

# Town of Mendon Vermont



## **2015 Annual Report**

Financial Reports  
July 1, 2014—June 30, 2015

Budget Proposals  
July 1, 2016—June 30, 2017

# Town of Mendon Vermont

[www.mendonvt.org](http://www.mendonvt.org)

## *Town Office Staff*

Town Office Hours: Mon., Tues., Thurs. 8:00 AM- 5:00 PM, Wed. and Fri. closed. (subject to change)  
Phone: 775-1662

Animal Control Officer – Rod MacCuaig	775-1545
Bookkeeper/Office Manager – Nancy Gondella	<a href="mailto:mendontown@comcast.net">mendontown@comcast.net</a> 775-1662
Collector of Delinquent Taxes - Nancy Merrill	775-4689
Dir. Public Safety/Constable – Phil Douglas	775-1662
Fire Warden – Geoff Wells	558-4742
Health Officer - Sara Hebert Tully	<a href="mailto:mendonadmin@comcast.net">mendonadmin@comcast.net</a> 775-1662
Planning Commission - Therese Corsones	773-3413
Road Commissioner - Bill Ellis	773-4402
School Board:	
Michelle Erickson, Chair	775-4283
Erica McLaughlin	770-0556
Christopher Gandin	855-8552
Selectboard:	
Larry Courcelle, Chair	775-2852
Geoff Wells	558-4742
Richard Wilcox	775-3351
Tax Assessor - Spencer Potter	802-496-9689
Town Administrator - Sara Hebert Tully	<a href="mailto:mendonadmin@comcast.net">mendonadmin@comcast.net</a> 775-1662
Town Clerk- Marie Conway	<a href="mailto:mendonclerk@comcast.net">mendonclerk@comcast.net</a> 775-1662
Town Treasurer – _____	775-1662
Zoning Administrator - Steve Cosgrove	775-0065

### *Meeting Schedule*

Planning Commission	First Monday at 5:15 PM at Town Office
Selectboard	Second and fourth Monday at 5:30 PM at Town Office
Zoning Board of Adjustment	Meets as required

### *Important Dates*

February 29, 2016	Town Meeting at Mendon Mountainview Lodge, 6:00 PM
March 1, 2016	Local Elections at Town Office polls open 8:00 AM- 7:00 PM
March 14, 2016	Taxes Due at the Town Office
April 4, 2016	Dog License registration due at the Town Office
August 9, 2016	Primary Election
September 12, 2016	Taxes Due at the Town Office
November 8, 2016	General Election

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**Barstow 3<sup>rd</sup> Grade Science Class**

## Elected Town Officers

<u>Office</u>	<u>Official</u>	<u>Term Ends</u>
Moderator (one year)	Christopher Corsones	2016
Town Clerk (three years)	Marie Conway	2018
Treasurer (three years)	Caroline Schneider	2016
Selectboard (three years)	Greg Smith (resigned March '15)	
	Richard Wilcox (appointed July '15)	2016
	Larry Courcelle	2017
	Geoff Wells	2018
Mendon School Directors (three years)	Jonathan Reynolds (resigned June '15)	
	Michelle Erickson (appointed June '15)	2016
	Matthew Conway (resigned June '15)	
	Christopher Gandin (appointed July '15)	2017
	Erica McLaughlin	2018
Barstow Unified Union District Directors	Debbie Singiser, Chittenden (3 yrs.)	
	Kathy Cunningham , Chittenden (2 yrs.)	
	Erica McLaughlin, Mendon (3 yrs.)	
	Michelle Erickson, At Large (1 yr.)	
Delinquent Tax Collector (three years)	Nancy Bridge Merrill	2016
Justice of the Peace (two years)	Rich Carlson	2017
	Wanda Courcelle	2017
	Charlene Godair	2017
	Lindsey MacCuaig	2017
	Betsy Reddy	2017
	Ann Singiser	2017
	Vacancy	2017
Constable (two years)	Phil Douglas	2016
Grand Juror (one year)	Phil Douglas	2016
Town Agent (one year)	Therese Corsones	2016

## Appointed Town Officers

Title	Name	Term Ends
Bookkeeper/Office Manager	Nancy Gondella	
Road Commissioner (one year)	William Ellis	3/31/16
Road Commissioner Admin. (one year)	Sara Tully	3/31/16
Fire Warden (three years)	Geoff Wells	1/31/17
Town Service Officer (one year)	Mary Ann Reich	4/14/16
Planning Commission (four years) (7 member board)	Bill Godair	3/31/19
	Therese Corsones, Chair	3/31/16
	Nicole Kesselring	3/31/16
	Justin Lindholm	3/31/16
	Neil Langer	3/31/17
	Phil Douglas	3/31/17
	Fred Bagley	3/31/17
Zoning Administrator (three years)	Steve Cosgrove	3/31/16
Zoning Board	Mike Curran	3/31/16
of Adjustment (three years)	Andrew Zak	3/31/16
	Therese Corsones	3/31/16
	Harvey Zara	3/31/17
	Jack Kennelly, Chair	3/31/18
Alternates:	Ernie Smalley	3/31/17
	Vacancy	3/31/17
	Vacancy	3/31/17
Town Recreation (four years)	Mike McLaughlin	3/31/16
	Jim Reddy	3/31/16
	Larry Courcelle	3/31/17
	Steve Senecal	3/31/17
	Tracy Adams, Chair	3/31/18
	Betsy Reddy	3/31/19
	David Gleed	3/31/19
	Leo Lawrence, <i>member emeritus</i>	
Cemetery Commission Chairman (one year)	Michael Barone	3/31/16
Regional Transportation Commission (three years)	Vacancy	3/31/16
	Alternate -Vacancy	
Emergency Management (two years)	Phil Douglas	3/31/17
E911 Coordinator (two years)	Sara Hebert Tully	3/31/17

Rutland Regional Planning Commission (three years)	Larry Courcelle	3/31/18
Landscape Committee	Lydia Gulick Gwen Allard Judith Dark Sara Hebert Tully	
Health Officer (three years)	Sara Hebert Tully	4/30/16
Regional Ambulance Service	Mary Ann Reich	3/31/18
Rutland County Solid Waste District Representative	Susannah Loffredo	3/31/18
Fence Viewers	Larry Courcelle Geoff Wells Justin Lindholm	3/31/16 3/31/16 3/31/16
Animal Control Officer/Poundkeeper	Rod MacCuaig	3/31/16
Tree Warden	William Ellis	3/31/16



**Mr. Shapiro's first grade class in the garden at Barstow.**



## Highlights and Objectives

**Financial:** The town ended FY15 with a balanced budget. The proposed budget for 2016-2017 reflects a \$10,390 increase in operating expenses over 2015-2016 with the passage of the appropriation articles. Mendon continues to carry a \$645,100 balance in a line of credit with Mascoma Savings Bank for Tropical Storm Irene expenses. All 28 construction projects from the storm damage have been completed and it is a top priority to get the remaining projects closed out with FEMA to receive final reimbursements in both federal and state funds.

**Infrastructure Improvements:** We received a Better Back Road Grant in 2014 for \$10,000 to construct better erosion control measures, diminish the negative effects on water quality, and increase visibility and safety on Meadow Lake Drive. This project was completed in the Fall of 2015. We were approved for an Agency of Transportation Structures Grant for \$85,500 to engineer and replace a large culvert on Wheelerville Road. Construction is expected for the summer of 2016. We completed one routine culvert replacement on Wheelerville Road in 2015.

