

Town of Mendon

Special Selectboard Meeting

May 2, 2016

Members of the Selectboard present: Larry Courcelle, Geoff Wells, Richard Wilcox

Town Officers and employees present: Sara Tully, Town Administrator, Nancy Gondella, Bookkeeper/Office Manager, Phil Douglas, Constable

Residents and Visitors present: None

The meeting was called to order at 4:41 PM at the Town Office.

The Selectboard Meeting was warned to discuss the requirements and time frame for the Town of Mendon to closeout all projects under Disaster 4022.

An outline "FEMA Closeout Plan" was presented by S. Tully and N. Gondella.

Justine Farrow been hired at \$14.00 per hour for 14 hours per week to perform administrative tasks to complete FEMA Closeouts.

S. Tully and N. Gondella will be working solely on FEMA on Wednesday, Thursday and Friday until completion. Marie Conway has agreed to spend an additional two hours per week to man the office on Thursday.

There being no further business, G. Wells moved to adjourn the Selectboard Meeting at 5:17 PM. Motion seconded by L. Courcelle. The Selectboard unanimously approved the motion.

Date approved _____

Larry Courcelle

Sara Tully- Selectboard Clerk

Geoff Wells

Richard Wilcox