590                      | 310566                      | 337502                      | 358303                      |
| Expenses Allocated to Infrastructure |  | 496178                      | 572737                      | 504325                      | 580865                      | 585496                      |
| Expenses Allocated to Public Safety  |  | 150562                      | 166986                      | 167276                      | 179336                      | 178036                      |
| <b>Total Expenses</b>                |  | <b>954598</b>               | <b>1079313</b>              | <b>982167</b>               | <b>1097703</b>              | <b>1121835</b>              |

**NOTES:**

| <b>2018/2019 Administration Budget</b>           |  | <b>2015-2016<br/>Actual</b> | <b>2016-2017<br/>Budget</b> | <b>2016-2017<br/>Actual</b> | <b>2017-2018<br/>Budget</b> | <b>2018-2019<br/>Budget</b> |
|--|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <b>Revenue Allocated to Administration</b>       |  |                             |                             |                             |                             |                             |
| Payment in Lieu of Taxes                         |  | 27893                       | 28000                       | 46762                       | 28000                       | 28000                       |
| Interest Late Taxes 1%                           |  | 11907                       | 10000                       | 13347                       | 10000                       | 10000                       |
| Delinquent Tax 8%                                |  | 14354                       | 11500                       | 12068                       | 10000                       | 10000                       |
| Investment Interest                              |  | 2136                        | 2000                        | 4104                        | 2000                        | 2000                        |
| Licenses & Fees                                  |  |                             |                             |                             |                             |                             |
| Recording Fees                                   |  | 7183                        | 8000                        | 7942                        | 8000                        | 8000                        |
| Marriage Licenses                                |  | 165                         | 125                         | 190                         | 125                         | 125                         |
| Dog Licenses                                     |  | 928                         | 1000                        | 997                         | 1000                        | 1000                        |
| Zoning and Building Permits                      |  | 2245                        | 2000                        | 4082                        | 2000                        | 2000                        |
| Site Plan Review and Warning Fees                |  | 190                         | 300                         | 190                         | 300                         | 300                         |
| Truck Permits                                    |  | 355                         | 400                         | 480                         | 400                         | 400                         |
| Copying Fees                                     |  | 1955                        | 2000                        | 2924                        | 2000                        | 2000                        |
| Liquor Licenses                                  |  | 875                         | 500                         | 645                         | 600                         | 600                         |
| Town Shop Rental                                 |  | 2400                        | 0                           | 1600                        | 0                           | 0                           |
| Miscellaneous                                    |  | 1119                        | 90                          | 636                         | 90                          | 90                          |
| <b>Total Revenue Allocated to Administration</b> |  | <b>73705</b>                | <b>65915</b>                | <b>95967</b>                | <b>64515</b>                | <b>64515</b>                |



| <b>2018/2019 Admin. Budget Cont.</b> | <b>2015-2016<br/>Actual</b> | <b>2016-2017<br/>Budget</b> | <b>2016-2017<br/>Actual</b> | <b>2017-2018<br/>Budget</b> | <b>2018-2019<br/>Budget</b> |
|--------------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <b>Administration Expenses</b>       |                             |                             |                             |                             |                             |
| Wages and Salaries                   |                             |                             |                             |                             |                             |
| Town Clerk                           | 3000                        | 3000                        | 3000                        | 3000                        | 0                           |
| Town Clerk Staff                     | 16714                       | 16650                       | 16366                       | 16983                       | 0                           |
| Town Treasurer                       | 1500                        | 1500                        | 1500                        | 1500                        | 0                           |
| Town Treasurer Staff                 | 3059                        | 3120                        | 3120                        | 3182                        | 0                           |
| Bookkeeper/Office Manager            | 38206                       | 38985                       | 39180                       | 39765                       | 0                           |
| Town Clerk/Treasurer                 |                             |                             |                             |                             | 46336                       |
| Bookkeeper/Asst Clerk                |                             |                             |                             |                             | 26890                       |
| Selectboard                          | 7000                        | 4000                        | 4000                        | 7000                        | 7000                        |
| Town Administrator/Asst Treasurer    | 34237                       | 34935                       | 45875                       | 35634                       | 36502                       |
| Zoning Administrator                 | 8000                        | 8000                        | 8000                        | 8000                        | 8000                        |
| Tax Collector                        | 1500                        | 1500                        | 1500                        | 1500                        | 1500                        |
| Fees Paid                            |                             |                             |                             |                             |                             |
| Tax Collector                        | 7463                        | 6300                        | 7861                        | 6300                        | 6300                        |
| Office Expenses                      |                             |                             |                             |                             |                             |
| Advertising and Warning              | 976                         | 300                         | 401                         | 300                         | 800                         |
| Animal Control                       | 600                         | 800                         | 590                         | 800                         | 800                         |
| Appraisal Services                   | 7915                        | 9000                        | 8512                        | 9000                        | 9000                        |
| Auditing                             | 7000                        | 7000                        | 7200                        | 7000                        | 7000                        |
| Computers/Computer Services          | 5241                        | 4000                        | 2776                        | 5000                        | 5500                        |
| Continuing Education                 | 778                         | 3500                        | 1752                        | 3500                        | 3500                        |
| Copier Service                       | 1221                        | 1000                        | 584                         | 1000                        | 1000                        |
| Election Expenses                    | 518                         | 2000                        | 1058                        | 500                         | 2000                        |
| Insurance                            | 35650                       | 34000                       | 36934                       | 38860                       | 38860                       |
| Landscaping                          | 210                         | 1000                        | 15                          | 1000                        | 200                         |
| Legal                                | 135                         | 2000                        | 144                         | 2000                        | 2000                        |
| Mendon Economic Development          |                             |                             |                             |                             | 2000                        |
| Office Supplies and Maintenance      | 3020                        | 3500                        | 3381                        | 3500                        | 3700                        |
| Planning and Zoning Expense          | 627                         | 1000                        | 258                         | 1000                        | 1000                        |
| Postage and Printing                 | 2861                        | 5100                        | 2447                        | 3600                        | 3700                        |
| Street Lights                        | 5459                        | 5000                        | 5457                        | 5000                        | 5500                        |
| CAI/Tax Maps                         | 1100                        | 1100                        | 1100                        | 1100                        | 3500                        |
| Town Office Utilities                | 5496                        | 6000                        | 5736                        | 6000                        | 6000                        |
| Town Reports                         | 0                           | 0                           | 0                           | 0                           | 0                           |
| Office Cleaning                      | 1477                        | 1600                        | 1570                        | 1600                        | 0                           |
| Miscellaneous                        | 2600                        | 2500                        | 2746                        | 3000                        | 3000                        |
| Payroll Taxes and Benefits           |                             |                             |                             |                             |                             |
| Health Insurance                     | 60695                       | 80500                       | 50412                       | 70778                       | 80000                       |
| Disability Insurance                 | 1797                        | 2500                        | 1720                        | 1800                        | 2000                        |
| Payroll Taxes                        | 18395                       | 21100                       | 18974                       | 19000                       | 20665                       |
| Retirement Fund                      | 8408                        | 10100                       | 9397                        | 8800                        | 12550                       |
| Reserve Funds                        |                             |                             |                             |                             |                             |
| Town Office Maintenance              | 1500                        | 1500                        | 1500                        | 4000                        | 4000                        |
| Town Shop Maintenance                | 5000                        | 5500                        | 5500                        | 5500                        | 0                           |
| Recreation Fund                      | 1000                        | 1000                        | 1000                        | 1000                        | 1000                        |
| New Office Equipment                 | 2500                        | 4000                        | 4000                        | 5000                        | 5000                        |
| Contingency                          | 0                           | 0                           | 0                           | 0                           | 0                           |
| Reappraisal                          | 0                           | 0                           | 0                           | 0                           | 0                           |
| Preservation                         | 1000                        | 1000                        | 1000                        | 1000                        | 1000                        |
| Cemetery                             | 4000                        | 4000                        | 4000                        | 4000                        | 500                         |
| <b>Total Administration Expenses</b> | <b>307858</b>               | <b>339590</b>               | <b>310566</b>               | <b>337502</b>               | <b>358303</b>               |
| <b>Percent of Total Expenditures</b> | <b>32%</b>                  | <b>31%</b>                  | <b>32%</b>                  | <b>31%</b>                  | <b>32%</b>                  |

| <b>2018/2019 Infrastructure Budget</b>                     | <b>2015-2016<br/>Actual</b> | <b>2016-2017<br/>Budget</b> | <b>2016-2017<br/>Actual</b> | <b>2017-2018<br/>Budget</b> | <b>2018-2019<br/>Budget</b> |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <b>Revenue Allocated to Community Infrastructure</b>       |                             |                             |                             |                             |                             |
| State Aid to Highways                                      | 53824                       | 35000                       | 43816                       | 35000                       | 35000                       |
| Road Maintenance Revenue                                   | 8060                        | 7000                        | 12910                       | 7000                        | 7000                        |
| <b>Total Revenue Allocated to Community Infrastructure</b> | <b>61884</b>                | <b>42000</b>                | <b>56726</b>                | <b>42000</b>                | <b>42000</b>                |
| <b>Community Infrastructure Expenses</b>                   |                             |                             |                             |                             |                             |
| <b>Salaries</b>  |                             |                             |                             |                             |                             |
| Winter   | 49999                       | 64301                       | 51550                       | 65587                       | 70250                       |
| Summer   | 35433                       | 43095                       | 33989                       | 43957                       | 46837                       |
| Road Commissioner  | 3250                        | 3250                        | 3250                        | 3250                        | 3250                        |
| Administrative Road Commissioner                           | 1750                        | 1750                        | 1750                        | 1750                        | 1750                        |
| <b>Winter Roads</b>  |                             |                             |                             |                             |                             |
| Fuel   | 5648                        | 12000                       | 7249                        | 12000                       | 10500                       |
| Salt   | 24809                       | 45600                       | 78192                       | 45600                       | 45600                       |
| Liquid Chloride  | 0                           | 7500                        | 11174                       | 7500                        | 7500                        |
| Sand   | 13216                       | 12000                       | 27238                       | 12000                       | 12000                       |
| Repairs and Supplies                                       | 951                         | 2500                        | 4571                        | 2750                        | 3500                        |
| Equipment Hire   | 1250                        | 4300                        | 1320                        | 4300                        | 4300                        |
| <b>Summer Roads</b>  |                             |                             |                             |                             |                             |
| Fuel   | 2221                        | 4600                        | 2091                        | 4600                        | 4600                        |
| Gravel   | 15776                       | 17000                       | 19949                       | 17000                       | 17000                       |
| Repairs and Supplies                                       | 3714                        | 2500                        | 1662                        | 2750                        | 3500                        |
| Equipment Hire   | 3830                        | 5000                        | 3820                        | 5000                        | 5000                        |
| <b>Miscellaneous Road Expenses</b>                         |                             |                             |                             |                             |                             |
| VT DEC Municipal Roads General Permit                      | 0                           | 2000                        | 200                         | 2400                        | 2400                        |
| Robinwood Roads  | 4000                        | 5000                        | 4000                        | 5000                        | 5000                        |
| Garage Utilities   | 5498                        | 9000                        | 7439                        | 9000                        | 9000                        |
| Sign Replacement   | 378                         | 1500                        | 1966                        | 1500                        | 1500                        |
| Vehicle Maintenance  | 17844                       | 18000                       | 18713                       | 18000                       | 18000                       |
| <b>Reserve Funds</b>                                       |                             |                             |                             |                             |                             |
| Garage Maintenance   | 10000                       | 10000                       | 10000                       | 10000                       | 10000                       |
| Highway Equipment  | 50000                       | 50000                       | 50000                       | 50000                       | 50000                       |
| Highway Improvement  | 120000                      | 120000                      | 120000                      | 110000                      | 110000                      |
| Bridge & Culvert   | 40000                       | 40000                       | 40000                       | 50000                       | 50000                       |
| Tropical Storm Irene                                       | 20000                       | 20000                       | 20000                       | 0                           | 0                           |
| <b>Buildings and Grounds</b>                               |                             |                             |                             |                             |                             |
| Field Maintenance  | 1623                        | 2500                        | 1017                        | 2500                        | 200                         |
| <b>Other Community Infrastructure Expense</b>              |                             |                             |                             |                             |                             |
| Recreation Programs & Barstow Youth Club                   | 161                         | 4500                        | 0                           | 3500                        | 3500                        |
| Library  | 23087                       | 23800                       | 23779                       | 23087                       | 23779                       |
| Rutland Regional Planning Commission                       | 925                         | 925                         | 925                         | 925                         | 925                         |
| Vermont League of Cities and Towns                         | 2108                        | 2108                        | 2115                        | 2187                        | 2234                        |
| Mendon Historical Society                                  | 0                           | 0                           | 0                           | 0                           | 500                         |
| Rutland County Tax   | 13008                       | 12000                       | 13596                       | 12000                       | 13460                       |
| <b>Appropriations</b>                                      |                             |                             |                             |                             |                             |
| ARC  | 0                           | 1000                        | 1000                        | 1000                        | 0                           |
| Boys and Girls Club  | 0                           | 0                           | 0                           | 1000                        | 0                           |
| Bennington-Rutland Opportunity Council                     | 0                           | 0                           | 0                           | 0                           | 0                           |
| Killington Valley Regional Marketing Initiative            |                             |                             |                             | 1060                        | 0                           |
| Marble Valley Regional Transit                             | 1200                        | 1200                        | 1200                        | 1200                        | 0                           |
| Mentor Connector   | 0                           | 0                           | 0                           | 0                           | 0                           |
| Retired & Senior Volunteers                                | 500                         | 500                         | 500                         | 550                         | 0                           |
| Rutland Area Visiting Nurse                                | 2600                        | 2600                        | 2600                        | 2600                        | 0                           |
| Rutland Mental Health                                      | 1242                        | 1242                        | 1242                        | 1242                        | 0                           |
| Southwest Council Aging                                    | 400                         | 400                         | 400                         | 400                         | 0                           |
| Wonder Feet  | 0                           | 0                           | 0                           | 0                           | 0                           |
| <b>Town Office Bond</b>                                    |                             |                             |                             |                             |                             |
| Principal  | 15000                       | 15000                       | 15000                       | 15000                       | 15000                       |
| Interest   | 4757                        | 4066                        | 4066                        | 3387                        | 2696                        |
| <b>Garage Bond</b>   |                             |                             |                             |                             |                             |
| Principal  |                             |                             |                             | 19000                       | 19000                       |
| Interest   |                             |                             | 5551                        | 6283                        | 5995                        |
| <b>Total Community Infrastructure Expenses</b>             | <b>496178</b>               | <b>572737</b>               | <b>504325</b>               | <b>580865</b>               | <b>585496</b>               |
| <b>Percent of Total Expenditures</b>                       | <b>52%</b>                  | <b>53%</b>                  | <b>51%</b>                  | <b>53%</b>                  | <b>52%</b>                  |