**Truck #3 Replaced:** The town purchased a 2015 Ford F550 with Tenco dump body for \$86,782 to replace a 2007 Ford F550. The 2007 truck was sold for \$22,000.

**Elected Officials, Appointed Officials and Staff:** Mendon's full time law enforcement officer, Brent Howard left Mendon for employment in Killington. Roy Prior chose not to continue as Fire Warden. Geoff Wells was appointed Fire Warden. Geoff was also elected to the Selectboard after serving on the Board to fill a vacancy left by Ira Pike. Greg Smith stepped down from Selectboard in March and Richard Wilcox was appointed to fill the vacancy. We hired Greg Webster as a part time employee to assist the road crew. Erica McLaughlin was elected to the School Board. Johnathan Reynolds resigned from the School Board in June and Michelle Erickson was appointed to the Board. Matthew Conway resigned from the School Board in June and Christopher Gandin was appointed to the Board. Matthew Conway, Cort Jones and Michelle Erickson were assigned to the Act 46 Research Committee representing Mendon. Ernie Smalley and Steve Ellerin stepped down from the Planning Commission and Fred Bagley and Nicole Kesselring were appointed to the Planning Commission. Susannah Loffredo was appointed to the Rutland County Solid Waste District. The Selectboard is currently looking to fill positions on the Mendon Zoning Board of Adjustment.

**\*\*WE ARE ALWAYS IN NEED OF VOLUNTEERS\*\*** Please contact the Town Office!

**Garage Improvement Project:** The Selectboard is asking voters to approve a bond in the amount of \$285,000 to construct a new Sand/Salt Shed and make repairs to the Town Garage.

The existing town garage and salt/sand shed was constructed in 1985. The lower 12 feet of the salt/sand shed consists of a cast-in-place concrete wall, with steel framed metal shed sidewalls and roof on top of the concrete. Thirty years of constant storage of salt has eroded the cast-in-place concrete sidewalls to the point where sections of the interior concrete are crumbling and the reinforcing steel is showing. The deterioration has led to an unsafe condition for the continued storage of sand and salt.

In May of 2015, the engineering firm of Dubois & King was hired to evaluate the condition of the existing shed and to prepare a report with recommendations for the repair or replacement of the shed. The Dubois & King report determined that the building was not unsafe to occupy as long as no salt or sand was loaded against the sidewalls. The size of the existing shed and the yearly requirement for sand and salt requires that materials be stacked against the sidewalls in a minimum of two deliveries each winter in order to meet the town's demand. That fact led to the town deciding to consider the construction of a new,



larger shed that would allow for the storage of the total winter sand and salt demand in one delivery instead of multiple deliveries. A new 85' X 70' shed with a steel frame and fabric style construction was determined to have several advantages over the style construction used in the existing shed. The base of the structure will be pre-cast concrete blocks. The floor will be asphalt concrete paving. The proposed new shed size was based on zero stacking against any side walls.

- The cost of a steel and fabric structure is approximately ½ of that of a cast-in-place concrete with steel top structure;
- The site work required for preparation of the steel and fabric structure can be done by the town staff as opposed to a contractor;
- The time of construction is much less for a fabric and steel structure due to the materials used;
- The operational life of a steel and fabric structure is equal to that of a steel framed steel or wood structure;
- The new structure will allow the building to be enlarged so that no stacking against the sidewalls is required, resulting in a safer operation by the town staff.

The construction of a new sand and salt shed will allow the town to use the existing structure, after some minor repairs, for covered cold storage...something that is desperately needed for miscellaneous equipment that currently must be stored outside in the open. The existing heated garage has limited storage space as it houses 5 pieces of heavy equipment in its 3 bays. Also included in this proposal is addressing some repairs to the floors and doors of the heated garage building that is now over 30 years old.



The Selectboard is asking the voters to approve a \$285,000 bond to fund the Town Garage Improvement Project. The estimated repayment schedule would be 15 years at an estimated 2.447% interest rate, resulting in an annual payment of principal and interest of \$25,000 per year or 1.4 cents on the tax rate.

Annual Bond Payment/Grand List = Tax Rate

$$25,000/1,768,512 = \$.0142$$

For every \$100,000 home value the tax contribution to finance this project would be approximately \$14.20 per year.

More detailed information about this project is available on the Mendon website at [www.mendonvt.org](http://www.mendonvt.org).

# **Management Discussion and Analysis**

## **Reporting the Town As A Whole**

### **The Statement of Net Assets and the Statement of Activities**

One of the most important questions asked about the Town's finances is, "Is the Town as a whole better off or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information about the Town as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private –sector companies. All of the current year's revenues and expense are taken into account regardless of when cash is received or paid.

These two statements report the Town's net assets and changes in them. You can think of net assets – the difference between assets and liabilities – as one way to measure the Town's financial health, or financial position. Over time, increases or decreases in the net assets are one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors (such as changes in the Town's property tax base and the condition of the Town's roads) to assess the overall health of the Town.

In the Statement of Net Assets and the Statement of Activities, the Town's operations or basic services are reported, including public safety, town infrastructure, recreation, and general administration. Property taxes finance most of these activities.

## **Reporting The Town's Funds**

### **Fund Financial Statements**

The fund financial statements included in the audit provide detailed information about the most significant funds – not the Town as a whole. However, the Selectboard establishes many other funds to help it control and manage money for particular purposes (like the Reappraisal Fund) or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. The Town uses the following accounting approach.

**Governmental Funds** – Most of the Town's basic services are reported in the governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. We reconcile the relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds immediately following the fund financial statements,

The Town's Reserve fund balances increased to \$1,294,745 from last year's value of \$1,201,504. Unrestricted net assets (the part of net assets that can be used to finance day-to-day operations without constraints) decreased to \$112,563 from \$369,897 for the fiscal year ended June 30, 2015.

### General Fund Budgetary Highlights

As the Town completed the year, its governmental funds reported a combined fund balance of \$112,563. Total budget exceeded revenue by \$1,410,752 primarily due to Tropical Storm Irene related expenses. Total expenses exceeded budget by \$625,168 due to expenses from Tropical Storm Irene projects.

### Capital Asset and Debt Administration

#### Capital Asset/Reserve Funds

As of June 30, 2015, a broad range of capital assets (including police equipment, building and roads) total \$5,594,036.

#### Reserve Funds

The Town continues to build, maintain and manage its Reserve Fund balances. It is the purpose of the Reserve Funds to cover major purchases without incurring debt. The Town has the authority to borrow from the Reserve Fund in anticipation of taxes.

Fund Title	June 30, 2015	June 30, 2014
Road Equipment & Vehicles	\$256,546	\$402,821
Highway & Bridges	657,925	444,718
Facility Maintenance	95,239	94,627
Reappraisal	144,256	128,805
Law Enforcement	65,125	60,239
Contingency	17,401	17,377
Records Preservation and Restoration	31,192	22,812
New Office Equipment	6,555	4,053
Recreation	6,844	6,304
Cemetery Maintenance	13,662	19,748
Totals	\$1,294,745	\$1,201,504

During the fiscal year 2015, \$145,255 was expended primarily on highways and bridges.

#### Depreciation Schedules

The Town continues to strive to create reasonable depreciation schedules for its equipment in accordance with the GASB-34 requirements. The objective of the Town is to maintain the equipment as long as the maintenance costs make it cost effective to do so.

