

# Town of Mendon

## Selectboard

November 25, 2013

Members of Selectboard present: Greg Smith, Larry Courcelle

Town Officers and employees present: Sara Tully, Town Administrator, Bill Ellis, Road Commissioner

Residents and visitors present: Marie Conway, Ted Pratt, Rose Fraticelli

The Selectboard Meeting was called to order at 5:35 PM at the Town Office.

### Administrative Matters

*Selectmen's Orders* were reviewed and signed.

L. Courcelle moved to approve the minutes of 11/12/13. Seconded by G. Smith. The motion passed unanimously.

### Old Business

*Town Clerk and Selectboard Vacancy* S. Tully reported that the letter informing all voters the two positions were vacant went out at the beginning of last week and we have fielded various inquiries for both positions. The Selectboard met with Marie Conway, Ted Pratt and Rose Fratechelli who expressed interest in filling a vacancy. The Selectboard offered to each candidate to be interviewed for the appointment in Executive Session if they chose.

Motion by G. Smith to enter Executive Session at 6:40 PM to discuss an appointment to the Town Clerk's office with the Selectboard, S. Tully and Rose Fraticelli present. Motion seconded by L. Courcelle. The motion passed unanimously. The chair declared the board out of Executive Session at 6:55 PM.

The Selectboard will meet for the purpose of interviewing interested candidates for the open offices at a Special Selectboard Meeting on December 4, 2013 at 5:30 PM at the Town Office.

*Law Enforcement Staffing* The Selectboard accepted the letter of resignation for Special Officer Nelson Tift who has elected to retire at the end of the year. Officer Tift has 17 years of dedicated service to the Town of Mendon. The Selectboard requested to meet with Constable Scott Bradley on December 4<sup>th</sup> at 6:30 PM and include Law Enforcement in the stated purpose

for the Special Selectboard Meeting.

*Salt Shed Repairs* The Selectboard reviewed an estimate from Dubois and King for \$1900 plus expenses to evaluate the Salt Shed and determine the level of repairs needed with a cost estimate. The Selectboard will develop a plan for repairs in 2014 and plan for construction of the repairs in 2015. G. Smith moved to hire Dubois & King for an amount not to exceed \$2,200 to evaluate the structural soundness of the Salt Shed and potential repairs after the winter of 2014 to be paid out of the Garage Maintenance Fund. Motion seconded by L. Courcelle. The Selectboard unanimously approved the motion.

*Zoning Permit Fee Structure* S. Cosgrove has requested an amendment to the Zoning Fee Structure. S. Tully presented information on fee structures in other Vermont towns to compare with Mendon's. The Selectboard elected not to amend the fee structure at this time and G. Smith will contact S. Cosgrove.

*Cemetery Plot Fees* The Selectboard reviewed the cemetery plot fees as presented by Cemetery Commissioner Mike Barone. The Selectboard requested information on how Mendon's fees compared to two other area cemeteries. They also requested additional information regarding how burial fees were paid.

*Robinwood Plowing* The Selectboard reviewed a request from Killington to increase the winter maintenance of Robinwood from \$2,500 to \$6,800. The Selectboard declined the proposal because Mendon could plow the town's portion of the development for \$4,000. G. Smith will contact Killington to decline the service.

*Holiday Appreciation Dinner* The Selectboard reviewed proposals from Mendon restaurants to host the Holiday Appreciation Dinner for elected, appointed officials and town staff. Motion by L. Courcelle to have the Holiday Dinner at The Snow Angel Tavern on December 10, 2013. Motion seconded by G. Smith. The Selectboard unanimously approved the motion.

*Health Care Enrollment* Due to ongoing issues with the Vermont Health Connect website, N. Gondella revoked the town's registration on the website on November 21, 2013 and the town and each employee registered directly with Blue Cross Blue Shield.

*2014-2015 Budget* The Selectboard reviewed and discussed the budget.

Motion by G. Smith to enter Executive Session at 9:20 PM to discuss personnel with the Selectboard and S. Tully present. Motion seconded by L. Courcelle. The Selectboard unanimously approved the motion. The chair declared the board out of Executive Session at 9:30 PM.

There being no further business, G. Smith moved to adjourn at 9:31 PM. Motion carried.

Date Approved \_\_\_\_\_

\_\_\_\_\_  
Greg Smith

\_\_\_\_\_  
Sara Tully –Clerk of the Board

\_\_\_\_\_  
Larry Courcelle