| <b>2018/2019 Public Safety Budget</b>           | <b>2015-2016<br/>Actual</b> | <b>2016-2017<br/>Budget</b> | <b>2016-2017<br/>Actual</b> | <b>2017-2018<br/>Budget</b> | <b>2018-2019<br/>Budget</b> |
|---|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <b>Revenue Allocated to Public Safety</b>       |                             |                             |                             |                             |                             |
| Law Enforcement Income                          | 8125                        | 30000                       | 47745                       | 30000                       | 35000                       |
| Alarm Ordinance Fines                           | 3750                        | 0                           | 1500                        | 0                           | 0                           |
| <b>Total Revenue Allocated to Public Safety</b> | <b>11875</b>                | <b>30000</b>                | <b>49245</b>                | <b>30000</b>                | <b>35000</b>                |
| <b>Public Safety Expenses</b>                   |                             |                             |                             |                             |                             |
| <b>Wages and Salaries</b>                       |                             |                             |                             |                             |                             |
| Constable                                       | 2000                        | 2000                        | 2000                        | 2000                        | 2000                        |
| Director of Public Safety                       | 5000                        | 5000                        | 5000                        | 5000                        | 5000                        |
| Law Enforcement Staff                           | 35900                       | 40800                       | 60245                       | 65500                       | 65500                       |
| Constable Training                              | 260                         | 1000                        | 127                         | 1000                        | 500                         |
| <b>Fire Protection</b>                          |                             |                             |                             |                             |                             |
| Rutland Fire Department Equipment               | 60000                       | 60000                       | 60000                       | 60000                       | 60000                       |
| Rutland Fire Department Variable                | 28309                       | 35000                       | 22500                       | 35000                       | 35000                       |
| Fire Warden - Salary                            | 1200                        | 1200                        | 1200                        | 1200                        | 1200                        |
| Fire Warden - Expenses                          | 520                         | 100                         | 0                           | 100                         | 100                         |
| Emergency Cost Recovery Services                | 0                           | 0                           | 0                           | 0                           | 0                           |
| <b>Law Enforcement Expenses</b>                 |                             |                             |                             |                             |                             |
| Vehicle #1 Expense                              | 1337                        | 1500                        | 2092                        | 1000                        | 1000                        |
| Vehicle #1 Fuel                                 | 540                         | 1800                        | 984                         | 1800                        | 1000                        |
| Vehicle #2 Expense                              | 1383                        | 2000                        | 0                           | 0                           | 0                           |
| Vehicle #2 Fuel                                 | 973                         | 3600                        | 432                         | 0                           | 0                           |
| Cell Phone                                      | 296                         | 0                           | 0                           | 0                           | 0                           |
| Equipment Replacement & Repairs                 | 6108                        | 5750                        | 5240                        | 1500                        | 1500                        |
|   | 0                           | 500                         | 720                         | 500                         | 500                         |
| Rutland Regional Ambulance                      | 4236                        | 4236                        | 4236                        | 4236                        | 4236                        |
| Law Enforcement Reserve Fund                    | 2500                        | 2500                        | 2500                        | 500                         | 500                         |
| <b>Total Public Safety Expense</b>              | <b>150562</b>               | <b>166986</b>               | <b>167276</b>               | <b>179336</b>               | <b>178036</b>               |
| <b>Percent Total Expense</b>                    | <b>16%</b>                  | <b>15%</b>                  | <b>17%</b>                  | <b>16%</b>                  | <b>16%</b>                  |

### Schedule of Outstanding Bond Payments

| <b>Town of Mendon Office</b> |                  |                 |                    |
|------------------------------|------------------|-----------------|--------------------|
| Fiscal Year                  | Principal        | Interest        | Total              |
| 2018-2019                    | 15,000.00        | 2,695.07        | 17,695.07          |
| 2019-2020                    | 15,000.00        | 1,968.34        | 16,968.34          |
| 2020-2021                    | 10,000.00        | 1,396.82        | 11,396.82          |
| 2021-2022                    | 10,000.00        | 890.09          | 10,890.09          |
| 2022-2023                    | 9,800.68         | 306.18          | 10,106.86          |
| 2023-2024                    | 8,758.46         | 39.96           | 8,798.42           |
| 2024-2025                    | 8,868.87         | 0.00            | 8,868.87           |
| <b>Totals</b>                | <b>77,428.01</b> | <b>7,987.96</b> | <b>\$85,414.97</b> |

| <b>Town of Mendon Garage Improvement</b> |                   |                    |                     |
|--|-------------------|--------------------|---------------------|
| Fiscal Year                              | Principal         | Interest           | Total               |
| 2018-2019                                | 19,000.00         | 5,994.35           | 24,994.35           |
| 2019-2020                                | 19,000.00         | 5,688.25           | 24,688.25           |
| 2020-2021                                | 19,000.00         | 5,359.35           | 24,359.35           |
| 2021-2022                                | 19,000.00         | 5,005.75           | 24,005.75           |
| 2022-2023                                | 19,000.00         | 4,625.55           | 23,625.55           |
| 2023-2024                                | 19,000.00         | 4,221.60           | 23,221.60           |
| 2024-2025                                | 19,000.00         | 3,796.75           | 22,796.75           |
| 2025-2026                                | 19,000.00         | 3,349.10           | 22,349.10           |
| 2026-2027                                | 19,000.00         | 2,874.85           | 21,874.85           |
| 2027-2028                                | 19,000.00         | 2,375.90           | 21,375.90           |
| 2028-2029                                | 19,000.00         | 1,862.70           | 20,862.70           |
| 2029-2030                                | 19,000.00         | 1,340.95           | 20,340.95           |
| 2030-2031                                | 19,000.00         | 810.65             | 19,810.65           |
| 2031-2032                                | 19,000.00         | 271.80             | 19,271.80           |
| <b>Totals</b>                            | <b>247,000.00</b> | <b>\$41,583.20</b> | <b>\$313,866.55</b> |

## Reserve Fund Balances\*

|                                    |             |  |           |
|------------------------------------|-------------|--|-----------|
| <b><u>Office Maintenance</u></b>   |             | <b><u>Restoration/Preservation</u></b> |           |
| Opening Bal. 07/01/16              | \$11,606    | Opening Bal. 07/01/16                  | \$32,905  |
| Income: Interest                   | 58          | Income: Interest                       | 196       |
| Annual Appropriation               | 1,500       | Annual Appropriation                   | 1,000     |
| Expense: Building Repairs          | 3,318       | Recording Fees                         | 3,283     |
| Ending Balance 06/30/17            | \$9,846     | Funds for CAI project                  | 1,230     |
|                                    |             | Ending Balance 06/30/17                | \$38,614  |
| <b><u>New Office Equipment</u></b> |             | <b><u>Reappraisal</u></b>              |           |
| Opening Bal. 07/01/16              | \$5,705     | Opening Bal. 07/01/16                  | \$152,579 |
| Income: Interest                   | 20          | Income: Interest                       | 846       |
| Annual Appropriation               | 4,000       | Annual Appropriation                   | 0         |
| Expense: Photocopier               | 5,220       | State Payment                          | 7,191     |
| Ending Balance 06/30/17            | \$4,505     | Ending Balance 06/30/17                | \$160,616 |
| <b><u>Shop Maintenance</u></b>     |             | <b><u>Contingency</u></b>              |           |
| Opening Bal. 07/01/16              | \$44,135    | Opening Bal. 07/01/16                  | \$17,499  |
| Income: Interest                   | 270         | Income: Interest                       | 103       |
| Annual Appropriation               | 5,500       | Annual Appropriation                   | 0         |
| Ending Balance 06/30/17            | \$49,905    | Ending Balance 06/30/17                | \$17,602  |
| <b><u>Recreation</u></b>           |             | <b><u>Public Safety</u></b>            |           |
| Opening Bal. 07/01/16              | \$9,202     | Opening Bal. 07/01/16                  | \$75,039  |
| Income: Interest                   | 61          | Income: Interest                       | 443       |
| Annual Appropriation               | 1,000       | Annual Appropriation                   | 2,500     |
| Ending Balance 06/30/17            | \$10,263    | Civil Fines                            | 4,405     |
|                                    |             | Sale/MERT & Impala                     | 8,500     |
|                                    |             | Purchase Explorer                      | 29,700    |
|                                    |             | Ending Balance 06/30/17                | \$61,187  |
| <b><u>Cemetery</u></b>             |             | <b><u>T.S. Irene</u></b>               |           |
| Opening Bal. 07/01/16              | \$15,630    | Opening Bal. 07/01/16                  | \$147,793 |
| Income: Interest                   | 85          | Income: Interest                       | 380       |
| Annual Appropriation               | 4,000       | Annual Appropriation                   | 20,000    |
| Lot Purchase                       | 1,000       | Route 4 Buyout-FEMA                    | 79,172    |
| Expense: Mowing/Tree Work          | 4,500       | Expense: Rte 4 Buyout-FEMA             | 82,117    |
| Lawn Mower purchase                | 5,450       | Loan Pay down                          | \$146,658 |
| Burial Expense                     | 350         | Ending Balance 06/30/17                | \$18,570  |
| Ending Balance 06/30/17            | \$10,415.00 |  |           |

| <b><u>Highway Equipment</u></b> |           |
|---------------------------------|-----------|
| Opening Bal. 07/01/16           | \$330,095 |
| Income: Interest                | 1921      |
| Annual Appropriation            | 50,000    |
| Ending Balance 06/30/17         | \$382,016 |

| <b><u>Highway Improvement</u></b> |           |
|-----------------------------------|-----------|
| Opening Bal. 07/01/16             | \$588,825 |
| Income: Interest                  | 3,708     |
| Annual Appropriation              | 120,000   |
| Expense: Falls Road               | 10,611    |
| Garage parking lot                | 19,053    |
| Ending Balance 06/30/17           | \$682,869 |

| <b><u>Bridge and Culvert</u></b> |           |
|----------------------------------|-----------|
| Opening Bal. 07/01/16            | \$130,752 |
| Income: Interest                 | 436       |
| Annual Appropriation             | 40,000    |
| Grant Revenue                    | 73,048    |
| Expense: 07-47 Wheelerville      | 18,385    |
| 07-48 Wheelerville               | 52,650    |
| 02-09 Townline                   | 10,446    |
| Erosion Control- Old Turnpike    | 2,344     |
| Guard Rail Repairs               | 2,175     |
| Bridge 14 & 20 (1 of 5)          | 9,173     |
| Ending Balance 06/30/17          | \$149,063 |

| <b><u>Garage Maintenance</u></b> |          |
|----------------------------------|----------|
| Opening Bal. 07/01/16            | \$51,494 |
| Income: Interest                 | 324      |
| Annual Appropriation             | 10,000   |
| Expense: Building Repairs        | 41       |
| Ending Balance 06/30/17          | \$61,777 |

\*The above ending balances may not necessarily reflect the actual bank balances as accrued payments and receivables have been included in this report.