GASB-34 requires depreciation schedules be established for the Town's roads, bridges, vehicles, equipment and building costs. The town has no plans to incur debt to finance projects. Rather, we will use the current reserve to finance projects. More detailed information about the Town's capital assets is presented in the annual Town Report.

#### Debt

In June 2004, the Town issued a \$275,000 bond for the construction of the new town office building, issued by the Vermont Bond Bank at a net interest cost of 4.38% for the repayment period of 20 years. The principal balance at June 30, 2015 is \$125,000.

The town continues to maintain a line of credit with Mascoma Bank for up to \$750,000 to cover repair expenses caused by Tropical Storm Irene in 2011. The interest rate is 1.25%, and borrowed funds are repaid upon receipt of the federal and state share of the project expenses. The borrowing against this line of credit as of June 30, 2015 is \$645,100.

### Economic Factors and Next Year's Budgets and Rates

Mendon (population 1,089) is primarily a residential community located in Rutland County, Vermont. The town relies heavily on property taxes (85% of total operating municipal revenues), and has adopted a budget for FY 2015-2016 with no anticipated use of prior year fund balance. Overall net debt is low, at \$707 per capita as of June 30, 2015, with \$592 resulting from current balance of line of credit for Irene Storm Projects.

These indicators were taken into account when adopting the General Fund budget for FY 2015-2016. Amounts available for appropriations in the municipal general fund budget are \$1,061,705 a decrease of 0.1% over the FY 2014-2015 budget of \$1,066,686.

A slight reduction in the amount collected with property taxes is expected as a result of this decrease. Budgeted expenditures are expected to decrease 0.1% as well.

The Town has not added any major new programs or initiatives to the FY 2015-2016 budget. We will continue to use the reserve fund for storm recovery projects until the total expenses are determined and if a long term funding plan is necessary.

The school portion of the Town's spending plan will increase 4% to \$2,472,633 from \$2,377,773 for the June 30, 2015 fiscal year. The tax rate change for FY 2015-2016 is related to Mendon's per pupil spending levels compared with State spending averages by town, and then the State's base spending amount per student. School tax revenues are determined by the Vermont Department of Education.

### Risk and Exposures

Any financial plan is fraught with risks and uncertainties. It is impossible to predict the number of accidents on Route 4, the number of snowstorms in a winter, the number of fires within the Town or the possible effects of a major forest fire.

The cost of repairing and replacing the damaged sections of our roads, bridges and culverts is under review now that we have completed the projects. At this time it remains unclear if our reserve fund balance is sufficient to cover the total cost to the town.

Your management team continues to "buy" services when it is cost effective to do so rather than "provide" them. The disciplines established by the management system and GASB-34 ensure that taxpayer dollars are used effectively.

The management team believes that the Town of Mendon is living within its means and provides its governmental services at a reasonable cost.

### Contacting the Town's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the town treasurer or Selectboard at the Town Office, 775-1662.

## **Independent Auditor's Report Town of Mendon**

The Town contracted with Angolano & Company of Shelburne Vermont to complete the annual audit of the financial statements of the governmental activities, the business-type activities and the aggregate remaining fund information as of and for the year ended June 30, 2015.

The process also included auditing the financial statements of each of the District's non-major governmental and fiduciary funds for the same period. The audit includes Management's Discussion and Analysis and budgetary comparison information.

The audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Town of Mendon's basic financial statements.

Angolano and Company has stated the audit was in accordance with auditing standards that require them to plan and perform the audit in order to obtain reasonable assurance whether the financial statements are free of material misstatement.

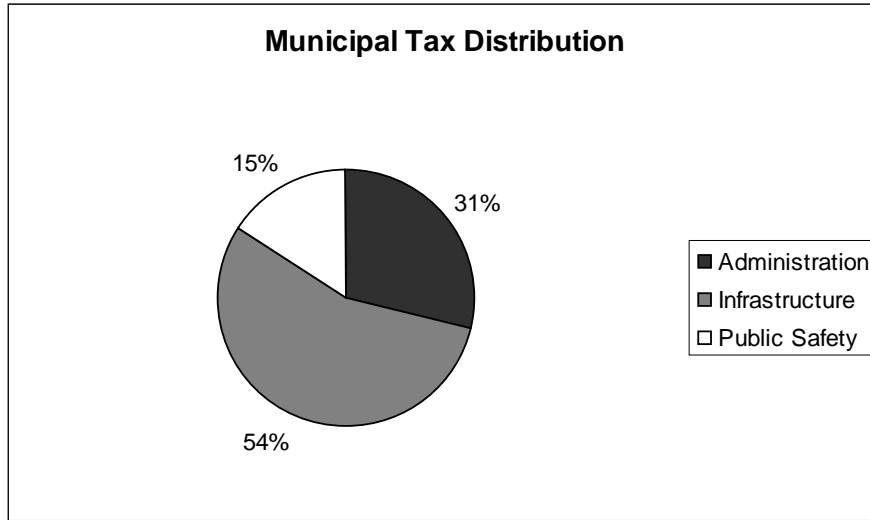
*A copy of the annual audit can be obtained at the Town of Mendon Office.*

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**Barstow's 7<sup>th</sup> grade class rock climbing**

## 2016/2017 Estimated Municipal Tax Rate



- (a) Amount to be raised by taxes \$943,122\*
- (b) Estimated Grand List \$1,768,512
- (c) Estimated Tax Rate \$.5333

\* Assumes the voters at Town Meeting approve \$8,666 for funding appropriations.

### Calculation of Municipal Tax Rate

The *Municipal Tax Rate* is expressed as the amount of tax to be paid for each \$100 of assessed value.

**Tax Rate** = Amount to be raised by taxes / (Grand List / 100)

**Amount to be raised by taxes** = total expenditures for general government and roads, reduced by other sources of revenue.

**Grand List** = the total value of all taxable real estate and personal estate taxable to the town.

### 2015/2016 Tax Rate:

**Homestead = \$1.8298**  
 (\$.5243+\$1.3045+\$0.0010)

**Non-Residential = \$2.0097**  
 (\$.5243+\$1.4844+\$0.0010)

**Municipal Tax Rate: \$.5243**

2015-2016 Amount to be raised by taxes	\$927,232
2015-2016 Municipal Grand List	\$1,768,512

**Education Tax Rate:**

**Homestead = \$1.3045**

**Non-Residential = \$1.4844**

**Local Agreement Tax: \$.0010**

2015-2016 Total Taxes Billed	\$3,387,908
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<b>2016/2017 Budget Summary</b>	<b>2013-2014 Actual</b>	<b>2014-2015 Budget</b>	<b>2014-2015 Actual</b>	<b>2015-2016 Budget</b>	<b>2016-2017 Budget</b>
Cash Balance Forward	32000	30000	30000	0	0
Total Property Taxes Collected					
On-Time	813700	912643	880751	930232	934456
Delinquent					
Non-Property Tax Revenue					
Revenue Allocated to Administration	82848	64615	88323	68415	65915
Revenue Allocated to Infrastructure	51350	42000	43848	42000	42000
Revenue Allocated to Public Safety	22721	25000	10190	30000	30000
<b>Total Revenue</b>	<b>1002619</b>	<b>1074258</b>	<b>1053112</b>	<b>1070647</b>	<b>1072371</b>
Total Expenses					
Expenses Allocated to Administration	298622	329010	316984	335150	339590
Expenses Allocated to Infrastructure	567212	584112	584540	567411	565795
Expenses Allocated to Public Safety	136785	161136	151588	168086	166986
<b>Total Expenses</b>	<b>1002619</b>	<b>1074258</b>	<b>1053112</b>	<b>1070647</b>	<b>1072371</b>

