

Town of Mendon

Selectboard

November 13, 2017

Members of the Selectboard present: Richard Wilcox, Geoff Wells,

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner, Nancy Gondella, Town Clerk & Treasurer, Phil Douglas, Constable

Residents and Visitors present: Ann Singiser, Fred Bagley, Julia Purdy

The meeting was called to order at 5:30 PM at the Town Office.

Additions/deletions to the Agenda: Motion by R. Wilcox to approve the agenda with the addition of Road Projects to the agenda. Seconded by G. Wells. The motion passed unanimously.

Administrative Matters

Selectmen's Orders approved and signed.

Minutes of Previous Meeting: Motion by R. Wilcox to approve the minutes of 10/23/17. Motion seconded by G. Wells. The motion passed.

Business:

Health Insurance The Selectboard reviewed recommended funding levels for a Single Plan, Two Person Plan, Parent + Child Plan, Family Plan and a Buyout for Full Time employees for 2018. The recommendation is based on MVP rates as they are lower than BCBS this year. Employees can choose the carrier and plan they wish to enroll in or elect to take the buyout if they have proof of alternative coverage. Employees can also choose to participate in a high deductible plan and the town would contribute to an H.S.A. within the funding guidelines and not to exceed the below stabled funding levels. The rate increase is 2%. The overall health insurance cost is expected to increase by 12% with the addition of two full time positions. Motion by R. Wilcox to set the 2018 health insurance funding levels at:

Single	\$8,084
Two person	\$16,168
Parent/Child	\$15,603
Family	\$22,717
Buyout	\$4,000

Motion seconded by G. Wells. The motion passed unanimously.

MEDC – Killington Valley S. Tully reported that participants attending MEDC meeting requested the Selectboard not appoint a formal committee at this time. They want to encourage anyone interested in participating to come to meetings. Motion by R. Wilcox to suspend the previous appointments to the Mendon Economic Development Committee that were made at the October 9th Selectboard Meeting.

Motion seconded by G. Wells and the motion passed.

Appropriations The Selectboard discussed the requirement to submit a petition signed by 5% of the voters. The Selectboard would like to request a representative from the organization attend Town Meeting to answer voters questions. The Selectboard would also like to request a one page summary of the organization and the services they provide specifically to Mendon.

Rolston Rest – Contingent Right of Way The Selectboard reviewed an amended draft of the Contingent Right of Way for the emergency use of the A. Johnson Bypass Road. There were two sections want to see amended. The town does not want to be responsible for returning the road to its original state after use in an emergency. The word “damage” is not defined and don’t agree to repair trails outside of the right of way. The town does not agree with obtaining any permits for use of the road within the 50 foot right of way. The town agrees to get a permit if they need to go outside the right of way. To clarify the wording and intent of the document, the word “permit” should be changed to “allow”. S. Tully will request additional changes from the Trust for Public Lands.

Wildcat Road Legal Trail – Beaver Dam The town has hired a trapper to remove the beavers, however S. Tully reported that we do not have a current update on the status of the project. S. Tully reported that the Chittenden Dammers Snowmobile Club is concerned the road will not be available for use this winter.

Old Town Hall Ann Singiser presented information to the Selectboard regarding the process the town went through in order to move the Old Town Office. She requested the same process be used to offer up the Old Town Hall to be relocated to a different location instead of demolished. The Selectboard agreed to offer the building for sale to be relocated to a different location. The town will create a Request for Proposal (RFP) that will outline the town’s requirements after conferring with VLCT PACIF, the town’s insurance company. If this process proves unsuccessful, the Selectboard will create another RFP to demolish the building.

Bookkeeper & Assistant Clerk Position S. Tully and N. Gondella have completed initial interviews. They intend to have a recommendation for the Selectboard at the next meeting. S. Tully confirmed the salary range for the position.

Budget 2018-2019 The first draft of the budget was presented to the Selectboard which incorporated department head input.

A new line item was added to the budget for MEDC at \$2,000. These funds will support Killington Valley at \$1,060 and \$940 will be available for the committee.

Minor adjustments to various line items were discussed. S. Tully reported the changes so far results in a 3% budget increase.

Holiday Party The Selectboard reviewed two proposals and chose to host the Holiday Party at The Garlic.

There being no further business, R. Wilcox moved to adjourn the Selectboard Meeting at 8:10 PM. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Date approved _____

Richard Wilcox

Sara Tully, Selectboard Clerk

Geoff Wells

Scott Bradley