# Mendon Highway Equipment Fund

Fiscal Year 2018

The Highway Equipment Fund combines the Truck Fund, Backhoe Fund, Grader Fund and New Road Equipment Fund as approved by the voters at Town Meeting 2014

| Assumptions:                         |      |         | Facts:       |       |      |           |
|--------------------------------------|------|---------|--------------|-------|------|-----------|
| Big Trucks have a life expectancy of | 12   | years   | Big Truck #1 | Mack  | 2014 | \$168,000 |
| Small Truck has a life expectancy of | 7    | years   | Big Truck #2 | INTER | 2008 | \$148,129 |
| Grader has a life expectancy of      | 30   | years   | Small Truck  | Ford  | 2015 | \$86,000  |
| Backhoe has a life expectancy of     | 15   | years   | Grader       | CAT   | 1993 | \$100,000 |
|                                      |      |         | Backhoe      | CAT   | 2003 | \$85,000  |
| Interest rate                        | 0.4% | percent |              |       |      |           |

| Fiscal Year | Opening Balance | Annual Contribn | Available Cash | Equipment Replaced | Cost (inflation adj) | Trade In | Net Expend | Interest Earned | Closing Balance |
|-------------|-----------------|-----------------|----------------|--------------------|----------------------|----------|------------|-----------------|-----------------|
| 2016        |                 |                 |                |                    |                      |          |            |                 |                 |
| 2017        | \$382,016       | \$60,000        | \$442,016      |                    |                      |          |            | \$1,768         | \$443,784       |
| 2018        | \$443,784       | \$60,000        | \$503,784      | Backhoe            | \$155,000            | \$15,000 | \$140,000  | \$1,455         | \$365,239       |
| 2019        | \$365,239       | \$60,000        | \$425,239      |                    |                      |          |            | \$1,701         | \$426,940       |
| 2020        | \$426,940       | \$60,000        | \$486,940      |                    |                      |          |            | \$1,948         | \$488,888       |
| 2021        | \$488,888       | \$60,000        | \$548,888      | Big Truck #2       | \$180,600            | \$36,120 | \$170,000  | \$1,516         | \$380,403       |
| 2022        | \$380,403       | \$60,000        | \$440,403      |                    |                      |          |            | \$1,762         | \$442,165       |
| 2023        | \$442,165       | \$60,000        | \$502,165      | Small Truck        | \$98,900             | \$19,780 | \$79,120   | \$1,692         | \$424,737       |
| 2024        | \$424,737       | \$60,000        | \$484,737      | Grader             | \$250,000            | \$50,000 | \$200,000  | \$1,139         | \$285,876       |
| 2025        | \$285,876       | \$60,000        | \$345,876      |                    |                      |          |            | \$1,384         | \$347,260       |
| 2026        | \$347,260       | \$60,000        | \$407,260      | Big Truck # 1      | \$193,200            | \$38,640 | \$154,560  | \$1,011         | \$253,711       |
| 2027        | \$253,711       | \$60,000        | \$313,711      |                    |                      |          |            | \$1,255         | \$314,965       |
| 2028        | \$314,965       | \$60,000        | \$374,965      |                    |                      |          |            | \$1,500         | \$376,465       |
| 2029        | \$376,465       | \$60,000        | \$436,465      |                    |                      |          |            | \$1,746         | \$438,211       |
| 2030        | \$438,211       | \$60,000        | \$498,211      | Small Truck        | \$113,735            | \$22,747 | \$90,988   | \$1,629         | \$408,852       |
| 2031        | \$408,852       | \$60,000        | \$468,852      |                    |                      |          |            | \$1,875         | \$470,727       |
| 2032        | \$470,727       | \$60,000        | \$530,727      |                    |                      |          |            | \$2,123         | \$532,850       |
| 2033        | \$532,850       | \$60,000        | \$592,850      | Backhoe            | \$178,250            | \$35,650 | \$142,600  | \$1,801         | \$452,051       |
| 2034        | \$452,051       | \$60,000        | \$512,051      | Big Truck #2       | \$207,690            | \$41,538 | \$166,152  | \$1,384         | \$347,283       |
| 2035        | \$347,283       | \$60,000        | \$407,283      |                    |                      |          |            | \$1,629         | \$408,912       |
| 2036        | \$408,912       | \$60,000        | \$468,912      | Small Truck        | \$130,795            | \$26,159 | \$104,636  | \$1,457         | \$365,733       |
| 2037        | \$365,733       | \$60,000        | \$425,733      |                    |                      |          |            | \$1,703         | \$427,436       |
| 2038        | \$427,436       | \$60,000        | \$487,436      | Big Truck # 1      | \$222,180            | \$44,436 | \$177,744  | \$1,239         | \$310,931       |

# Highway Improvement Fund

Fiscal Year 2018

| Town Roads:       |            |         |                   |            |         |
|-------------------|------------|---------|-------------------|------------|---------|
|                   | Last Paved | Cost    |                   | Last Paved | Cost    |
| Townline Road     | 2013       | 100,000 | Cream Hill        | 2008       | 37,700  |
| Brookwood         | 2014       | 50,000  | Old Turnpike Road | 2010       | 122,521 |
| Eastridge         | 2014       | 60,000  | Woodward Road     | 2014       | 59,000  |
| Pond Road         | 2014       | 6,300   | Journey's End     | 2013       | 56,000  |
| Mountain Road     | 2014       | 11,620  | Meadowlake Drive  | 2009       | 110,000 |
| Garage Pavement   | 2014       | 15,500  | Sherwood Drive    | 2012       | 91,720  |
| Cedar Lane        | 2008       | 17,900  | Terra Lane        | 2008       | 13,000  |
| Park Lane         | 2008       | 42,800  | Medway            | 2008       | 13,000  |
| South Mendon Road | 2014       | 54,000  | Falls Road        |            | 250,000 |
| Notch Road        | 2010       | 119,400 | Town Office       | 2004       | 25,000  |

| Beginning Balance | Fund Contribution | Interest Earned | Other Income | Planned Projects:<br>Road   | Road                        | Road                    | Road                    | Normal Maintenance | Total Cost | Ending Balance |
|-------------------|-------------------|-----------------|--------------|-----------------------------|-----------------------------|-------------------------|-------------------------|--------------------|------------|----------------|
| 2018<br>682,869   | 110,000           | 1,000           | 93,000       | Cedar Lane<br>35,000        | Park Lane<br>130,500        | Falls Road<br>220,000   | Cream Hill<br>100,000   | 20,000             | 505,500    | 381,369        |
| 2019<br>381,369   | 110,000           | 1,000           |              | Meadowlake Drive<br>125,000 | Medway<br>28,000            |                         |                         | 20,000             | 173,000    | 319,369        |
| 2020<br>319,369   | 110,000           | 1,000           |              | Old Turnpike<br>125,000     | Notch Road<br>125,000       |                         |                         | 20,000             | 270,000    | 160,369        |
| 2021<br>160,369   | 110,000           | 1,000           |              | Town Office<br>25,000       |                             |                         |                         | 20,000             | 45,000     | 226,369        |
| 2022<br>226,369   | 110,000           | 1,000           |              | Sherwood Drive<br>100,000   | Terra Lane<br>12,000        |                         |                         | 20,000             | 132,000    | 205,369        |
| 2023<br>205,369   | 110,000           | 1,000           |              | Journeys End<br>60,000      |                             |                         |                         | 20,000             | 80,000     | 236,369        |
| 2024<br>236,369   | 110,000           | 1,000           |              | Townline Road<br>100,000    | Eastridge<br>60,000         | Pond Road<br>8,000      | Mountain Road<br>12,000 | 20,000             | 200,000    | 147,369        |
| 2025<br>147,369   | 110,000           | 1,000           |              | Brookwood<br>50,000         | South Mendon Road<br>55,000 | Woodward Road<br>60,000 | Garage<br>16,000        | 20,000             | 201,000    | 57,369         |
| 2026<br>147,369   | 110,000           | 1,000           |              | Cedar Lane<br>30,000        | Park Lane<br>65,000         |                         |                         | 20,000             | 115,000    | 143,369        |
| 2027<br>143,369   | 110,000           | 1,000           |              | Cream Hill<br>80,000        |                             |                         |                         | 20,000             | 100,000    | 154,369        |
| 2028<br>154,369   | 110,000           | 1,000           |              | Meadowlake Drive<br>125,000 | Medway<br>28,000            |                         |                         | 20,000             | 173,000    | 92,369         |

# Bridge & Culvert Fund

Fiscal Year 2018

| Year | Fund<br>Beginning Balance | Contribution | Interest<br>Earned | Other<br>Income                  | Available<br>Balance | Projects                            | Cost  | Ending<br>Balance |
|------|---------------------------|--------------|--------------------|----------------------------------|----------------------|-------------------------------------|---|-------------------|
| 2016 | \$102,024                 | \$40,000     | \$200              | \$56,876<br>\$16,171<br>\$10,810 | \$226,081            |                                     | C07-48 \$63,196<br>C07-47 \$20,214<br>Old Turnpike<br>culverts \$13,512<br>\$10,000   | \$119,159         |
| 2017 | \$119,159                 | \$40,000     | \$200              | \$93,086<br>\$81,900<br>\$13,872 | \$348,217            |                                     | Bridge 21 \$103,429<br>C02-09 \$91,000<br>Meadowlake Drive<br>Bridge 14 & 20 Past Due<br>culverts \$17,340<br>\$9,172<br>\$10,000 | \$117,276         |
| 2018 | \$117,276                 | \$50,000     | \$200              |                                  | \$167,476            |                                     | Bridge 2 \$50,000<br>C07-56 \$15,315<br>C07-61 \$70,000<br>Bridge 14 & 20 Past Due<br>culverts \$9,172<br>\$10,000                | \$12,989          |
| 2019 | \$12,989                  | \$50,000     | \$200              |                                  | \$63,189             | Bridge 14 & 20 Past Due<br>culverts | \$9,172<br>\$10,000   | \$44,017          |
| 2020 | \$44,017                  | \$50,000     | \$200              |                                  | \$94,217             | Bridge 14 & 20 Past Due<br>culverts | \$9,172<br>\$10,000   | \$75,045          |
| 2021 | \$75,045                  | \$50,000     | \$200              |                                  | \$125,245            | Bridge 14 & 20 Past Due<br>culverts | \$9,172<br>\$10,000   | \$106,073         |
| 2022 | \$106,073                 | \$50,000     | \$200              |                                  | \$156,273            | culverts                            | \$10,000  | \$146,273         |
| 2023 | \$146,273                 | \$50,000     | \$200              |                                  | \$196,473            | culverts                            | \$10,000  | \$186,473         |
| 2024 | \$186,473                 | \$50,000     | \$200              |                                  | \$236,673            | culverts                            | \$10,000  | \$226,673         |
| 2025 | \$226,673                 | \$50,000     | \$200              |                                  | \$276,873            | culverts                            | \$10,000  | \$266,873         |
| 2026 | \$266,873                 | \$50,000     | \$200              |                                  | \$317,073            | culverts                            | \$10,000  | \$307,073         |
| 2027 | \$307,073                 | \$50,000     | \$200              |                                  | \$357,273            | culverts                            | \$10,000  | \$347,273         |

\* Project schedule after 2019 to be determined upon completion of Capital Improvement Plan FY 18



# Mendon Office Maintenance Fund

Fiscal Year 2018

| Assumptions:          |      |         |  | Facts:          |      |          |
|-----------------------|------|---------|--|-----------------|------|----------|
| Paint                 | 10   | years   |  | Paint           | 2005 | \$5,000  |
| Carpeting             | 15   | years   |  | Carpeting       | 2005 | \$3,000  |
| Resurface Parking Lot | 18   | years   |  | Drainage        | 2005 | \$10,000 |
| Drainage              | 30   | years   |  | Water Pump      | 2005 | \$7,500  |
| Pump                  | 20   | years   |  | Water Treatment | 2014 | \$1,650  |
|                       |      |         |  | Grinder Pump #1 | 2015 | \$2,200  |
| Interest rate         | 0.8% | percent |  | Grinder Pump #2 | 2003 |          |
| Inflation rate        | 3.0% | percent |  | Boiler          | 2005 |          |

| Fiscal Year | Opening Balance | Annual Contribn | Available Cash | Project         | Cost (inflation adj) | Interest Earned | Maint | Closing Balance | Bond  | Total Annual |
|-------------|-----------------|-----------------|----------------|-----------------|----------------------|-----------------|-------|-----------------|-------|--------------|
| 2017        | \$9,846         | \$4,000         | \$13,846       |                 | \$0                  | \$104           | \$500 | \$13,450        | 19902 | \$23,902     |
| 2018        | \$13,340        | \$4,000         | \$17,340       | Paint           | \$6,950              | \$130           | \$500 | \$10,020        | 18386 | \$22,386     |
| 2019        | \$10,020        | \$4,000         | \$14,020       | A/C Unit        | \$5,000              | \$105           | \$500 | \$8,625         | 17695 | \$21,695     |
| 2020        | \$8,625         | \$4,000         | \$12,625       | Grinder Pump #2 | \$2,530              | \$95            | \$500 | \$9,690         | 16968 | \$20,968     |
| 2021        | \$9,690         | \$4,000         | \$13,690       | Carpeting       | \$4,440              | \$103           | \$500 | \$8,853         | 11396 | \$15,396     |
| 2022        | \$8,853         | \$4,000         | \$12,853       |                 | \$0                  | \$96            | \$500 | \$18,987        | 10890 | \$14,890     |
| 2023        | \$18,987        | \$4,000         | \$22,987       |                 | \$0                  | \$172           | \$500 | \$22,659        | 10106 | \$14,106     |
| 2024        | \$22,659        | \$4,000         | \$26,659       |                 | \$0                  | \$200           | \$500 | \$26,359        | 8798  | \$12,798     |
| 2025        | \$26,359        | \$4,000         | \$30,359       | Grinder Pump #1 | \$2,860              | \$228           | \$500 | \$27,227        | 8868  | \$12,868     |
| 2026        | \$27,227        | \$4,500         | \$31,727       |                 | \$0                  | \$238           | \$500 | \$31,465        | 0     | \$4,500      |
| 2027        | \$31,465        | \$4,500         | \$35,965       |                 | \$0                  | \$270           | \$500 | \$35,735        | 0     | \$4,500      |
| 2028        | \$35,735        | \$4,500         | \$40,235       | Paint           | \$8,450              | \$302           | \$500 | \$31,586        | 0     | \$4,500      |
| 2029        | \$31,586        | \$4,500         | \$36,086       |                 | \$0                  | \$271           | \$500 | \$35,857        | 0     | \$4,500      |
| 2030        | \$35,857        | \$4,500         | \$40,357       | Grinder Pump #2 | \$3,190              | \$303           | \$500 | \$36,970        | 0     | \$4,500      |
| 2031        | \$36,970        | \$4,500         | \$41,470       |                 | \$0                  | \$311           | \$500 | \$41,281        | 0     | \$4,500      |
| 2032        | \$41,281        | \$4,500         | \$45,781       |                 | \$0                  | \$343           | \$500 | \$45,624        | 0     | \$4,500      |

