

Town of Mendon

Selectboard

March 27, 2017

Members of the Selectboard present: Richard Wilcox, Geoff Wells, Scott Bradley

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner, Phil Douglas, Constable & Planning Commission

Residents and Visitors present: None

The meeting was called to order at 5:30 PM at the Town Office.

Additions/deletions to the Agenda: Motion by R. Wilcox to approve the agenda with the addition of Salvaged Woodward Road Foot Bridge the agenda. Seconded by G. Wells. The motion passed unanimously.

Administrative Matters

Selectmen's Orders approved and signed.

Minutes of Previous Meeting: R. Wilcox moved to approve the minutes of 3/13/17. Motion seconded by S. Bradley. The motion passed unanimously.

Business:

2017-2018 Goals and Objectives The Selectboard reviewed the Goals and Objectives with input from department heads and staff. The goals and objectives for the Selectboard is a working document and will be reprioritized as needed throughout the year.

Rutland City Logging Project The Selectboard discussed documenting the current condition of Wheelerville Road prior to the commencement of Rutland City's large project. The Board supports Rutland City obtaining signage approval from VTRANS at the intersection of Route 4 and Wheelerville. The Selectboard requested S. Bradley, B. Ellis, P. Douglas along with Dave Schneider tour the road and document specific access points onto Wheelerville Road, locations work will be done in the right of way, identify blind corners that may pose a safety risk for trucks, passenger cars and other recreational uses of the public highway. The group will determine a recommendation for signage to mitigate this risk that they will present to the Selectboard at the meeting on April 10, 2017. The town has requested a map from Rutland City identifying the project locations.

Appointment of Officers The Selectboard is looking for volunteers to specifically participate on the Zoning Board of Adjustment and the Recreation Committee. Motion by R. Wilcox to appoint:

William Ellis, Road Commissioner term ending 3/31/18

Sara Tully Road Commissioner Admin. term ending 3/31/18

Geoff Wells, Fire Warden term ending 1/31/20

Mary Ann Reich, Town Service Officer, term ending 4/14/18
Neil Langer, Planning Commission, term ending 3/31/21
Phil Douglas, Planning Commission, term ending 3/31/21
Fred Bagley, Planning Commission, term ending 3/31/21
Ernie Smalley, Zoning Board of Adjustment Alternates, term ending 3/31/20
There are currently two vacancies on the ZBA as Alternates with terms ending 3/31/20
Larry Courcelle, Town Recreation, term ending 3/31/21
Steve Senecal, Town Recreation, terms ending 3/31/21
Michael Barone, Cemetery Commission Chairman, term ending 3/31/18
Phil Douglas, Emergency Management, term ending 3/31/19
Sara Hebert Tully, E911 Coordinator, term ending 3/31/19
Eliminate the Landscape Committee as it is inactive and no longer needed.

Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

McDevitt Buyout Update S. Tully reported that the pre-bid meeting was well attended. Bids are due 4/3/17 and Susan Schreiber will review, clarify and make a recommendation to the Selectboard for them to make a decision to hire the contractor at their meeting on 4/10/17.

Old Town Hall Subcommittee R. Wilcox discussed that the Old Town Hall Subcommittee met and are on track for Smalley Contracting to complete the exploratory work in order to determine what is needed to stabilize the building.

Town Property Mowing & Highway Personnel S. Tully provided a cost analysis of part time employees, full time employees and contractors performing lawn mowing, maintenance of town properties, highway maintenance and office cleaning. The Selectboard discussed the hardship of finding qualified part time employees as well as the added costs associated with full time employment. Motion by R. Wilcox to establish a full time Ground Maintenance/Public Works position. Motion seconded by G. Wells. The motion passed unanimously.

Constable Vehicle Replacement P. Douglas presented an additional quote for a 2016 Ford Explorer with 10,000 miles for \$29,900. Lengthy discussion regarding the operations of Department of Public Safety. Motion by R. Wilcox to purchase a 2016 Ford Explorer for \$29,900 to be paid out of the Public Safety Fund. Motion seconded by S. Bradley. The Selectboard unanimously approved the motion.

Local Hazard Mitigation Plan Final Adoption The plan has been preliminarily approved by FEMA, received approval by the Rutland Regional Planning Commission and once adopted by the Selectboard will be submitted to FEMA for final approval. The plan will be effective for 5 years. Motion by R. Wilcox to approve the Local Hazard Mitigation Plan. Seconded by S. Bradley. The Selectboard unanimously approved the motion.

Grant Applications S. Tully provided an update for submitting grant applications for Meadowlake Drive, Park Lane and Bridge 21.

C02-09 Replacement Bid Advertisement S. Tully reported that the project went out to bid today. The pre-bid meeting is on April 6th at 10 am at the project location on Townline Road. Bids are due in the Town Office April 13th by 2 PM.

Winter Storm Stella S. Tully provided the Selectboard with copies of an incident report from the Rutland County Sheriff that occurred during Winter Storm Stella on March 14th. The report has been submitted to the towns insurance carrier.

Salvaged Woodward Road Foot Bridge The foot bridge that formerly connected Woodward Road to Wheelerville Road was salvaged after it washed out during TS Irene. The town has received a request to utilize the lumber to repair hiking trails. The Selectboard approved this use for the lumber and requested Bill Ellis obtain further detail about what trails they will use the lumber on. The Board will also contact Fred Bagley who was instrumental in salvaging the bridge from a pile of debris left in TS Irene's wake.

There being no further business, R. Wilcox moved to adjourn the Selectboard Meeting at 7:10 PM. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

The Liquor Control Board meeting was called to order at 7:10 PM

Motion by R. Wilcox to approve the Liquor Licenses for:

1. Mountain View Hospitality Inc. dba The Vermont Inn
2. Countryman's Pleasure Inc. dba Countryman's Pleasure
3. T.P Hospitality, LLC dba Red Clover Inn
4. Bridges Country Store, Inc. dba Bridges Country Store
5. Bhakta Management, LLC dba Cortina Inn and Resort
6. Ski Mendon Management, LLC dba Mendon Mountainview Lodge

Motion seconded by G. Wells. The Selectboard unanimously passed the motion.

There being no further business, R. Wilcox moved to adjourn the Liquor Control Board Meeting 7:15 PM. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Date approved _____

Richard Wilcox, Chair

Sara Tully, Selectboard Clerk

Geoff Wells

Scott Bradley