NOTES:

<b>2016/2017 Administration Budget</b>	<b>2013-2014 Actual</b>	<b>2014-2015 Budget</b>	<b>2014-2015 Actual</b>	<b>2015-2016 Budget</b>	<b>2016-2017 Budget</b>
<b>Revenue Allocated to Administration</b>					
Payment in Lieu of Taxes	35728	24000	35438	28000	28000
Interest Late Taxes 1%	13146	8000	13573	10000	10000
Delinquent Tax 8%	11701	12700	16891	11500	11500
Investment Interest	2488	2000	2176	2000	2000
Licenses & Fees					
Recording Fees	8304	8000	9361	8000	8000
Marriage Licenses	150	125	115	125	125
Dog Licenses	919	1000	1053	1000	1000
Zoning and Building Permits	2406	3000	3251	2000	2000
Site Plan Review and Warning Fees	1330	300	651	300	300
Truck Permits	375	400	355	400	400
Copying Fees	2732	2000	2122	2000	2000
Liquor Licenses	850	600	495	600	500
Town Shop Rental	2400	2400	2400	2400	0
Miscellaneous	319	90	442	90	90
<b>Total Revenue Allocated to Administration</b>	<b>82848</b>	<b>64615</b>	<b>88323</b>	<b>68415</b>	<b>65915</b>



<b>2016/2017 Admin. Budget Cont.</b>	<b>2013-2014 Actual</b>	<b>2014-2015 Budget</b>	<b>2014-2015 Actual</b>	<b>2015-2016 Budget</b>	<b>2016-2017 Budget</b>
<b>Administration Expenses</b>					
Wages and Salaries					
Town Clerk	2076	3000	3000	3000	3000
Town Clerk Staff	13659	16000	16000	16320	16650
Town Treasurer	1528	1500	1500	1500	1500
Town Treasurer Staff	3057	3000	3000	3060	3120
Bookkeeper/Office Manager	36727	37470	37456	38220	38985
Selectboard	5333	4000	4000	7000	4000
Town Administrator	32900	33580	33556	34250	34935
Zoning Administrator	8000	8000	8000	8000	8000
Tax Collector	1500	1500	1500	1500	1500
Fees Paid					
Tax Collector	6633	6300	5270	6300	6300
Office Expenses					
Advertising and Warning	309	300	324	300	300
Animal Control	600	800	600	800	800
Appraisal Services	8372	9000	8700	9000	9000
Auditing	6000	6000	6750	6000	7000
Computers/Computer Services	3065	3000	3444	4000	4000
Continuing Education	567	3500	767	3500	3500
Copier Service	712	1000	483	1000	1000
Election Expenses	383	2000	1621	500	2000
Insurance	33872	34000	31166	34000	34000
Landscaping	0	500	0	1000	1000
Legal	0	2000	102	2000	2000
Office Supplies and Maintenance	3468	3000	3207	3500	3500
Planning and Zoning Expense	544	1000	1679	1000	1000
Postage and Printing	2853	2300	2996	2500	3000
Street Lights	5470	5000	4985	5000	5000
Tax Maps	550	1100	1100	1100	1100
Town Office Utilities	7111	5500	6214	5500	6000
Town Reports	1617	2100	1912	2100	2100
Office Cleaning	1293	1300	1610	1300	1600
Miscellaneous	2017	2500	2429	2500	2500
Payroll Taxes and Benefits					
Health Insurance	65267	79000	77158	80500	80500
Disability Insurance	2283	2700	2008	2700	2500
Payroll Taxes	18093	20860	19579	21100	21100
Retirement Fund	8263	11200	9868	10100	10100
Reserve Funds					
Town Office Maintenance	1500	1500	1500	1500	1500
Town Shop Maintenance	6000	5000	5000	5000	5500
Recreation Fund	1000	1000	1000	1000	1000
New Office Equipment	1000	2500	2500	2500	4000
Contingency	0	0	0	0	0
Reappraisal	0	0	0	0	0
Preservation	1000	1000	1000	1000	1000
Cemetery	4000	4000	4000	4000	4000
<b>Total Administration Expenses</b>	<b>298622</b>	<b>329010</b>	<b>316984</b>	<b>335150</b>	<b>339590</b>
<b>Percent of Total Expenditures</b>	<b>30%</b>	<b>31%</b>	<b>30%</b>	<b>31%</b>	<b>32%</b>

<b>2016/2017 Infrastructure Budget</b>	<b>2013-2014 Actual</b>	<b>2014-2015 Budget</b>	<b>2014-2015 Actual</b>	<b>2015-2016 Budget</b>	<b>2016-2017 Budget</b>
<b>Revenue Allocated to Community Infrastructure</b>					
State Aid to Highways	43887	35000	43848	35000	35000
Road Maintenance Revenue	7463	7000	0	7000	7000
<b>Total Revenue Allocated to Community Infrastructure</b>	<b>51350</b>	<b>42000</b>	<b>43848</b>	<b>42000</b>	<b>42000</b>
<b>Community Infrastructure Expenses</b>					
<b>Salaries</b>					
Winter	55711	61800	56880	63040	64301
Summer	38169	41420	38950	42250	43095
Road Commissioner	3250	3250	3250	3250	3250
Administrative Road Commissioner	1750	1750	1750	1750	1750
<b>Winter Roads</b>					
Fuel	13652	11000	10400	12000	12000
Salt	33000	33000	36031	45600	45600
Liquid Chloride	6100	7500	10320	7500	7500
Sand	12000	12000	12325	12000	12000
Repairs and Supplies	2375	2500	2073	2500	2500
Equipment Hire	1900	4300	2235	4300	4300
<b>Summer Roads</b>					
Fuel	7212	5000	4547	4600	4600
Gravel	16739	17000	17131	17000	17000
Repairs and Supplies	2470	2500	2224	2500	2500
Equipment Hire	2500	5000	2700	5000	5000
<b>Miscellaneous Road Expenses</b>					
VT DEC Municipal Roads General Permit	0	0	0	0	2000
Robinwood Roads	4000	5000	4000	5000	5000
Garage Utilities	9308	8000	9416	8000	9000
Sign Replacement	2085	1500	27	1500	1500
Vehicle Maintenance	16351	18000	30210	18000	18000
<b>Reserve Funds</b>					
Garage Maintenance	10000	10000	10000	10000	10000
Highway Equipment	50000	50000	50000	50000	50000
Highway Improvement	130000	120000	120000	120000	120000
Bridge & Culvert	30000	40000	40000	40000	40000
Tropical Storm Irene	50000	50000	50000	20000	20000
<b>Other Community Infrastructure Expense</b>					
Field Maintenance	1621	2500	969	2500	2500
Recreation Programs & Barstow Youth Club	2500	4500	2510	4500	4500
Library	21868	22633	22624	23086	23800
Rutland Regional Planning Commission	875	900	900	900	925
Vermont Coalition of Municipalities	0	250	0	250	0
Vermont League of Cities and Towns	1855	2041	2041	2108	2108
Mendon Historical Society	500	500	500	500	0
Rutland County Tax	11339	11610	11869	12078	12000
<b>Appropriations</b>					
Boys and Girls Club	1000	1000	1000	0	0
Bennington-Rutland Opportunity Council	750	750	750	0	0
Marble Valley Regional Transit	0	1200	1200	1200	0
Mentor Connector	0	500	500	0	0
Retired & Senior Volunteers	230	230	230	500	0
Rutland Area Visiting Nurse	2600	2600	2600	2600	0
Rutland Mental Health	1242	1242	1242	1242	0
Southwest Council Aging	400	400	400	400	0
<b>Town Office Bond</b>					
Principal	15000	15000	15000	15000	15000
Interest	6860	5736	5736	4757	4066
<b>Total Community Infrastructure Expenses</b>	<b>567212</b>	<b>584112</b>	<b>584540</b>	<b>567411</b>	<b>565795</b>
<b>Percent of Total Expenditures</b>	<b>57%</b>	<b>54%</b>	<b>56%</b>	<b>53%</b>	<b>53%</b>