# Mendon Public Safety Fund

Fiscal Year 2018

| Assumptions:                        |       |         | Facts:                                    |      |          |
|-------------------------------------|-------|---------|---|------|----------|
| Vehicle #1 has a life expectancy of | 15    | years   | Vehicle #1: Ford Explorer                 | 2016 | \$29,700 |
| Interest rate                       | 0.5%  | percent | Town Office Generator                     |      | \$5,000  |
| Inflation rate                      | 3.0%  | percent | Barstow Generator                         |      | \$50,000 |
|                                     |       |         | (total cost \$100K split with Chittenden) |      |          |
| trade in value                      | 15.0% | percent | AED Heart Defibrillator                   |      | \$2,500  |

| Fiscal Year | Opening Balance | Annual Contribn | Law Fines | Fine Split | Available Cash | Equipment Replaced      | Cost (inflation adj) | Trade In | Net Expend | Interest Earned | Closing Balance |
|-------------|-----------------|-----------------|-----------|------------|----------------|-------------------------|----------------------|----------|------------|-----------------|-----------------|
| 2017        | \$61,777        | \$500           | \$0       | 100/0      | \$62,277       |                         |                      |          |            | \$311           | \$62,588        |
| 2018        | \$62,588        | \$500           | \$0       | 100/0      | \$63,088       | AED Heart Defibrillator | \$2,500              |          | \$2,500    | \$303           | \$60,891        |
| 2019        | \$60,891        | \$500           | \$0       | 100/0      | \$61,391       | Town Office Generator   | \$5,000              |          | \$5,000    | \$213           | \$56,604        |
| 2020        | \$56,604        | \$500           | \$0       | 100/0      | \$57,104       |                         |                      |          |            | \$286           | \$57,390        |
| 2021        | \$57,390        | \$500           | \$0       | 100/0      | \$57,890       |                         |                      |          |            | \$289           | \$58,179        |
| 2022        | \$58,179        | \$500           | \$0       | 100/0      | \$58,679       |                         |                      |          |            | \$293           | \$58,973        |
| 2023        | \$58,973        | \$500           | \$0       | 100/0      | \$59,473       |                         |                      |          |            | \$297           | \$59,770        |
| 2024        | \$59,770        | \$500           | \$0       | 100/0      | \$60,270       |                         |                      |          |            | \$301           | \$60,571        |
| 2025        | \$60,571        | \$500           | \$0       | 100/0      | \$61,071       |                         |                      |          |            | \$305           | \$61,377        |
| 2026        | \$61,377        | \$500           | \$0       | 100/0      | \$61,877       |                         |                      |          |            | \$309           | \$62,186        |
| 2027        | \$62,186        | \$500           | \$0       | 100/0      | \$62,686       |                         |                      |          |            | \$313           | \$63,000        |
| 2028        | \$63,000        | \$500           | \$0       | 100/0      | \$63,500       |                         |                      |          |            | \$317           | \$63,817        |
| 2029        | \$63,817        | \$500           | \$0       | 100/0      | \$64,317       | Vehicle #1              | \$41,283             | \$4,455  | \$36,828   | \$137           | \$27,627        |
| 2030        | \$27,627        | \$500           | \$0       | 100/0      | \$28,127       |                         |                      |          |            | \$141           | \$28,267        |
| 2031        | \$28,267        | \$500           | \$0       | 100/0      | \$28,767       |                         |                      |          |            | \$144           | \$28,911        |
| 2032        | \$28,911        | \$500           | \$0       | 100/0      | \$29,411       |                         |                      |          |            | \$147           | \$29,558        |
| 2033        | \$29,558        | \$500           | \$0       | 100/0      | \$30,058       |                         |                      |          |            | \$150           | \$30,208        |
| 2034        | \$30,208        | \$500           | \$0       | 100/0      | \$30,708       |                         |                      |          |            | \$154           | \$30,862        |
| 2035        | \$30,862        | \$500           | \$0       | 100/0      | \$31,362       | Barstow Generator       | \$8,500              |          | \$8,500    | \$114           | \$22,976        |

Notes:

Effective 1/1/17: 100% of fine revenue is deposited in the General Fund and 0% to the Reserve Fund

Barstow Generator:

2018-2019      500

## **Appropriations**

Total Requests = \$10,242

In accordance with T. 17 V.S.A. § 2642, the Selectboard required petitions for appropriation requests. In order for an appropriation request to be included on the warning for Town Meeting 2018, the petitions signed by 5% of the voters had to be submitted to the Town Clerk by January 18, 2018. In Mendon, these petitions required at least 45 valid signatures.

### **ARC Rutland Area Serving Citizens with Developmental Disabilities**

128 Merchants Row, Suite 302, Rutland, VT 05701      [www.ARCRutlandArea.org](http://www.ARCRutlandArea.org)      802-775-1370  
ARC requests \$1,500 to advocate for the rights of individuals and families with developmental disabilities to be regarded as valued citizens with the same entitlements as a non-disabled individual, including the right to lifelong opportunities for personal growth and full participation in the community.

### **Marble Valley Regional Transportation District “The Bus”**

158 Spruce Street, Rutland, Vermont 05701      [www.thebus.com](http://www.thebus.com)      802-773-3244  
Marble Valley Regional Transportation District requests \$1,200 to provide safe, reliable, accessible and coordinated public transit service to enhance economic, social and environmental quality of life throughout Rutland County and surrounding communities. The Diamond Express and other routes serving the resort community provided rides to and from Mendon.

### **RSVP & The Volunteer Center**

6 Court Street, Rutland, Vermont 05701      [www.volunteersinvt.org](http://www.volunteersinvt.org)      802-775-8220  
Retired Senior Volunteer Program requests \$600 to provide an "Invitation to Serve" program for people of all ages who want to meet community needs through meaningful use of their skills, talents, interests and knowledge as volunteers.

### **Rutland Area Visiting Nurses Association & Hospice**

7 Albert Cree Drive, Rutland, Vermont 05702      802-775-0568  
The Rutland Area Visiting Nurses Association and Hospice requests \$2,600 to provide Rutland County residents with exceptional home care, hospice and community health services. RAVNAH's mission is to provide medically necessary healthcare wherever it is needed, regardless of a client's ability to pay, location of residence, or complexity of health issues.

### **Rutland Mental Health Services**

78 South Main St., Rutland, VT 05701      [www.rmhsccn.org](http://www.rmhsccn.org)      802-775-2381  
Rutland Mental Health Services requests \$1,242 to provide individual counseling for children, adults and families, substance abuse treatment services and emergency/crisis services. Rutland Mental Health Services and is committed to providing quality services regardless of an individual's ability to pay.

### **Southwestern Vermont Council on Aging**

East Ridge Professional Building, 1085 US Route 4, Unit 2B      802-786-5990  
Rutland, Vermont 05701-9039  
The Southwestern Vermont Council on Aging requests \$600 to provide senior meals (Meals on Wheels and Blizzard Bags), case management, Senior Helpline (800-642-5119), Elder Care Clinician program, health benefit counseling, legal service through the Vermont Senior Citizens Law Project, nutrition education and counseling, Senior Companion support, coordination of transportation services, and care giver support and information.

### Wonderfeet Kids' Museum

11 Center Street, Rutland, Vermont 05701 [www.wonderfeetkidsmuseum.org](http://www.wonderfeetkidsmuseum.org) 802-282-2678

The Wonderfeet Kids' Museum requests \$2500 to work towards their mission to foster curiosity and exploration, inspire creativity and ignite the imagination of every child through power of play. Wonderfeet's vision is to play and learn together to build a more vibrant community.

\* Note: \$2,500 for Barstow Youth Club (formerly Barstow Boosters) is included in the Recreation Program line item of the budget. \$1,060 for the Killington Valley Regional Marketing Initiative is included in the MEDC line item of the budget. \$100 for Vermont Green Up is included in the Summer Repairs and Supplies line item of the budget.

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### Appropriations 2017-2018

Total = 9,052

|   |         |
|---|---------|
| ARC Rutland Area Serving Citizens with Developmental Disabilities | \$1,000 |
| Boys and Girls Club of Rutland County                             | \$1,000 |
| Marble Valley Regional Transportation District "The Bus"          | \$1,200 |
| RSVP & The Volunteer Center                                       | \$550   |
| Rutland Area Visiting Nurses Association & Hospice                | \$2,600 |
| Rutland Mental Health Services                                    | \$1,242 |
| Regional Marketing Initiative                                     | \$1,060 |
| Southwestern Vermont Council on Aging                             | \$400   |

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# Mendon Historical Society

## For calendar year 2017

The Mendon Historical Society is a registered 501 (c) 3 non-profit corporation “with the intent to educate and preserve Mendon’s history for the future,” according to our by-laws.

Our meetings over the past year have focused on three things:

First, we continued to explore the possibility of restoring our original Town Hall, more recently Adi’s Workshop. After an evaluation of the work needed, many meetings of the Old Town Hall Subcommittee, and a poll sent to town residents, it was decided that we lack funds and community support to go further with the project,

Second, we toured five of the town’s seven cemeteries and then held a work day to clean up, rake, and clear brush. This will remain an ongoing project.

Third, we are undertaking the organization of our archives. We have many photos, documents and artifacts that will be catalogued, indexed, and filed so that they are readily accessible to the public. We will have the help of an Archival Mentor provided by the Vermont Historical Society.

We are requesting \$500 in the proposed town budget to continue our activities. We have appreciated the town support in the past and we plan to continue our work of preserving the history of our town

Our Society meets four times a year, on the third Thursday of April, June, September and November at 5:00 p.m. at the Mendon Town Office. Anyone is welcome to attend.

Thanks to all our members for their support and please feel free to contact any of us for more information on any of our activities.

Ann Singiser, President  
Mary Ruth, Secretary

Shelly Susina, Vice-President  
Richard Kaufman, Treasurer  
Elaine Latzky, Member at Large



The clean-up crew at Lydia’s cemetery on Wheelerville Road

## Helen Ruth Johnson Lawrence December 26, 1930 – June 3, 2017



|                            |                  |                 |
|----------------------------|------------------|-----------------|
| <b>Auditor</b>             | <b>1965-1978</b> | <b>14 years</b> |
| <b>Treasurer</b>           | <b>1980-1996</b> | <b>17 years</b> |
| <b>Clerk</b>               | <b>1981-1996</b> | <b>16 years</b> |
| <b>Assistant Treasurer</b> | <b>1996-2001</b> | <b>6 years</b>  |
| <b>Assistant Clerk</b>     | <b>1996-2001</b> | <b>6 years</b>  |
| <b>Election Official</b>   | <b>2001-2016</b> | <b>16 years</b> |

Helen dedicated 51 years of her life to the Town of Mendon. According to town records, she started her service in Mendon in 1965 as an auditor and continued as Town Clerk and Treasurer and then as a knowledgeable election official until 2016.

In 1952 Helen married Leo Lawrence, and in 1957 they purchased their home on South Mendon Road. They raised 5 children: Elaine, Doug, Dean, Brian and Kevin. She had 6 grandchildren: Beth, Ben, Morgan, Jacob, Brittany and Elizabeth. She had 7 great grandchildren: Bryson, Ava, Adyn, Jaxon, Noah, Carter and Wren. Helen had a deep love for her family. She was always baking sweet treats for her loved ones and her pies and donuts were favorites.



Helen gave as much to her community as she did at home. She volunteered for the Vermont Marine Corps League Toys for Kids which collects new, unwrapped toys during the Christmas season and oversees their distribution to needy children in Vermont. She also volunteered for 5 years for Rutland Area Visiting Nurses & Hospice.

Helen was one of the founding members of the Mendon Historical Society and served as its first Treasurer for 9 years.

In 1999 Helen was awarded the Vermont Public Service Award by the Vermont Secretary of State for over 20 years of service to Mendon.

The Town Report was dedicated to Helen and Leo in 1995. Helen was an active member of the New Town Office Committee. In 2005, the Town Report was dedicated to that committee.



Helen and Leo recanted their journey home “with God as our co-pilot” from Bridgton, Maine in the midst of Tropical Storm Irene in 2011. They watched the rivers rise, the roads become flooded, and individuals being rescued from the flood waters. They spent two nights on the road in hotels with no power or water and relied on the generosity of others for food. Waiting 9 hours for the road by Goodro lumber in Killington to be cleared, they made it over the pass to Mendon Mountainview Lodge where they expected to spend a third night on the road with only fumes in the gas tank. Meanwhile, Mendon’s emergency staff learned of Helen and Leo’s saga and heard they had made it as far as the Killington-Mendon line. Helen recalled in an interview “The Mendon Rescue Squad came and got us and they said we are driving, we are taking you home!” When asked what she did once they got home “Well, it’s a family practice in our home, any great event- a new baby, a deer, got a new job, whatever- we went around our flag pole three times. Brian met us with a hug (exhausted from the emotional trials of trying to get us home) and exclaimed “DARN KIDS”. Our basset Babe raced back & forth, at top speed, across two rooms for her greeting. Thank you God for a safe journey. Bless our family and friends who added grey hair with worry. We are so blessed. It was a 60 hour adventure.”



