

## **Mendon Economic Development Committee**

January 16, 2018 at 6 PM at the Town Office.

Attendees: Richard Wilcox, Selectboard Chair, Sara Tully, Town Administrator, Mark Latzky, Virtual Solutions, Cort Jones, People's United Insurance Agency, Elizabeth Adams, State of Vermont, VT Procurement Technical Assistance Center

Agenda: No addition or deletions from the agenda

### **Minutes:**

Sara Tully presented the minutes from the November 16<sup>th</sup>. Minutes are posted on the Mendon Website at [www.mendonvt.org](http://www.mendonvt.org)

### **Elizabeth Adams, Procurement Counselor I, State of Vermont , VT Procurement Technical Assistance Center:**

Ms. Adams presented various programs that will help small businesses obtain federal contracts, registering for government contracting, promote women, minority and veteran-owned small businesses, the HUB Zone Certification Program, and how the Vermont Procurement Technical Assistance Center can help your business. Ms. Adams can be reached at 67 Merchants Row, City Center Suite 6, Rutland, VT 05701 or 802-272-1587 or via email at [Elizabeth.adams@vermont.gov](mailto:Elizabeth.adams@vermont.gov). The committee thanked Ms. Adams for all her information and we will direct small businesses in her direction.

### **MEDC Members:**

The Committee encourages additional participation from the community. All are welcome to attend meetings. Agenda's are posted on the Mendon website [www.mendonvt.org](http://www.mendonvt.org).

### **Tax Stabilization & Business Survey:**

Lengthy discussion regarding the need for action. MEDC so far has gathered information, determined a mission, reached out to collaborate with REDC and the Rutland Chamber of Commerce and now it is time to create an action plan. The two action items that MEDC will concentrate efforts is a Tax Stabilization Policy and to conduct a Business Survey.

The meeting schedule was discussed and a suggestion made to make the meeting earlier. It was also suggested that food be brought in or conduct the meeting where food is being served.

The next meeting is scheduled for February 20, 2018 at 5:30 at the Town Office.