<b>2016/2017 Public Safety Budget</b>	<b>2013-2014 Actual</b>	<b>2014-2015 Budget</b>	<b>2014-2015 Actual</b>	<b>2015-2016 Budget</b>	<b>2016-2017 Budget</b>
<b>Revenue Allocated to Public Safety</b>					
Law Enforcement Income	22021	25000	5690	30000	30000
Alarm Ordinance Fines	700	0	4500	0	0
<b>Total Revenue Allocated to Public Safety</b>	<b>22721</b>	<b>25000</b>	<b>10190</b>	<b>30000</b>	<b>30000</b>
<b>Public Safety Expenses</b>					
Wages and Salaries					
Constable	2000	2000	2000	2000	2000
Director of Public Safety	5000	5000	5000	5000	5000
Law Enforcement Staff	31333	40000	34930	40800	40800
Constable Training	121	1000	201	1000	1000
Fire Protection					
Rutland Fire Department Equipment	60000	60000	57800	60000	60000
Rutland Fire Department Variable	22500	35000	34121	35000	35000
Fire Warden - Salary	940	1200	800	1200	1200
Fire Warden - Expenses	548	600	479	600	100
Emergency Cost Recovery Services	247	0	175	0	0
Law Enforcement Expenses					
Vehicle #1 Expense	1392	1000	1385	1500	1500
Vehicle #1 Fuel	1124	2400	661	1800	1800
Vehicle #2 Expense	466	1500	2259	2000	2000
Vehicle #2 Fuel	1646	3000	2430	3600	3600
Cell Phone	591	500	462	600	0
Equipment Replacement & Repairs	2141	700	2149	5750	5750
Other	0	500	0	500	500
Rutland Regional Ambulance	4236	4236	4236	4236	4236
Law Enforcement Reserve Fund	2500	2500	2500	2500	2500
<b>Total Public Safety Expense</b>	<b>136785</b>	<b>161136</b>	<b>151588</b>	<b>168086</b>	<b>166986</b>
<b>Percent Total Expense</b>	<b>14%</b>	<b>15%</b>	<b>14%</b>	<b>16%</b>	<b>16%</b>

## Schedule of Outstanding Bond Payments

Town of Mendon Office:

<b>Fiscal Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2016-2017	15,000.00	4,066.07	19,066.07
2017-2018	15,000.00	3,386.57	18,386.57
2018-2019	15,000.00	2,695.07	17,695.07
2019-2020	15,000.00	1,968.34	16,968.34
2020-2021	10,000.00	1,396.82	11,396.82
2021-2022	10,000.00	890.09	10,890.09
2022-2023	9,800.68	306.18	10,306.18
2023-2024	8,758.46	39.96	10,039.96
2024-2025	8,868.87	0.00	8,860.87

## Reserve Fund Balances\*

<b><u>Office Maintenance</u></b>		<b><u>Restoration/Preservation</u></b>	
Opening Bal. 07/01/14	\$18,898	Opening Bal. 07/01/14	\$25,565
Income: Interest	40	Income: Interest	86
Annual Appropriation	1,500	Annual Appropriation	1,000
Expense: Building Repairs	10,039	Recording Fees	3,969
Ending Balance 06/30/15	\$10,399	Expense: Records Restoration	1,538
		Ending Balance 06/30/15	\$29,082
<b><u>New Office Equipment</u></b>		<b><u>Reappraisal</u></b>	
Opening Bal. 07/01/14	\$4,052	Opening Bal. 07/01/14	\$136,766
Income: Interest	15	Income: Interest	439
Annual Appropriation	2,500	Annual Appropriation	0
Ending Balance 06/30/15	\$6,567	State Payment	7,646
		Ending Balance 06/30/15	\$144,851
<b><u>Shop Maintenance</u></b>		<b><u>Contingency</u></b>	
Opening Bal. 07/01/14	\$34,509	Opening Bal. 07/01/14	\$17,377
Income: Interest	110	Income: Interest	56
Annual Appropriation	5,000	Annual Appropriation	0
Expense: Door Repair	634	Ending Balance 06/30/15	\$17,433
Ending Balance 06/30/15	\$38,985		
<b><u>Recreation</u></b>		<b><u>Law Enforcement</u></b>	
Opening Bal. 07/01/14	\$7,143	Opening Bal. 07/01/14	\$66,674
Income: Interest	25	Income: Interest	178
Annual Appropriation	1,000	Annual Appropriation	2,500
Ending Balance 06/30/15	\$8,168	Civil Fines	1,422
		Expense: Vehicle Lettering	560
		Ending Balance 06/30/15	\$70,214
<b><u>Cemetery</u></b>		<b><u>T.S. Irene</u></b>	
Opening Bal. 07/01/14	\$19,748	Opening Bal. 07/01/14	\$91,973
Income: Interest	47	Income: Interest	288
Annual Appropriation	4,000	Annual Appropriation	50,000
Fence Replacement	2,169	Expense: LOC Interest Pay	3,968
Lot Purchases	1,000	Ending Balance 06/30/15	\$138,293
Expense: Fence Replace	7,190		
Mowing	4,000		
Ending Balance 06/30/15	\$15,774		

<b><u>Backhoe</u></b>		<b><u>Grader</u></b>	
Opening Bal. 07/01/14	\$86,445	Opening Bal. 07/01/14	\$154,518
Trans to Highway Equip	86,445	Trans to Highway Equip	154,518
Ending Balance 06/30/15	\$0	Ending Balance 06/30/15	\$0
<b><u>Truck</u></b>		<b><u>New Road Equipment</u></b>	
Opening Bal. 07/01/14	\$(18,183)	Opening Bal. 07/01/14	\$69,884
Trans to Highway Equip	(18,183)	Trans to Highway Equip	69,884
Ending Balance 06/30/15	\$0	Ending Balance 06/30/15	\$0
<b><u>Highway Equipment</u></b>		<b><u>Highway Improvement</u></b>	
Opening Bal. 07/01/14	\$0	Opening Bal. 07/01/14	\$370,230
Transfer from other funds	292,664	Income: Interest	1,315
Income: Interest	756	Annual Appropriation	120,000
Annual Appropriation	50,000	Expense: Paving/Crack Sealing	23,636
Expense: Truck 3 Replace	86,332	Ending Balance 06/30/15	\$467,909
Ending Balance 06/30/15	\$257,088		
<b><u>Bridge and Culvert</u></b>		<b><u>Garage Maintenance</u></b>	
Opening Bal. 07/01/14	\$63,531	Opening Bal. 07/01/14	\$38,592
Income: Interest	252	Income: Interest	123
Annual Appropriation	40,000	Annual Appropriation	10,000
Expense: Bridge 11 Engineering	1,759	Expense: Building Repairs	3273
Ending Balance 06/30/15	\$102,024	Ending Balance 06/30/15	\$45,442

\*The above ending balances may not necessarily reflect the actual bank balances as accrued payments and receivables have been included in this report.