To our dear friend Helen Lawrence, thank you for your dedication and love for the Town of Mendon. The Selectboard is naming the conference room the “Helen Lawrence Conference Room” at the Town Office to always remember your 51 years of service to the town.

## Rutland Free Library Association, Inc.

Rutland Free Library is a public library chartered as a nonprofit organization to serve the citizens of Rutland City, Rutland Town, Mendon, Tinmouth and Ira. In operation since 1886, we have been in the city-owned former courthouse and post office at 10 Court St. since 1935.

By the numbers, the Library serves roughly 22,000 residents with a budget of \$1.2 million. By most measures – number of books, staffing, amount spent on collection and so on -- we are the second-largest library in the state behind Burlington. About four out of every 10 Mendon residents have active cards to RFL.

Our finances took a hit when the Library budget was level-funded, which, combined with a poor year from our endowment fund, led to a roughly \$90,000 shortfall. This was made up by cutting staff and hours. Evening hours and hence our availability to host community programs were largely eliminated and staff was reduced to fewer than 11 full-time equivalents. If our budget passes for 2018/19 we will be able to add hours back.

A special thank you to the dozens of volunteers who serve on the Board, with the Friends of the Library or simply come in to help us serve the public. The Library could not function without them. Of particular note are Michael Brochu and Heather Cooper – immediate past and current presidents of the Trustees – Donna Louiselle and Karen McGurl, past and current presidents of the Friends, and to Maureen White and Kathy Harm, past board members who have stayed on to co-chair the Tables of Content, our largest fundraiser.

### **Personnel**

Some faces of the Library changed during the 2016-17 fiscal year. Director Abby Noland left after three-plus years to be replaced by Randal Smathers, formerly assistant director. During four-plus years as A.D., Smathers earned a Master of Library and Information Science degree from Clarion University of Pennsylvania. Amy Williams, who has an MLIS from Kent State University, moved from the circulation desk to the assistant director's position. Staff members Debby Higgins and Anita Waite retired; our thanks for their long service.

Thank you to all the dedicated staff who continue to serve the public so graciously and professionally.

Director Randal Smathers

### **Board of Trustees**

Heather Cooper, president, Joan Gamble, vice president, Cathy Reynolds, treasurer, Stephanie Romeo, secretary, Jennifer Bagley (our Mendon rep), Betsy Bloomer, Sharon Courcelle, Anita Duch, Kay Jones, William Notte, Ed Ogorzalek, John Wallace





*Rutland Regional Planning Commission is a resource for towns; is a platform for ideas; and inspires a vision for our future. We balance local desires, best practices, and regional growth for communities that are vibrant today and strong for years to come.*

We enjoyed working with the town of Mendon in 2017, especially with Teri Corsones and the rest of the Mendon Planning Commission, with whom we worked on a successfully Municipal Planning Grant Application. We look forward to assisting the town with a town plan update in 2018! We have also enjoyed working with Larry Courcelle, who represents your town on our Board of Commissioners and sits on our Board's Community Committee.

Our Emergency Management division: assisted the town with communicating and coordinating town information to state officials after three weather events impacted the town; hosted five Emergency Management Director and Coordinator roundtables to which town officials were invited; and mapped all known reported Tier II sites in town complete with buffer distances for use in case of emergency.

Our transportation team assisted the town with the Municipal Roads General Permit inventory; assisted with Better Roads Category A work; and provided Better Roads application assistance. RRPC also offered energy mapping assistance; created a GIS database of all State Register Historic Districts in town; and reviewed one Act 250 application.

*Here's more about how RRPC assisted your town and other towns in the region in 2017:*

RRPC provided resources for land use planning and community engagement, from assistance with grant applications and mapping; town plan assistance on new water quality requirements and energy planning elements; traffic counts, and culvert studies; to shaping a regional vision for economic growth and walkable communities through the development of the Regional Plan.

RRPC also provided opportunities for collaboration via monthly road commissioner meetings, local emergency management round tables, and water quality convenings.

Thank you for the opportunity to serve your community and, in 2017, celebrating with us our 50<sup>th</sup> year in the Rutland region.

*If you feel inspired to participate in local or regional planning; want to be paired with opportunities to grow your community; or just want to learn more, please visit or give us a call; we'd love to hear from you!*

The Opera House | 67 Merchants Row | Rutland, VT 05701 | (802) 775-0871 | [RutlandRPC.org](http://RutlandRPC.org)

**The Opera House | 67 Merchants Row | Rutland, Vermont**

P.O. Box 965 | Rutland, Vermont 05701

[RutlandRPC.org](http://RutlandRPC.org) | (802) 775-0871

*Cooperative planning in the region*

## **Constable/Director of Public Safety**

In 2017 the Constable's office continued to increase visibility in the community. Our main thrust, however, remains the proactive traffic enforcement of Route 4, Town Line Road, Park Lane and Meadow Lake Drive. Mendon's contract with the Rutland County Sheriff's Department has been very successful. Deputy Chris Stephenson and the other sheriffs patrolling our town have done an exemplary job. Our goal of neighborhood patrol and aggressive traffic enforcement has promoted the safety of our community. If you need police assistance for an issue during the day, call the Sheriff's office in Rutland at 802-775-8002 or the state police at 802-773-9101.

Our contract with the Sheriff's Department is for 32 hours per week. In 2017 Sheriffs Deputies issued 932 Tickets, 164 Warnings and 1 DUI arrest in Mendon. Additionally, your Constable issued 81 tickets and 3 warnings for motor vehicle violations. We also provided VIN verifications for several residents for previously owned vehicles. Whenever possible, we escort the Barstow Memorial School bus in the afternoon as it drops children after school. Incident reports for the year also decreased, which is always good. I took part in two state grant programs targeting speeding violations, seatbelt violations, child restraint violations and DUI violations during the holidays. The grants we receive are used to purchase safety equipment for the town.

Animal Control issues should be reported to Mendon Animal Control Officer Rod MacCuaig at 802-775-1545, or the Sheriff's Department if ACO MacCuaig is not available.

This year the Silverado patrol truck was retired to the Mendon road crew. The town purchased a 2016 Ford Explorer Police Interceptor, using the Department of Public Safety's vehicle reserve fund. The new cruiser was a demonstrator vehicle that was purchased at a considerably discounted price. The new vehicle is much better suited for police work than the Silverado, resulting in increased patrol capabilities. Maintenance costs should also be significantly decreased.

Criminal activity decreased this year in Mendon. As a "bedroom community" we are fortunate that criminal activity in our town remains relatively low. Our proximity to Rutland City may still result in an increase in drug-related criminal activity. Mendon residents should report any unusual or suspicious activity in their neighborhood, to the State Police, Sheriff or the Constable. The more eyes we have watching our community, the safer we will be. Don't hesitate to report anything that looks suspicious or out of place to you. All emergencies should continue to be reported via 911 on your telephone.

False fire alarms continue to occur regularly in Mendon. We are considering revising our alarm ordinance to encourage the reduction of false alarms. Before you call the fire department or 911, please be sure that the request for a fire department response is necessary. Once the fire department is called, they must complete the response. Each false alarm, to which the Fire Department responds, costs the town (all of the residents) \$750 for each false alarm. Everyone is reminded to install new batteries in their fire, smoke and carbon monoxide detectors every January 1<sup>st</sup>. Alarm calls based on old or failed batteries will prove costly if you are fined. Have your alarm service company check your alarms regularly to insure that they are functioning properly.

We now have an emergency shelter under a partnership agreement with the Town of Chittenden and the American Red Cross at the Barstow Memorial School. The emergency generator that was funded by FEMA is now operational. It can power the entire school facility during a power outage. We have also appropriated some dog crates from the Rutland County Humane Society for use at the shelter during an emergency if the temporary transportation and housing of small of pets is required.

I look forward to serving another two years as your Constable. Feel free to call me with suggestions on how your public safety officers can improve the service to the residents of Mendon.

Respectfully submitted,

Phil Douglas, Constable



Constable Phil Douglas in the 2016 Ford Explorer Police Interceptor



Rutland County Sheriff, Chris Stephenson

## Mendon Delinquent Tax Collector

Turned over for collection on March 15, 2017 were 98 delinquent taxes some for multiple years totaling \$187,909.14.

On January 1, 2018 there are 8 delinquent taxes totaling \$5,144.32.

|                          |         |
|--------------------------|---------|
| Biasuzzi, Jeff & Theresa | 2617.66 |
| Crompton, Kenneth        | 280.16  |
| Hansson, Craig           | 1169.69 |
| Mangan, William          | 42.22   |
| McClallen, Martin        | 106.75  |
| Parillo, Michael         | 74.24   |
| Richard, Scott           | 733.58  |
| Skybrooke Enterprises    | 120.02  |

Properties owned by Isaiah Ellison and James Dunbar were sold at tax sale this year.

Respectfully submitted  
Nancy Bridge Merrill, Delinquent Tax Collector

## Dog License Report

|                                  |              |
|----------------------------------|--------------|
| Neutered males or Spayed females | \$ 1,580.00  |
| Males not neutered               | 30.00        |
| Females not spayed               | 45.00        |
| Late fees                        | <u>96.00</u> |
|                                  | \$ 1,751.00  |
| State of Vermont Rabies Control  | 734.00       |
| Total of General Fund            | \$ 1,017.00  |

Please register your dog on or before April 1, 2018 to avoid a late charge. Due to an increased State surcharge, the fee to register Spayed or Neutered dogs will now be \$11.00. For an unsprayed or un-neutered dog, the fee will be \$15.00. The State of Vermont requires a current rabies vaccination certificate to be on file at the Town Clerk's Office.

Failure to register your dog is a VIOLATION of the Mendon Animal Control Ordinance.

Respectfully submitted,  
Nancy Gondella, Town Clerk

## Record of Vital Statistics-Mendon, VT 2017

### Births

| <u>Name</u>              | <u>Sex</u> | <u>Date of Birth</u> | <u>Place</u> | <u>Parents Names</u>                                       |
|--------------------------|------------|----------------------|--------------|--|
| Camellia Beth Carter     | F          | Mar 6, 2017          | Rutland      | Lema Frederick Carter<br>Ashley Denis Cain Carter          |
| Malcolm Patrick Downs    | M          | Mar 21, 2017         | Rutland      | Jason Wade Downs<br>Caitlin Mae O'Connor Downs             |
| Amelia Elizabeth Charles | F          | Apr 29, 2017         | Rutland      | Jonathan Edward Charles<br>Brittany Elizabeth Lake Charles |
| Serenity Amiya Mae Smith | F          | Sep 23, 2017         | Burlington   | Christopher Ray Smith<br>Keely Tia Mae Shaw                |
| Madison Lea Montanez     | F          | Nov 29, 2017         | Rutland      | Stephen Edward Montanez<br>Anna Marie Romeo Montanez       |
| Dominic William Galiano  | M          | Dec 28, 2017         | Rutland      | Chad Amos Galiano<br>Jessica Conway Galiano                |

### Deaths

| <u>Name</u>                     | <u>Age</u> | <u>Date</u>  | <u>Place of Death</u> |
|---------------------------------|------------|--------------|-----------------------|
| Michael Carman Pasquarello, III | 68         | Mar 1, 2017  | Mendon, VT            |
| Leonard Richard Erickson        | 77         | Mar 3, 2017  | Mendon, VT            |
| John MacDougall                 | 69         | Mar 4, 2017  | Mendon, VT            |
| Wesley Donald Scott             | 91         | Mar 28, 2017 | Mendon, VT            |
| Zachary Paul Guyette            | 35         | Apr 20, 2017 | Mendon, VT            |
| Helen J. Lawrence               | 86         | Jun 3, 2017  | Rutland, VT           |
| William A. Whitman              | 91         | Jul 20, 2017 | Mendon, VT            |
| Eleanor Johnson Morse           | 96         | Oct 13, 2017 | Rutland, VT           |
| Jagrutiben Vazir                | 47         | Dec 5, 2017  | Burlington, VT        |

### Marriages

| <u>Party A</u>        | <u>Residence</u> | <u>Party B</u>                 | <u>Residence</u> | <u>Date</u>  |
|-----------------------|------------------|--------------------------------|------------------|--------------|
| Joseph Francis Mangan | VT               | Claudia Christine Haubold      | VT               | Jan 14, 2017 |
| Joshua Scott Meighan  | VT               | Yessenia Elizabeth Acha Nizama | VT               | Mar 27, 2017 |
| Jennifer Marie Megale | NY               | William Edward Kloos           | NY               | Jun 4, 2017  |
| Amy Lucille Mowel     | VT               | Joshua Yong Hanrahan           | VT               | Jul 1, 2017  |
| Aliah Therese Cortes  | NH               | Ryan Randall Marden            | NH               | Jul 15, 2017 |
| Patricia Lynn Dowling | NH               | Mark Andrew Hebert             | NH               | Jul 22, 2017 |
| Morgan Dewar MacCuaig | MA               | Brian Timothy Quirbach         | MA               | Sep 30, 2017 |
| Erin Michele Conlon   | NJ               | Greg Lewis Carmody             | NJ               | Oct 7, 2017  |
| Jennifer Anne Hebert  | VT               | Jonathon Edward Piper          | VT               | Oct 14, 2017 |
| Rebecca Kristen Patch | VT               | Austin Thomas Phillips         | VT               | Nov 4, 2017  |

## Mendon Planning Commission

The Mendon Planning Commission includes members Phil Douglas, Bill Godair, Neil Langer, Justin Lindholm, Nicole Kesselring, Fred Bagley and Teri Corsones. It has jurisdiction over subdivision permit applications and applications for building development other than one or two-family residences. The Mendon Planning Commission meets on the first Monday of each month at 5:15 p.m. at the Mendon Town Offices.

