

Town of Mendon

Selectboard

May 11, 2015

Members of the Selectboard present: Larry Courcelle, Geoff Wells

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner,

Residents and Visitors present: Ann Singiser, Mendon Historical Society

The meeting was called to order at 5:36 PM at the Town Office.

Additions/deletions to the Agenda Motion by L. Courcelle to add Health Insurance to the agenda. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

The next Selectboard Meeting will be on May 18, 2015 at 5:30 PM at the Town Office. The meeting scheduled for 5/25/15 will not be held in observance of Memorial Day.

Minutes of Previous Meetings: L. Courcelle moved to approve the minutes of April 27, 2015. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Administrative Matters

Selectmen's Orders were reviewed and signed.

Old Business

Town Shop The Mendon Historical Society previously requested permission from the Selectboard to add the year the Old Town Hall was constructed. The building was then used as the Town Shop and currently is rented by Adi's Woodworks. A. Singiser explained that after further review of the building, there was no good place to display the year built and requested permission to install a 2' X 3' sign that would state Mendon Town Hall and the year constructed. The Selectboard approved the request. A. Singiser will prepare a sign permit application for the Zoning file. The permit will be signed by L. Courcelle. The Selectboard waived the sign permit fee.

Salt Shed The Selectboard reviewed the evaluation by Dubois & King of the Salt Shed that outlined estimated costs to repair and replace the Salt Shed. The costs ranged from \$250,000 to repair with ongoing maintenance costs and \$500,000 to replace the structure. Both options have an estimated 40 year lifespan. S. Tully and B. Ellis will gather information and costs on what other municipalities have constructed for storage of salt and sand.

Emergency Policy Manual G. Wells met with P. Douglas to review each section of the manual folding in all comments from the Selectboard. S. Tully is following up on a few policy questions with VLCT.

Employee Evaluations G. Wells has met with P. Douglas and completed the evaluation for B. Howard.

Firearm Discharge Ordinance P. Douglas provided a draft Firearm Discharge Ordinance for Selectboard consideration to adopt.

Planning and Zoning File Cabinet S. Tully requested to spend an additional \$30 from the Office Equipment Fund to purchase fire proof file cabinet for a total of \$1,000 from Planning/Zoning expense and \$530 from Office Equipment Reserve Fund. The Selectboard previously approved the purchase on 4/27/15. Motion by L. Courcelle to spend an additional \$30 from Office Equipment Reserve Fund to

purchase a fire proof file cabinet for the Planning & Zoning files. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Town Office Blinds S. Tully requested to spend an additional \$54 for the blinds for a total of \$304 to be spent from the New Town Office Maintenance Fund. The original expense was approved 4/27/15. Motion by L. Courcelle to spend an additional \$54 from the Town Office Maintenance Fund to purchase blinds for the town office. Motion seconded by G. Wells. The Selectboard unanimously approved the motion.

Town Office Maintenance N. Gondella discussed the maintenance of the town office and replacement of the exterior trim project. The Selectboard requested a total cost to complete the project from Newt Jones.

Recreation Field Maintenance L. Courcelle informed the Selectboard of the topics discussed at the Recreation Committee meeting that was held last week. There will be a volunteer work session on June 13, 2015. All volunteers are welcome. Phil Douglas has volunteered to mow the recreation area.

There being no further business, L. Courcelle moved to adjourn the Selectboard Meeting at 8:37 PM. The motion carried.

Date approved _____

Larry Courcelle

Sara Tully- Clerk

Geoff Wells