In 2014 the town voted to combine the Backhoe, Grader, Truck and New Road Equipment Funds into one Highway Equipment Fund. In addition the town voted to change the Bridge Fund to the Bridge and Culvert Fund.

## Mendon Highway Equipment Fund

<b>Assumptions:</b>						<b>Facts:</b>			
	Big Trucks have a life expectancy of	12	years			Big Truck #1	Mack	2014	\$168,000
	Small Truck has a life expectancy of	7	years			Big Truck #2	INTER	2008	\$148,129
	Grader has a life expectancy of	25	years			Small Truck	Ford	2015	\$86,000
	Backhoe has a life expectancy of	15	years			Grader	CAT	1993	\$100,000
						Backhoe	CAT	2003	\$85,000
	Interest rate	1.5%	percent						
	Inflation rate	4.0%	percent						

Fiscal Year	Opening Balance	Annual Contribn	Available Cash	Equipment Replaced	Cost (inflation adj)	Trade In	Net Expend	Interest Earned	Closing Balance
2014									<b>\$292,664</b>
2015	\$292,664	\$50,000	\$342,664	Small Truck	\$86,332	\$22,000	\$64,332	\$0	\$278,332
2016	\$278,332	\$50,000	\$328,332					\$0	\$328,332
2017	\$328,332	\$50,000	\$378,332					\$0	\$378,332
2018	\$378,332	\$50,000	\$428,332	Grader	\$250,000	\$25,000	\$225,000	\$0	\$203,332
2019	\$203,332	\$60,000	\$263,332	Backhoe	\$155,000	\$15,000	\$140,000	\$0	\$123,332
2020	\$123,332	\$60,000	\$183,332					\$0	\$183,332
2021	\$183,332	\$60,000	\$243,332	Big Truck #2	\$200,000	\$30,000	\$170,000	\$0	\$73,332
2022	\$73,332	\$60,000	\$133,332	Small Truck	\$112,232	\$25,000	\$87,232	\$0	\$46,100
2023	\$46,100	\$60,000	\$106,100					\$0	\$106,100
2024	\$106,100	\$70,000	\$176,100					\$0	\$176,100
2025	\$176,100	\$70,000	\$246,100	Big Truck # 1	\$215,000	\$30,000	\$185,000	\$0	\$61,100
2026	\$61,100	\$70,000	\$131,100					\$0	\$131,100
2027	\$131,100	\$70,000	\$201,100					\$0	\$201,100
2028	\$201,100	\$70,000	\$271,100					\$0	\$271,100
2029	\$271,100	\$80,000	\$351,100	Small Truck	\$140,290	\$25,000	\$115,290	\$0	\$235,811
2030	\$235,811	\$80,000	\$315,811					\$0	\$315,811
2031	\$315,811	\$80,000	\$395,811					\$0	\$395,811
2032	\$395,811	\$80,000	\$475,811					\$0	\$475,811
2033	\$475,811	\$80,000	\$555,811	Big Truck #2	\$275,000	\$35,000	\$240,000	\$0	\$315,811
2034	\$315,811	\$90,000	\$405,811	Backhoe	\$200,000	\$20,000	\$180,000	\$0	\$225,811
2035	\$225,811	\$90,000	\$315,811	Small Truck	\$175,362	\$30,000	\$145,362	\$0	\$170,449

## Mendon Highway Improvement Fund

Town Roads:												
	Last Paved	Cost				Last Paved	Cost					
Townline Road	2013	100,000				Cream Hill	2008	37,700				
Brookwood	2014	50,000				Old Turnpike Road	2010	122,521				
Eastridge	2014	60,000				Woodward Road	2014	59,000				
Pond Road	2014	6,300				Journey's End	2013	56,000				
Mountain Road	2014	11,620				Meadowlake Drive	2009	110,000				
Garage Pavement	2014	15,500				Sherwood Drive	2012	91,720				
Cedar Lane	2008	17,900				Terra Lane	2008	13,000				
Park Lane	2008	42,800				Medway	2008	13,000				
South Mendon Road	2014	54,000				Falls Road		250,000				
Notch Road	2010	119,400				Town Office	2004	25,000				
Beginning Balance	Fund Contribution	Interest Earned	Other Income	Planned Projects	Road	Road	Road	Road	Normal Maintenance	Total Cost	Ending Balance	
2015					Falls Road							
467,909	130,000	1,000			30,000				23,636	53,636	545,273	
2016					Cedar Lane	Park Lane	Falls Road					
545,273	130,000	1,000			28,000	60,000	220,000		20,000	328,000	348,273	
2017					Cream Hill	Medway						
348,273	130,000	1,000			80,000	30,000			20,000	130,000	349,273	
2018					Meadowlake Drive							
349,273	130,000	1,000			125,000				20,000	145,000	335,273	
2019					Old Turnpike	Notch Road						
335,273	130,000	1,000			125,000	125,000			20,000	270,000	196,273	
2020					Town Office							
196,273	130,000	1,000			35,000				20,000	55,000	272,273	
2021					Sherwood Drive	Terra Lane						
272,273	130,000	1,000			100,000	12,000			20,000	132,000	271,273	
2022					Journeys End							
271,273	130,000	1,000			60000				20,000	80,000	322,273	
2023					Townline Road	Eastridge	Pond Road	Mountain Road				
322,273	130,000	1,000			100,000	60,000	8,000	12,000	20,000	200,000	253,273	
2024					Brookwood	South Mendon Road	Woodward Road	Garage				
322,273	130,000	1,000			50,000	55,000	60,000	16,000	20,000	201,000	252,273	

## Mendon Bridge and Culvert Fund

Year	Beginning Balance	Fund Contribution	Interest Earned	Other Income	Available Balance	Projects	Cost	Other Expenses	Project	Anticipated Additional Cost	Ending Balance
2015											\$106,422
2016	\$102,024	\$20,000	\$479	\$76,500	\$199,003	Wheelerville culverts	\$85,000				\$104,003
2017	\$104,003	\$20,000	\$479		\$124,482	Bridge 21 culverts	\$85,000				\$29,482
2018	\$29,482	\$30,000	\$211		\$59,693	Bridge 2 culverts	\$50,000				-\$307
2019	-\$307	\$30,000	\$200		\$29,893	culverts	\$10,000				\$19,893
2020	\$19,893	\$30,000	\$200		\$50,093	culverts	\$10,000				\$40,093
2021	\$40,093	\$30,000	\$200		\$70,293	culverts	\$10,000				\$60,293
2022	\$60,293	\$30,000	\$200		\$90,493	culverts	\$10,000				\$80,493
2023	\$80,493	\$30,000	\$200		\$110,693	culverts	\$10,000				\$100,693
2024	\$100,693	\$30,000	\$200		\$130,893	culverts	\$10,000				\$120,893
2025	\$120,893	\$30,000	\$200		\$151,093	culverts	\$10,000				\$141,093
2026	\$141,093	\$30,000	\$200		\$171,293	culverts	\$10,000				\$161,293
2027	\$161,293	\$30,000	\$200		\$191,493	culverts	\$10,000				\$181,493



## **Appropriations 2015**

Total = \$8,666

In accordance with T. 17 V.S.A. § 2642, the Selectboard required petitions for appropriation requests. In order for an appropriation request to be included on the warning for Town Meeting 2016, the petitions signed by 5% of the voters had to be submitted to the Town Clerk by January 14, 2016. In Mendon, these petitions required at least 39 valid signatures.