In addition to its regular jurisdictional work, the Mendon Planning Commission is in the process of reviewing and updating the Mendon Town Plan. The Mendon Planning Commission is grateful for a Municipal Planning Grant that the Vermont Department of Housing and Community Development awarded the Town to assist with the Mendon Town Plan work. The process will include at least one town-wide community forum. We would very much appreciate your input.

Please contact the Mendon Planning Commission regarding any questions or suggestions you have about the planning process, or if we can be of assistance to you.

Respectfully submitted,  
Teri Corsones, Chair

## Zoning Administrator

2017 was another modest year in terms of zoning permits issued bringing in 3 new homes.

There was no new business by way of zoning regulations passed and one Board of Adjustment hearing.

The breakdown of 29 zoning permits issued in 2017 was follows:

- 3 new single family homes/camp.
- 1 new camp;
- 9 assorted additions for bedrooms, sheds, garages, tents and decks;
- 8 certificates of occupancy;
- 3 new signs;
- 2 Planning Commission Commercial Site Plan Review.
- 1 Z.B.A.

I have no regular office hours. However, I can be reached by phone during business hours on Monday thru Fridays at 775-0065 to make a specific office or home appointment or answer your questions. Messages can also be left at the Town Office. If you hear or see any apparent zoning violations, please call me to investigate.

Respectfully submitted,  
Stephen Cosgrove, Zoning Administrator  
775-0065

# Assessor's 2017 Report

In 2017, forty nine properties received change of appraisal notices. Eight property owners elected to grieve the appraisal for their property. No property owner appealed the decision to the Board of Civil Authority. There no properties with outstanding appeals to the State Board of Appraisers or Superior Court.

History of Mendon's CLA & COD since last reappraisal

| Year | CLA    | COD   | Year | CLA    | COD   |
|------|--------|-------|------|--------|-------|
| 2017 | 106.18 | 22.86 | 2010 | 91.39  | 19.04 |
| 2016 | 106.68 | 23.57 | 2009 | 88.25  | 17.07 |
| 2015 | 101.15 | 13.79 | 2008 | 90.37  | 15.49 |
| 2014 | 103.41 | 15.28 | 2007 | 95.56  | 12.34 |
| 2013 | 105.13 | 13.59 | 2006 | 106.13 | 9.60  |
| 2012 | 106.05 | 16.46 | 2005 | 112.37 | 11.28 |
| 2011 | 97.42  | 18.47 | 2004 | 76.74  | 21.18 |

Mendon is scheduled to have a town wide reappraisal for the April 1, 2020 Grand List. Final details are being worked on and should be available for the Annual Meeting.

The Vermont Legislature has not changed the rules for **Homestead Declarations**.

*Homestead Property* is owned and occupied by a VT resident as his or her principal home on April 1, and declared as a homestead on Form HS-122, Section A, that is filed with the VT Department of Taxes. **A Homestead Declaration must be filed each year.** The form can be downloaded at:

<http://tax.vermont.gov/sites/tax/files/documents/2017-HS-122.pdf>

I want to thank the voters of Mendon for their continued support. It has been a pleasure serving the town.  
Respectfully submitted,  
Spencer Potter, Vermont Municipal Assessor

## Cemetery Report

The Cemetery Reserve Fund contribution was reduced from \$4,000 to \$500 for the upcoming year. I have elected to retire from mowing the cemeteries. The Selectboard received quotes to contract the mowing and the costs increased dramatically. After extensive review of all town mowing and maintenance requirements, the Selectboard decided to create a position for Building and Grounds Maintenance. Chad Galiano was hired full time to fill this role which includes mowing the cemeteries. He will also be working for the Highway Department as part of his full time employment. Revenue from the sale of plots does not cover the cost to maintain the cemeteries. The \$3,500 reduction in funding to the Cemetery Reserve Fund was diverted to the Building and Grounds Maintenance line item of the 2018-2019 budget. Future goals of the Cemetery Commission include restoring older damaged gravestones, repairing fences around the perimeters, tree removal and possibly surveying land for an additional cemetery. I intend to retire as Cemetery Commissioner this year. Please contact Sara Tully at the Town Office if you are interested in filling this role.

Respectfully submitted,  
Michael Barone, Chair, Cemetery Commission

## Recreation Report

Committee member David Glead and Town employee Chad Galiano stained the dugouts and playground equipment last summer and fall. Jim Reddy cleared much of the trails behind the ball field last fall, and he and Larry Courcelle will continue that effort in the year ahead. The ball field was used more extensively last year, as Rutland County Little League played its summer season (July and August) there following the end of Barstow Youth Club's season that concluded in late June. Also last summer, the Town installed four "Carry In Carry Out" signs between the parking area and the field. Starting in 2018, the Recreation Area will be mowed by Chad Galiano in his new role as head of Buildings and Grounds Maintenance. We thank Liam Fracht-Monroe for mowing it last year. We have not had a Committee Chair since Tracy Adams' departure, and will look to fill that position in 2018. Other planned activities are surfacing the basketball court (half court), replacing the playground wood chips and evaluating what outdoor furniture is appropriate for the Rec Area. We will also consider organizing a town-wide event, perhaps in conjunction with another committee. We welcome new committee members and volunteers; please call any of us if you are interested.

Respectfully Submitted,  
Betsy Reddy, Clerk (353-0335)  
Jim Reddy (345-0185)  
Larry Courcelle, Vice Chair  
Liam Fracht-Monroe (345-0245)  
Chad Galiano  
Leo Lawrence, *member emeritus*



**Chad Galiano**  
Highway Maintenance and Equipment Operator &  
Buildings and Grounds Maintenance.

The town welcomed Chad as a new employee and he and his family welcomed his son Dominic William Galiano. Dominic was the last baby born in Mendon in 2017.







## **Barstow Youth Club 2017-2018 Annual Report**

This report covers the spring 2017 baseball/softball season, the fall 2017 soccer season, the winter 2017-18 basketball seasons, the winter 2017 indoor soccer season, and the spring 2017 outdoor soccer season.

The past year offered a variety of offerings to the youth in our community. We had the following number of children participate in our sponsored activities.

Baseball/Softball –86

Fall Soccer – 51

Winter Basketball (teams) – 40

Winter Basketball (K-2 Skills Sessions) – 25

Winter Indoor & Spring Outdoor Soccer –30

Highlights from this past year include the Major League baseball team (5<sup>th</sup>/6<sup>th</sup> co-ed this year) making it to the semi-finals of the Rutland Area Youth Baseball League. The U12 girls' basketball team made it to the finals of the Rutland Recreation Tournament and the semi-finals of the Ed Glodzik Memorial Tournament.

The BYC will have a great transition year in 2018 as many of the longtime members will be moving up and on with their children and a new crop of younger Barstow parents will carry on the strong tradition of the Barstow Youth Club.

Respectfully submitted,

Michael McLaughlin - outgoing Director of the BYC

Dave Gleed – outgoing Treasurer

Jamie Gallagher

Chris Blanchard

## Road Commissioner Report

Last winter the Highway Department was short a part time position. The town had difficulty filling the vacant part time position. The Selectboard hired Chad Galiano in July 2017 to work full time splitting his time between the Highway Department and Buildings and Grounds Maintenance.

There were a few big wind storms in 2017. The most notable was at the beginning of May with many downed trees blocking roadways. It was a challenge clearing access when trees were on powerlines.

The Highway Department took over the Chevrolet Silverado from the Public Safety Department. We use the truck to inspect roads and Chad uses it to transport lawn mowing equipment to various town properties.

We continue to work with the Rutland Regional Planning Commission on a Better Roads Grant to conduct an inventory of our culverts and create a capital improvement plan. This project will be completed by the summer of 2018.

New state regulations require towns to apply for a Municipal Roads General Permit. According to the Department of Environmental Conservation “the Municipal Roads General Permit is intended to achieve significant reductions in stormwater-related erosion from municipal roads, both paved and unpaved. Municipalities will implement a customized, multi-year plan to stabilize their road drainage system. The plan will include bringing road drainage systems up to basic maintenance standards, and additional corrective measure to reduce erosion as necessary to meet a TMDL or other water quality restoration effort. The permit is required by Act 64, the Vermont Clean Water Act, and the Lake Champlain Phase I TMDL.” The town is also required to obtain Stream Alteration Permits which now have an implemented cost of \$200 each. Army Corps of Engineers also require municipalities to obtain permits. It is expected that these regulations will cost the town approximately \$2,500 annually.

We received a Better Roads Grant to conduct an erosion control project on Old Turnpike Road that consisted of replacing some small culverts and ditching along the roadway. We contracted with Mendon Trucking and Excavating to complete most of the work with assistance from the Mendon Highway Department to transport supplies and flagging. Construction was completed in the summer of 2017 with a total project cost of \$12,837 of which \$10,270 was paid with grant funds.

We received an Agency of Transportation Structures Grant to engineer and replace culvert C02-09 on Townline Road. We contracted with Griffin and Griffin Excavating, Inc. to do the project. Construction was completed in the summer of 2017 with a total project cost of \$81,731 of which \$73,726 was paid with grant funds.

We received a Better Roads Grant to conduct an erosion control project on Meadowlake Drive that consisted of replacing a small culvert and ditching along the roadway. We contracted with Mendon Trucking and Excavating to complete this project with Mendon’s Highway Department assisting with flagging. Construction was completed in the summer of 2017 with a total project cost of \$17,340 of which \$13,872 was paid with grant funds.

We received an Agency of Transportation Structures Grant to engineer and repair Bridge 21 on Wheelerville Road. We have hired Dubois and King to perform the engineering. We will go out to bid for construction in the early months of 2018. Construction is expected in the summer of 2018.

We received an Agency of Transportation Class 2 Roadway Grant to reconstruct and resurface Park Lane. Construction is expected in the summer of 2018.

Rutland City has obtained heavy cut logging permits to complete a large logging operation on land they own off Wheelerville Road. They intend to harvest most if not all red pine stands due to a threat of Red Pine Scale. This project started in the fall of 2017 and will continue this year. We have worked with Rutland City Public Works to address safety concerns on Wheelerville Road. Advanced signage will alert traffic of logging operations or truck traffic.

The Mendon Highway Department completed ditching along Orchard Road, Round Robin Road, Overbrook Drive, and a hill section of Wheelerville Road.

We did not do any paving last summer. The upcoming season will pave Park Lane, Cedar Lane, and Cream Hill Road. Some of which will need to be reclaimed.

I especially want to thank Newt for assisting with the training of our new employee. I want to thank Scott Bradley, Selectboard, for stepping in and supervising some projects for me.

We will be working on reclassifying the upper portion of the Notch Road that washed out during Tropical Storm Irene from a Class 3 to a legal trail. The Falls Road will upgrade its classification from a legal trail to a Class 4 road.

We have been controlling a beaver dam that has been damaging Mendon's legal trail going into Chittenden.

Respectfully submitted,

William Ellis

Road Commissioner



Culvert Replacement on Townline Road near Connor Drive

## Rutland Northeast Supervisory Union Board of Directors’ Annual Report

As continues to be the case, this year has been a challenging budget year. We worked hard to produce a fair and comprehensive budget, holding costs down as much as possible. You, the voters, saw that work and passed the budget last March, for which we are grateful. Then, before the Legislature recessed in the spring, they voted to take more money from the education fund to pay the state's other expenses, underfunding OVUU and BUU. In addition, we were told that in order to keep the education fund solvent, taxes need to cover an anticipated 39 million dollars Governor Scott moved to the general fund. All this means that we had to find a way to cover this year's “state imposed budget shortfall”, find our portion of the 39 million and absorb the planned 2 cent reduction in merger incentive. This would mean reducing the budget by about \$1,600,000 before we even looked at the needs of our students, staff, and buildings.

We were in contract negotiations with the paraprofessionals and bus drivers again this year and also with the teachers. We tried to be fair and equitable knowing that the taxpayers had limits that had been perhaps already approached. Fortunately, we were able to reach settlements for both. In each contract, both sides compromised.

We continue to struggle with declining enrollment and smaller class size numbers. Our goal continues to be to provide the very best quality of education that our young people need and deserve. We have required our superintendent, Jeanné Collins, to bring in a budget that does more with less. We have publicly discussed plans of reconfiguration of grades, eliminating positions, combining classes, repurposing buildings, and cutting costs in all of our facilities. We held two public forums and many open board meetings. We know that change causes angst. But change must happen if we are to continue to provide affordable quality education for all of our district's students.

