

# Town of Mendon

## Selectboard

July 14, 2014

Members of Selectboard present: Greg Smith, Larry Courcelle, Geoff Wells

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner, Phil Douglas, Director of Public Safety/Constable

Residents and visitors present: Ann Singiser, Mendon Historical Society, Steve Singiser

The Selectboard Meeting was called to order at 5:30 PM at the Mendon Town Office.

*New Regulations Open Meeting Law* The Selectboard discussed changes in the Open Meeting Law that went into effect July 1, 2014. G. Smith discussed that it limits adding and deleting items on the agenda to the first order of business. G. Smith asked S. Tully to discuss this part of the new law with VLCT to get their interpretation. The Selectboard is preparing a memo to all of Mendon's Boards, Commissions and Committees that must follow the new requirements. The Selectboard discussed Mendon's website and the ability to allow the boards and commissions to post minutes and agendas as part of the new requirements while maintaining controls as to the content posted on the website.

Motion by G. Smith to approve the minutes of 6/23/14. Seconded by L. Courcelle. The Selectboard unanimously approved the motion.

### Administrative Matters

*Selectmen's Orders* were reviewed and signed.

*Bridge 11* The Selectboard signed a request for extension until September 2014 for the 2012 Structures Grant in order to complete the proper closeout documentation.

*Law Enforcement* P. Douglas requested \$815 to purchase new uniforms for the Special Officer position. A new safety vest will need to be purchased for a cost of \$800 to \$1,000.

*VLCT Law Enforcement Policies, Procedures and Best Practices* G. Smith commented that some of the sections of the manual are written for a much larger department than the Town of Mendon. P. Douglas agreed. It was decided that the Selectboard and P. Douglas will review and identify sections that Mendon will consider amending by referring the situation to the State Police.

*Rutland County Sheriff Contract Extension* The contract with Rutland County Sheriff expired

June 30, 2014. The Selectboard signed a new contract effective July 1, 2014 to August 15, 2014.

*Cemetery Fence and Possible Cemetery Expansion* A. Singiser presented three quotes for the fence to be replaced at the Tenney Cemetery. The lowest quote is \$7,665 which includes installation and removal of the old fence. The town could save \$475 if volunteers with the help of the Road Crew could remove the old fence. The Mendon Historical Society has offered to pay approximately \$2,100 from the Dotty Scott Memorial Funds to help offset the cost of the new fence. The Selectboard also discussed possibly expanding the cemetery on adjacent land. Ann and Steve Singiser provided a map that showed a right of way across their land. The Selectboard will conduct a site visit with the Mike Barone, Cemetery Commissioner on July 28<sup>th</sup> at 5:45 PM.

Motion by G. Smith to hire Practico's to replace the fence at the Tenney Cemetery for an amount not to exceed \$5,600 to be paid out of the Cemetery Reserve Fund. Motion seconded by L. Courcelle. The Selectboard unanimously approved the motion.

*2013-2014 Year End Financials* The Selectboard discussed accruing the sand and salt budgets as the commodities were unable to be delivered within this fiscal year. The town will have a \$0 cash forward number when calculating the 2014-2015 Tax Rate.

*2014-2015 Tax Rate* The tax rate will be set by the Selectboard on 7/28/14. The Selectboard reviewed the Homestead and Non-residential education tax rates as submitted by the State of Vermont.

*Townline Road Culvert* B. Ellis opened the three sealed bids on July 10, 2014. The apparent low bidder is Jack Bowen at \$25,315. G. Smith will contact Dubois & King to oversee the proper installation of the culvert. G. Smith will contact Jack Bowen to discuss requirements in order to award the contract.

*Subdivision Regulations* The Seectboard requested the final draft of the Subdivision Regulations from the Planning Commission with the minor changes from the Public Hearing on June 23, 2014. The Selectboard will warn the adoption of the regulation upon receipt of the final draft.

*Proposed Recreation Plan off Route 4 in the Village District* G. Smith commented that at the Planning Commission Meeting on July 7, 2014, a proposed Recreation Facility in the Village District was discussed. There were many members of the public present. G. Smith stated he was going to contact the applicant as a former business owner in Mendon, not as a member of the

Selectboard.

There being no further business, G. Smith moved to adjourn at 8:55 PM. Motion carried.

Date Approved \_\_\_\_\_

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Greg Smith

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Sara Tully –Clerk of the Board

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Larry Courcelle

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Geoff Wells

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