### **ARC Rutland Area Serving Citizens with Developmental Disabilities**

128 Merchants Row, Suite 302, Rutland, VT 05701 [www.ARCRutlandArea.org](http://www.ARCRutlandArea.org) 802-775-1370

ARC requests \$1,000 to advocate for the rights of individuals and families with developmental disabilities to be regarded as valued citizens with the same entitlements as a non-disabled individual, including the right to lifelong opportunities for personal growth and full participation in the community.

### **Marble Valley Regional Transportation District “The Bus”**

158 Spruce Street, Rutland, Vermont 05701 [www.thebus.com](http://www.thebus.com) 802-773-3244

Marble Valley Regional Transportation District requests \$1,200 to provide safe, reliable, accessible and coordinated public transit service to enhance economic, social and environmental quality of life throughout Rutland County and surrounding communities. The Diamond Express and other routes serving the resort community provided rides to and from Mendon.

### **RSVP & The Volunteer Center**

6 Court Street, Rutland, Vermont 05701 [www.volunteersinvt.org](http://www.volunteersinvt.org) 802-775-8220

Retired Senior Volunteer Program requests \$500 to provide an "Invitation to Serve" program for people of all ages who want to meet community needs through meaningful use of their skills, talents, interests and knowledge as volunteers.

### **Rutland Area Visiting Nurses Association & Hospice**

7 Albert Cree Drive, Rutland, Vermont 05702 802-775-0568

The Rutland Area Visiting Nurses Association and Hospice requests \$2,600 to provide Rutland County residents with exceptional home care, hospice and community health services. RAVNAH's mission is to provide medically necessary healthcare wherever it is needed, regardless of a client's ability to pay, location of residence, or complexity of health issues.

### **Rutland Mental Health Services**

78 South Main St., Rutland, VT 05701 [www.rmhsccn.org](http://www.rmhsccn.org) 802-775-2381

Rutland Mental Health Services requests \$1242 to provide individual counseling for children, adults and families, substance abuse treatment services and emergency/crisis services. Rutland Mental Health Services and is committed to providing quality services regardless of an individual's ability to pay.

### **Southwestern Vermont Council on Aging**

East Ridge Professional Building, 1085 US Route 4, Unit 2B Rutland, Vermont 05701-9039 802-786-5990

The Southwestern Vermont Council on Aging requests \$400 to provide senior meals (Meals on Wheels and Blizzard Bags), case management, Senior Helpline (800-642-5119), Elder Care Clinician program, health benefit counseling, legal service through the Vermont Senior Citizens Law Project, nutrition education and counseling, Senior Companion support, coordination of transportation services, and care giver support and information.

\* Note: \$2,500 for Barstow Youth Club (formerly Barstow Boosters) is included in the Recreation Program line item of the budget. \$100 for Vermont Green Up is included in the Summer Repairs and Supplies line item of the budget.

# Mendon Historical Society

The Mendon Historical Society is a registered 501 (c) 3 non-profit corporation “with the intent to educate and preserve Mendon’s history for the future,” according to our by-laws.

During the past year we undertook a number of projects and activities. In partnership with the Middletown Springs Historical Society, we purchased an LCD projector so that we can see CD’s and DVD’s of photos and films of historical interest on the big screen.

In January, we had reproduced several historic pictures of Mendon, framed them, and presented them to the new owners of Bridge’s Country Store to help them decorate their newly renovated building.

In March we sent out a newsletter and membership appeal to all residents of the town. The response was gratifying with 61 memberships and donations.

In May 14 people joined a hike led by Justin Lindholm to view the northeast corner of Mendon which is just off Route 100N in Killington. The boundary of this corner was in dispute at one time. The hike continued following the Old Turnpike Road from the Killington side along the original route of the Rutland to Stockbridge Turnpike to the Elbow and the Long Trail crossing.

During the summer, we installed a sign on the town’s original town hall (now Adi’s) noting its construction in 1888. This was done to call attention to the building’s historical and architectural significance.

As for the future, we have decided to hold four meetings a year and to focus our efforts on the restoration of the original town hall. The building’s condition continues to deteriorate and we plan to enlist the town to help with this project. To this end, we asked the Selectboard not to give us our usual \$500 annual appropriation, but instead to add that amount to their budgeted contribution to the Reserve Fund established for the maintenance of the building. We thank the Selectboard for agreeing to this.

Another initiative is to apply for an official state commemorative sign highlighting General Edward Ripley. We plan to ask that the sign be located across from Sugar and Spice. Approval of this request is a fairly lengthy process and requires action in the legislature, but we will submit the application soon.

Thanks to all our members for their support and please feel free to contact any of us for more information on any of our activities.

Ann Singiser, President  
Mary Ruth, Secretary

Shelly Susina, Vice-President  
Richard Kaufman, Treasurer

Elaine Latzky, Member at Large



**Original Mendon Town Hall Constructed in 1888**

Abby Noland  
Director

Randal Smathers  
Assistant Director

## Rutland Free Library Association, Inc. ANNUAL REPORT 2015-2016



2015 has been a year of many increases in library services and library use at the Rutland Free Library. We had about 11,700 reference questions, nearly doubled from last year. This may be due to the increased number of people visiting the library. On an average day over 400 people come through the door. This would also explain why our computer use statistics have nearly doubled compared to last year.

### **Materials:**

- Vermont Library Catamount Consortium participants are steadily growing. This means that the number and variety of materials available to patrons continues to grow.
- We have begun an inventory to assess our actual holdings, weed out materials that are no longer of interest to patrons, and improve our new material purchases.
- The number of materials checked out (173,079) has continued to rise compared to last year.

### **Technology:**

- We have invested in time and resources to keep our patron computers working. We have over 400 patrons using them each week. We have a Strategic Plan to replace them as they are failing daily.
- We are collaborating with the Vermont Association for the Blind and Visually Impaired to find software for our visually impaired patrons.

### **Programming:**

- The number of our programming attendance (11,600) has tripled compared to last year.
- Children's programming attendance increase is a large part of this. The Lego Program is a big success.
- The library now has a small meeting room available to nonprofit organizations. We are happy to report that both our meeting rooms have become a highly utilized community resource. Some uses are interviews (Skyping), book clubs, organizational meetings, etc.

### **Building Improvements:**

- The new Help Desk is in. It is smaller in order to provide more open space for this high traffic area.
- In May, we will be replacing the failing subflooring around our circulation desk. The replacement tiles will be sound absorbent and easier to maintain while remaining durable.
- We are using a new carpet cleaner with return on investment within a year and a half.
- We have replaced hand towels with hand blowers in the patron restroom to help prevent plugging of the facilities. This has been proven to save staff time and money.

### **Volunteers:**

- We have doubled the number of our volunteers. Our volunteers assist with programs, shelf reading, special events, cleaning, and updating computers. They prove that this is truly a community organization.