Our ultimate goal is to provide the very best quality education for all students. We know that the communities and the students count on our board to guarantee high standards, quality education, multiple opportunities to learn, a high degree of safety, and highly qualified teachers and staff to educate our children and get them ready to be outstanding citizens. We work hard to achieve those goals.

We thank you for the confidence you place in us and the great opportunity you give us to serve all of our children. It is our hope that you will see that the budget we present to you will meet all the needs of our students at a cost we can afford.

Sincerely,

*Richard White*

Richard A. White  
Rutland Northeast Supervisory Union Board Chair



Dear Residents of Chittenden and Mendon

We have completed our first year of merger as the Barstow Unified Union School District. Barstow School continues to thrive and we welcomed several new families to our community this year.

We thank the residents of our fine towns for supporting the purchase and installment of a new playground after our old one was deemed no longer safe. The grounds of Barstow are for community use and this playground adds to that use for our families of young children.

Test scores at Barstow continue to be above the average state scores. Our student population is changing a bit and we added some supports this year to ensure all students succeed, such as an academic interventionist for extra literacy and math support and a school psychologist for social/emotional support. Principal Castillo is focused on helping teachers use data to determine student needs and has been highlighted in a national publication for her work on the use of Let's Talk, our communication portal, with students to increase reports of bullying and harassment.

This year RNESU says farewell and thank you to Kay Pelletier, Administrative Support for Special Education and Medicaid Clerk. Kay has been a mainstay for families and services for 25 years and we thank her for her service. Beth Ripley, currently of OVUHS, will replace Kay as of July, 2018.

While enrollment continues to be in a slow decline, we continue to be invested in the success of each student and to providing a safe, nurturing environment for learning. We have rolled out a new website and hope this will make information easier to gather. Please take a look and click on Let's Talk to communicate your thoughts and suggestions with us.

Sincerely,

*Jeanné Collins*

Jeanné Collins  
RNESU Superintendent

**RNESU Vision/Mission Statement**

*(pending final approval)*

**VISION:** The Rutland Northeast Supervisory Union empowers all students with the knowledge, skills and attributes needed to be successful and contributing members of a global society through the development of character, competence, creativity and community.

**MISSION:** By way of the resources invested by our communities, RNESU students will have the knowledge, skills and tools to be prepared for the next stage of their lives.



# **Barstow Memorial School Board of Directors’ Letter to the Towns of Chittenden and Mendon**

January 2018

Dear Neighbors,

The Barstow Unified Union (BUU) Board of Directors is pleased to report that Barstow continues to provide the children in our towns with an outstanding education that prepares them for the next stage of their academic lives at an affordable cost. The BUU District is effectively working with the Otter Valley Unified Union and Rutland Northeast Supervisory Union (RNESU) boards to capitalize on our shared resources and expertise to ensure that every student in the RNESU has access to what they need to succeed. The BUU District continues to attract and maintain highly skilled and dedicated teachers and support staff who educate, inspire and support students in our school every day. We would like to express our gratitude to you, residents of Chittenden and Mendon, for your continued support of our outstanding school.

The BUU District’s goal is to provide a high-quality education to our PK-8 students that justifies the resources invested by the community. We have learned through regular professional development that one of the board’s key roles is to ensure there is a clear vision and mission towards which the staff can work. During the last year, we collaborated with board peers across the RNESU to set that clear vision and mission. We gathered thoughts and insights from our staff and community members as well. Now, with an established shared vision and mission in hand, the board can more effectively monitor the BUU District’s progress. Moreover, with the formal adoption of Policy Governance as the BUU Board’s results-oriented approach to governance, there are more clearly delineated lines of responsibility, holding everyone in the district more accountable for the outcomes. Each year at the annual meeting we will be able to share updates on the BUU District’s progress toward its vision and mission.

As a local school board, we are currently facing several challenges that are outside of our control. Like most school systems across Vermont, we continue to be adversely affected by declining enrollment along with an increase in student needs. An additional challenge this year is Act 85, the Health Care Recapture in which the state withheld more than \$50,000 of revenue from our FY18 budget; a budget that you, the voters, approved at the polls last March. In response to these fiscal challenges, the BUU District intentionally and thoughtfully found savings through staff reductions and/or reassignments while continuing to be responsive to student needs. As a result, we anticipate ending the fiscal year without a deficit, something that seemed impossible last summer after the passage of Act 85.

It is bittersweet to once again say farewell and thank you to educators at Barstow who will retire at the end of the current school year. The BUU Board would like to thank Ms. Sue Boyer (5th Grade Teacher), Ms. Sherry Stubbins (Speech-Language Pathologist), and Ms. Heidi Webster (Librarian). Thank you for your years of service to the students at Barstow Memorial School. We wish you health and happiness in your well-deserved retirement for many years to come. You will be missed.

In closing, the BUU Board is committed to a long-term vision of a high-quality education for every child in the district. With your ongoing support, you can be assured our school will continue to prepare our youngest citizens to pursue their dreams and become contributing members of society. We encourage you to visit the school or attend a board meeting to share your ideas or ask questions, and become a part of the investment we are making in our towns’ most precious resources -- our children.

Sincerely,

*Kathleen Cunningham      Chris Gandin      Erica McLaughlin      Deborah Singiser*



# Minutes of the Mendon Town Meeting

Monday, March 6, 2017

## Mendon Mountainview Lodge

Christopher Corsones, Town Moderator called the meeting to order at 6:00 p.m. and invited everyone to Pledge of Allegiance to the Flag. Chris explained that there is a change at this year's meeting in that the Town Meeting and School District Meetings are separate. Mendon and Chittenden have formed a new school district. Chris reminded everyone that they would be voting on March 7 for one Member-at-Large for the new School District, as well as that school budget.

Geoff Wells one of Mendon's Selectboard Members rose to thank Larry Courcelle for his six years of service on the Selectboard, noting his tenure endured during the Irene flooding and the subsequent rebuilding. Geoff said it has been a pleasure working with Larry and on behalf of the Town of Mendon, thanked him for his service.

Larry Courcelle stated that the pleasure had been his serving on the Selectboard and reminded Ann Singiser and Sara Tully that it had been their efforts that had brought him to the Selectboard. Larry noted that he has served on several boards and is still involved in some.

Chris thanked the Mendon Mountainview Lodge and Ski Mendon Management, LLC for providing their location for this evening's Mendon Town Meeting. He explained that the rules for the evening allow everyone to speak and then permit discussion. Additionally, when anyone arises to speak, they should state their name clearly for the purpose of minute taking. Chris explained that if anyone were to disagree with his ruling, they might appeal his ruling, and if 50 percent of those in attendance agreed with the appeal, the ruling could be set aside.

Chris introduced Job Tate, our elected State Representative and invited him to address the gathering.

Job thanked everyone for allowing him to share his thoughts. Job reminded everyone that he will not be running again for the Legislature in Montpelier, because he said he believes in term limits. Job shared some of his thoughts as to what is, and is not happening in Montpelier. He noted the declining population in Rutland County, explaining that our opportunities for having a voice is diminishing. Job noted that it is hard to raise a family here, since livable wages are difficult to find. Economic development is badly needed. Vivienne Gulick extended Mendon's thanks for a job well done.

Fred Bagley inquired about Act 250 permitting—what is the biggest problem? According to Job he felt the regulations and rules are impossible to live by. Phil Douglas and Tom Soriano also expressed concerns about Act 250 permitting and how Washington will affect us. Job noted that Vermont has one of the highest amounts of federal money in the budget. About one-half of the Vermont budget is federal money. Job did note that 95 percent of all permits have finally been approved. Larry Courcelle noted that when an issue comes before the Environmental Court, that's where it gets tied up.

Job noted in closing that he feels we have three great Senators. He feels also that we need to amend the Constitution to give us back a voice. In Washington there are a hundred senators. He feels we need to change the Constitution based on counties. In a county like Rutland, Job feels we get left out of any conversation. He felt we also need to change the term for governor from two years to four years, so that a governor can get more done during the term in office.

As Job departed, Chris directed everyone's attention to the Town Report:

Chris also announced that no materials are to be handed out during this meeting.

**ARTICLE 1:** Shall the Town authorize the selectmen to acquire by gift or purchase, land for municipal forest, to produce wood products, maintain wildlife habitat, protect water supplies.

Ann Singiser moved to approve Article 1. It was seconded by Tom Soriano, and there being no further discussion, the Article was unanimously approved.

**ARTICLE 2:** Shall the town authorize the Selectboard to set the hourly compensation rate for non-salaried employees, and in the event of an appointment of a town officer at mid-term:

Gerhard Sihler moved to approve Article 2. It was seconded by Steve Singiser, and there being no further discussion, the Article was unanimously approved.

**ARTICLE 3:** To see if the Town will vote the Administrative portion of the budget to meet expenses and liabilities of the Town.

Dick Wilcox, a Selectboard member advised that a big portion of our budget is level funded. The town employees and the Selectboard have gone over the budget repeatedly, and have eliminated any problems. The budget is up 1.9 percent; however, if you include the appropriation for \$5,000 for the Boys and Girls Club (Article 8) and the appropriation cited in Article 13 for just over \$1,000, the budget increases to a 2.5 percent increase. Additionally, Dick advised that all twenty-eight (28) projects have now been submitted to FEMA and the State. Our \$645,000 line-of-credit has been reduced down to \$165,000, which should be off-set by FEMA and State monies when they come in.

Vivienne Gulick moved to approve Article 3. It was seconded by Amy Merrill, and there being no further discussion, the Article was unanimously approved.

**ARTICLE 4:** To see if the Town will vote the Community infrastructure portion of the budget to meet expenses and liabilities of the Town.

Geoff Wells reminded everyone that last year the town approved building a Salt Shed for \$285,000. To date, we have spent \$250,000. It is completed and the old shed will be used for cold storage. The remaining money will be put into repairing the main shop and hopefully we will come in under budget. Geoff advised that this winter we have been running one-half an employee short. Bill and Newt have done a good job.

Amy Merrill moved to approve Article 4. It was seconded by Steve Singiser, and there being no further discussion, the Article was approved.

**ARTICLE 5:** Shall the Town replace the Law Enforcement Fund with the Public Safety Fund.

Larry Courcelle explained that this article is actually only a name change. The Selectboard needs permission to do this name change. Previously this was called the Law Enforcement Fund, so Public Safety Fund is just a business name change.

Tom Soriano moved to approve Article 5. It was seconded by Vivienne Gulick, and there being no further discussion, the Article was approved.

**ARTICLE 6:** To see if the Town will vote the Public Safety portion of the budget to meet expenses and liabilities of the town.

Larry Courcelle explained this is a level funded article with the exception of law enforcement. Personnel issues exist. The last officer, Damien Angelo was offered a job with Castleton for more money. This issue has occurred for years, consequently, a discussion was pursued with the Rutland Sheriff Department to provide our staffing for dispatch, vehicle, and a contract for a 40-hour week sheriff. The cost at the Sheriff Department has gone up. Forty hours at the new rate is more than Mendon can afford. The



contract has been cut to 32 hours a week. The cost of maintaining our own Special Officer compared to the Sheriff's Department proved that the Sheriff's Department was less costly. Larry noted that Phil Douglas, our Constable, has written a good report. Our assigned Deputy is Chris Stevenson. Additionally, the police cruiser has been sold.

The Fire Department of Rutland charges us \$60,000 to have a fire truck available for Mendon at all times. Each time a 911 call is placed for a fire truck to go to Mendon, there is an additional charge of \$750 per event. There is another \$35,000 allocated for Fire Department Variables. Phil Douglas pulled this budget together.

Larry advised that the Selectboard uses reason and common sense whenever they must decide upon issues in the best interest of Mendon. If there is a special issue, they will seek as much information as possible, and call for a special meeting if necessary.

Justin Lindholm asked what would happen if a fire occurred in Rutland that required use of our designated fire truck. In that event, Rutland would call upon another town to provide an available truck for Mendon. Fred Bagley noted there appears to still be issues with 911 calls and where they direct the call.

Wanda Courcelle moved to approve Article 6. It was seconded by Jennifer Bagley, and there being no further discussion, the Article was approved unanimously.

**ARTICLE 7:** Shall the Town appropriate \$1,000 for the ARC Rutland Area Serving Citizens with Developmental Disabilities?

Jennifer Bagley would like someone from this organization to present information in the future.

Larry Gold moved to approve Article 7. It was seconded by Steve Singiser. Ann Singiser asked if ARC had submitted a report? Sara Tully explained that it is not required to submit a report. Larry Gold said he did know this organization and they have helped people who needed help because of disabilities.

Tom Soriano, Al Wakefield and Shannon Kennelly all felt a representative should be present to talk about their appropriation request. Sara advised that 45 registered Mendon voter signatures have to be secured in order for an appropriation request to be presented at Town Meeting. This is a State statute.

Sara said that she personally does not usually vote for these appropriation requests since she prefers to give to some charities of her own preference not covered by our tax dollars.

Chris Corsones called for a vote on this appropriation. Sixteen voted in favor; twelve voted against. The motion was carried.

**ARTICLE 8:** Shall the Town appropriate \$5,000 for the Boys and Girls Club of Rutland County?

Larry Gold stated he felt this was too much. In 2014 the Boys and Girls Club received \$1,000.

Amy Merrill indicated that the Boys and Girls Club was active at Barstow for children from 3:00 until 6:00 p.m. The Club does seek donations from families of the children they serve. When asked if their request was on the Chittenden budget Amy said she did not know.

A lengthy discussion ensued about the Boys and Girls Club involving Geoff Wells, Steve Singiser, Connor Quigley and Vivienne Gulick who asked if we could allocate a specific amount to be used for Barstow Boys and Girls Club only.

Larry Gold made a motion to amend the previous motion. His motion is to approve the amount of the requested appropriation from \$5,000, to \$1,000. Fred Bagley seconded the motion. Gerhard Sihler felt

any organization that helps to keep kids off the street is a good idea and he would like to support them with the full amount.

Chris Corsones called for a vote on the amended motion for \$1,000. Fourteen voted in favor; thirteen voted against. The amended motion for \$1,000 was carried.

**ARTICLE 9:** Shall the Town appropriate \$1,200 for the Marble Valley Regional Transit District (The Bus)?

Jennifer Bagley moved to approve Article 9. It was seconded by Amy Merrill.

A representative from 'The Bus' talked about the number of rides supplied during 2016 of which 4,900 were from Mendon alone. Rod MacCuaig asked how much they were requesting from Killington. The representative indicated a request from Killington was for \$1,000. Rod felt most, if not all of the riders were employees or guests at Killington. A discussion ensued including Jennifer Bagley (who is aware of a lot of people who work at Killington and live in Mendon) and Al Wakefield (who commented on 'The Bus' service during Irene) and Shannon Kennelly (who uses 'The Bus') and a new resident (who admired the service which 'The Bus' provides) and she is in favor of supporting 'The Bus'.

Chris Corsones called for a vote on this appropriation. A voice vote indicated the Article was carried.

**ARTICLE 10:** Shall the Town appropriate \$550 for RSVP and the Volunteer Center?

Wanda Courcelle moved to approve Article 10. It was seconded by Larry Courcelle.

Wanda explained the services provided by RSVP and the Volunteer Center and related her experience with Dolls and More.

There being no further discussion, a vote on the motion was carried.

**ARTICLE 11:** Shall the Town appropriate \$2,600 for the Rutland Area Visiting Nurse Association and Hospice?

Amy Merrill moved to approve Article 11. It was seconded by Vivienne Gulick and there being no further discussion, the motion was carried.

**ARTICLE 12:** Shall the Town appropriate \$1,242 for Rutland Mental Health Services formerly Rutland Area Community Services?

Vivienne Gulick moved to approve Article 12. It was seconded by Ann Singiser and there being no further discussion, the motion was carried.

**ARTICLE 13:** Shall the Town appropriate \$1,060 to the Regional Marketing Initiative, a collaboration of the Rutland Regional Chamber of Commerce (RRCC) and the Rutland Economic Development Corporation (REDC) along with area businesses and municipalities with the ultimate goal of growing the economy in our region?

Shannon Kennelly moved to approve Article 13. It was seconded by Fred Bagley.

Tyler Richardson a representative for this organization spoke with regard to the decline in population both in the County, as well as the State.

A discussion about the possibilities this organization can achieve followed with Justin Lindholm, Amy Merrill and Larry Gold. Sara Tully said this initiative did present before the Mendon Selectboard. They are looking at a 5-year commitment from us, as well as a representative from Mendon to help. Al Wakefield wanted to know, if we give this requested appropriation, will they come back next year and

report how it was used. The representative said they will come back next year to report. Fred Bagley felt this might be the best money we've spent in a long time.

There being no further discussion, a vote on the article was unanimously approved.

**ARTICLE 14:** Shall the Town appropriate \$400 for the Southwestern Council on Aging?  
Gerhard Sihler moved to approve Article 14. It was seconded by Ann Singiser and there being no further discussion, the motion was carried.

**ARTICLE 15:** To elect all necessary Town officers.

The Town Office will be open for voting on Tuesday, March 7, 2017 from 8:00 a.m. until 7:00 p.m.

**ARTICLE 16:** To transact any other legal business.

- Fred Bagley noted that in Article 1, the word "and" should be replaced with "or." Sara will review the wording.
- Tom Soriano said he would like to have someone from each of the requesting organizations present how and who will benefit from the appropriations.
- Larry Courcelle noted that there is always a need for more people from Mendon to volunteer their services. He noted that Betsy Reddy is leaving the Rutland Free Library board in October and we will need someone from Mendon to take her place on the Board of Trustees. Larry will be retiring from the Rutland Planning Commission in 2018. There will be a need there.
- 6196 US Rte 4, a ranch house opposite from the Edelweiss will soon be demolished. Irene damaged the bank and the erosion is within 4 feet of the building. It will be fully funded-Mendon has purchased it from the McDevitts. The demolition is out for bid. Some asbestos is involved. Mendon did not want this property and after discussion, VTrans will take ownership.
- Route 4 from Rutland to Bridgewater will be repaved this year. VTrans diverted the water at the new culvert at Midway Bridge.
- Phil Douglas has been lobbying the Selectboard for a new cruiser for some time, and has gotten some quotes. So, Larry secured and presented Phil with a slightly smaller version of a possible cruiser. Phil was speechless (with the size of the (toy) car.
- Justin Lindholm's term with the Fish and Wildlife is coming to an end. Sportsmen in Mendon owe Justin a huge debt of gratitude for all his work.

Everyone was asked to help reassemble the room back into its former condition.

**There being no further business the meeting adjourned at 8:00 p.m.**

Respectfully submitted:

Larry Courcelle, Selectboard Chair

Christopher Corsones, Town Moderator

Marie E. Conway, Town Clerk

# Minutes of Mendon Special Town Meeting

Monday, August 28, 2017

## Mendon Town Office

Dick Wilcox, Chair of the Selectboard called the meeting to order at 6:02 p.m. and explained that Christopher Corsones, Town Moderator was unable to moderate this evening's special meeting. Following the Pledge Allegiance to our Flag, Dick asked for nominations for the meeting moderator. Sara Tully moved to nominate Jack Kennelly and Phil Douglas seconded the motion. There being no discussion nor objection, the motion was unanimously carried.

Jack Kennelly introduced himself and noted that following this Special meeting, there will be a Selectboard Meeting. Jack invited anyone to stay for the Selectboard Meeting, if they so choose; but if not, asked that at the conclusion of the Special Meeting all assembled participants depart as quickly and quietly as possible.

Jack explained that the Special Meeting was called to handle only one issue as noted in the Town Warning:

**Shall the Town in accordance with 17 VSA 2651(e-f) authorize the Selectboard to appoint the Town Clerk and the Town Treasurer?**

The Governor of Vermont signed article H 42 on May 10, 2017, which now authorizes Selectboards to appoint a Town Clerk and Town Treasurer, as opposed to the earlier method of election.

Dick noted that Marie Conway, the current Town Clerk and Treasurer, advised that she will retire at the end of her term in March, 2018. Consequently, if passed, this Act will allow us to fill these positions from a wider pool of qualified candidates, not just from within the Town. In small towns such as Mendon, it is difficult to find qualified candidates.

Additionally, this will also give the Selectboard more control over the person handling the town's finances. Until now, neither the Clerk nor the Treasurer could be removed from office, due to the fact that they were elected officials. If this Act is approved, the Selectboard will have authority to remove those officials, if necessary, due to any malfeasance.

If the Town decides it does not want to continue in the new process, the Act can be reversed and returned to Town election at another Town Meeting.

It is the recommendation of the Selectboard and the office staff to support this action.

Justin Lindholm questioned whether the amount paid for salaries would increase.

Dick noted that this evening's vote is just to pass this recommendation. The plan is to bring a new person on for 32 hours a week. Money has already been budgeted for this fiscal year and has been set aside. In the 2018-2019 budget, increased hours will result in no more than .02 cents on the tax rate for this person. There will be an increase of 15-17 hours a week for a bookkeeper at approximately \$18.00 an hour plus benefits. Sara Tully advised that we do not have an exact figure at this time. The hours the office will be open will increase from 3 days to 4 day a week. Additionally, Dick advised that we are fortunate to already have a certified clerk and treasurer in the office in the person of Nancy Gondella, who will be appointed as the new Clerk and Treasurer. Nancy is not a resident of Mendon.

Ann Singiser noted certain statutory requirements would remain in effect according to law, for the Clerk and Treasurer. Larry Courcelle noted the lack of small town applicants and indicated that he supported this act. Neil Langer asked if Nancy Gondella became Clerk what would the back-up person do? Dick advised that would be a bookkeeper position, as well as be Nancy's assistant clerk. A bookkeeper position will be advertised, and hopefully the new person would start at the beginning of the new year (2018). Sara indicated that there are job descriptions which will be followed. Currently each member of the office staff helps anyone who comes in with whatever they need.

Harold Rosenzweig felt that basically this meeting is to vote on the proposed Act. Harold made a motion to authorize the Selectboard to appoint the Town Clerk and Treasurer. Amy Merrill seconded the motion and the floor vote agreed by voice vote, unanimously.

There being no further business to conduct, the meeting adjourned at 6:25 p.m.

Respectfully submitted:

Dick Wilcox, Selectboard Chair

Jack Kennelly, Town Moderator

Marie E. Conway, Town Clerk

**Warning**  
**Town Meeting –March 5, 2018**  
**Mendon Mountainview Lodge**  
**5654 US Route 4, Mendon, Vermont**

The legal voters of the Town of Mendon are hereby notified and warned to meet at the Mendon Mountainview Lodge on Monday, March 5, 2018 at 6:00 PM to transact all business except Article 13. The meeting will adjourn until March 6, 2018 at 8:00 AM, at the Mendon Town Office, to vote by Australian ballot on Article 13. Voting will close at 7:00 PM.

- Article 1 - Shall the Town authorize the Selectboard to acquire by gift or purchase, land for municipal forest, to produce wood products, maintain wildlife habitat, protect water supplies, provide forest recreation, and for conservation education purposes?
- Article 2 - Shall the town authorize the Selectboard to set the hourly compensation rate for non-salaried employees, and in the event of an appointment of a town officer at mid-term?
- Article 3 - To see if the Town will vote the Administrative portion of the budget to meet expenses and liabilities of the Town.
- Article 4 - To see if the Town will vote the Community Infrastructure portion of the budget to meet expenses and liabilities of the Town.
- Article 5 - To see if the Town will vote the Public Safety portion of the budget to meet expenses and liabilities of the Town.
- Article 6 - Shall the Town appropriate \$1,500 for the ARC Rutland Area Serving Citizens with Developmental Disabilities?
- Article 7 - Shall the Town appropriate \$1,200 for the Marble Valley Regional Transit District (The Bus)?
- Article 8 - Shall the Town appropriate \$600 for RSVP and The Volunteer Center?
- Article 9 - Shall the Town appropriate \$2,600 for the Rutland Area Visiting Nurse Association and Hospice?
- Article 10 - Shall the Town appropriate \$1,242 for Rutland Mental Health Services formerly Rutland Area Community Services?
- Article 11 - Shall the Town appropriate \$600 for The Southwestern Council on Aging?
- Article 12 - Shall the Town appropriate \$2,500 for Wonderfeet Kids' Museum?

Article 13 - To elect all necessary Town Officers.

Article 14 - To transact any other legal business.

Dated at Mendon, Vermont on this 22<sup>nd</sup> day of January, 2018

Selectboard:

/s/ Richard Wilcox

/s/ Nancy Gondella, Town Clerk

/s/ Geoff Wells

/s/ Scott Bradley

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# Town of Mendon, VT **SAMPLE BALLOT**

## OFFICIAL BALLOT (SAMPLE) TUESDAY, MARCH 6, 2018

INSTRUCTIONS TO VOTERS: To vote for a person whose name is printed on the ballot, mark a cross (X) in the square to the right of that person's name. To vote for a person whose name is not printed on the ballot, write the person's name on the blank line in the appropriate block, and mark a cross (X) in the square to the right of that person's name.

**For Town Moderator - 1 year term**

Vote for not more than ONE

Christopher Corsones .....

\_\_\_\_\_ Write-In .....

**For Selectman - 3 year term**

Vote for not more than ONE

A.Geoffrey Wells .....

\_\_\_\_\_ Write-In .....

**For Town Agent - 1 year term**

Vote for not more than ONE

\_\_\_\_\_ Write-In .....

**For Grand Juror - 1 year term**

Vote for not more than ONE

Philip M. Douglas.....

\_\_\_\_\_ Write-In .....

**For Constable- 2 year term**

Vote for not more than ONE

Philip M. Douglas .....

\_\_\_\_\_ Write-In ...

# SAMPLE BALLOT

# Recognition of Ten Years of Service

## Marie Conway



Marie was elected Lister in March 2008. She served two terms until 2014 when the office of Lister was eliminated in accordance with state statute.

The Selectboard appointed Marie to the office of Town Clerk in January 2014. She was then elected to this office for two 3 year terms. Marie was also elected Town Treasurer in March 2015 for a 3 year term. With Marie's announced retirement and the passage of H42 allowing town's to appoint the Town Clerk and Treasurer, the town voted in August 2017 to appoint the Town Clerk. In September 2017, Marie was appointed Assistant Town Clerk and Assistant Town Treasurer.



Marie has brought a high level of organization to the office. Recording has never been as up to date as under Marie's tenure. Marie's work ethic prompted her to complete recording daily.



Marie brought a sense of humor and quick wit to the office which was clearly displayed in the sign she brought to the office. Her sunny disposition will certainly be missed.

Thank you Marie for your dedication and hard work. The Town is truly grateful for your service.