### **Finance:**

- The Trustees, Friends of the Library, and volunteers have been working with on our Fundraising. Last Spring we held our mini-golf fundraiser. We nearly doubled the amount raised from the previous event. This April 29<sup>th</sup> we look forward to holding our Tables of Content Event, our major fundraiser.
- The Friends of the Library continue to support us with their book sales. The majority of these monies go toward sponsoring the Vermont Humanities Council First Wednesday Program, purchasing new DVD cases, CD holders, and other timely needs.
- The Library has invested monies in the Vermont Community Foundation in order to increase our investment income in a community responsible manner.

10 Court Street \* Rutland, Vermont 05701-4058 \* 802-773-1860 \* fax 802-773-1825  
[rutlandfree@rutlandfree.org](mailto:rutlandfree@rutlandfree.org) \* [www.rutlandfree.org](http://www.rutlandfree.org)



## ANNUAL REPORT - 2015

### **RRPC Mission:**

*To develop and implement a regional plan, to provide assistance to municipalities with the planning process and information gathering, to be a central repository of planning information and to administer regional programs while remaining consistent with our federal and state requirements.*

### **The Commission's 2015 Activities Included:**

- Technical assistance to municipalities on land use, transportation, water quality, emergency management, agriculture, energy, capital budgeting, and economic development planning.
- Land Use planning, including enhanced consultations with Planning Commissions and Selectboards, the update and implementation of town plans and land use bylaws, and Regional Approval of town plans.
- Use of mapping and GIS capabilities to provide mapping and data collection on a variety of land use, emergency management, water quality, public health and safety, and economic development topics.
- Grant writing assistance and general administration services to municipalities receiving funding from state and federal sources.
- Support of the Rutland Region Transportation Council to provide a forum for public involvement; and to plan for transportation needs of the Region, including roundtables of local road commissioners and outreach regarding Clean Water Act requirements.
- Education, training, and information outreach programs on various topics for municipal officials and reimbursement for program fees for attendance at workshops offered through other organizations.
- Review of Act 250 and Section 248 applications for municipalities, with comments to the Public Service Board and District Environmental Commission.
- Operated the Brownfields Reuse Program by conducting environmental site assessments and remediation planning, and by providing redevelopment assistance to property owners.
- Emergency Management planning for towns including flood resilience and disaster recovery, development of hazard mitigation projects, public assistance community briefings, maintenance of critical facilities lists and updates of local hazard mitigation plans.
- Update of the Rutland Regional Plan, including new Land Use and Agriculture and Forestry chapters.
- Disaster trainings for town officials and first responders through the Rutland Region Local Emergency Planning Committee and emergency management planning including assistance to towns updating their Emergency Operations Plans.
- Supported agricultural viability and economic development through work on an Agritourism Toolkit and collaboration with the Rutland Area Farm and Food Link and VT Farmers Food Center.
- Natural resource and water quality planning, including work with the Rutland Natural Resource Conservation District and Poultney Mettowee Natural Resource Conservation District.
- Partnered with the Vermont Department of Health on projects exploring links between community health and land use planning.
- Energy planning, including the development of guidance documents for local boards.

### **The Commission's 2015 Activities Specific to Mendon Included:**

- Provided maps of the proposed Jefford's State Forest.
- Assisted the Planning Commission with updates to the Town Plan.



- Updated the Wheeler Road culverts inventory and entered the information into the State bridge and culvert system.
- Worked with members of the Planning Commission to GPS and map the town boundary between Chittenden, Killington, and Mendon.
- Provided training for Road Commissioners on topics including: Road Surface Management System, water quality, hazardous material reporting, weight limit posting, maintenance of small structures and managing roads.
- Assisted the town with the update and submission of the Local Emergency Operations Plan.
- Provided training on the electronic timesheet program.

#### **Additional 2015 Activities Included:**

- Created model Town Plan language regarding solar electrical generation facility siting.
- Created checklists for towns to use when deliberating over proposed solar or wind electrical generation facilities.
- Provided 13 best practices and how-to guides on agritourism to regional farmers and hosted a two-day conference on using agritourism, education and direct sales to increase farm profits.
- Performed a GIS based regional residential growth analysis in Village Designations, towns and Future Land Use districts, 2005 – 2014.
- Conducted Flood Resiliency checklist surveys.
- Created a user-friendly tool for towns to use to inform conversation about renewable energy developments.



**Barstow 5<sup>th</sup> grade students  
Maker Space**

**A maker space is a hands-on area with tools and resources that inspire students to become participatory learners to uncover their talents and interests by making, producing, solving, creating, collaborating and thinking.**



## **RUTLAND REGION TRANSPORTATION COUNCIL ANNUAL REPORT 2015**

The Rutland Region Transportation Council (RRTC) provides a forum for public involvement in transportation planning; the development of regional transportation planning and priorities for the Region; assistance on transportation projects; coordination on policies and priorities with the Vermont Agency of Transportation; and the promotion and cooperation on transportation issues. The Rutland Regional Planning Commission (RRPC) provides planning, administrative, and geographic information system staff to the Council.

All towns in the Rutland Region can participate in the RRTC and those with representatives appointed by their town to the Council may vote on any issue. Meetings are held monthly, normally on the fourth Thursday, at the RRPC office. All are invited to attend. Questions about the Transportation Council may be directed to: Susan Schreibman, Assistant Director (775-0871 ext. 204) or Richard Baker, Chair (236-2946) or check the website: <http://rutlandrpc.org/transportation.php>.

### **2015 Highlights Include:**

- Assessed and prioritized the Rutland Region's VTrans transportation project list.
- Assisted in organizing the Pedestrian Assessment with National Highway Traffic Safety Administration in Rutland City.
- Served on the Board of Marble Valley Regional Transit District and participated in strategic planning efforts.
- Facilitated the regional advisory group of Public Transportation for the Elderly and Persons with Disabilities.
- Organized monthly meetings of the Region's Road Commissioners/Foremen on topics such as Road Surface Management System, electronic timesheets, weight limit posting, emergency management /Tier 2 reporting, paving contracts, and maintenance of small structures.
- Represented the RPC/Regional Transportation Council on the Statewide Safe Routes to School Task Force, Public Transit Advisory Council, Blue Cross/Blue Shield Regional Advisory Board, statewide committee for the development of the On Road State Highway Bicycle Plan.
- Assisted Rutland City and Brandon with grant applications for bike/pedestrian feasibility studies and infrastructure projects.
- Served as project manager on Strong Communities, Better Connections grant for BR4/VT4A in West Rutland and Rutland Town.
- Assisted towns of Castleton, Chittenden, Clarendon, Danby, Ira, Middletown Springs, Pawlet, Pittsford, Poultney, and West Haven with culvert inventories as part of the Better Backroads Program.
- Developed a Capital Improvement Plan with Tinmouth local officials.
- Worked on imputing data to [vtculverts.org](http://vtculverts.org), the state on-line culvert database; to reduce towns' local match on bridge and structure grants.
- Provided technical assistance/project management to Rutland City for the Rutland Creek Path (Segments 4 & 5) and Center Street Alley.
- Participated in a High Risk Rural Road study in Danby.
- Conducted traffic studies and counts in Benson, Rutland City, Shrewsbury, and Sudbury.
- Continued and expanded support of the Safe Routes to Schools Program, particularly with the City of Rutland and Town of Pittsford.

Currently and in the future, the RRTC will continue working on these efforts, with the goal of coordinating land use and transportation to create a more balanced, efficient multi-modal transportation network.

## **Constable/Director of Public Safety**

In 2015 the Constable's office put increased emphasis on community policing in Mendon. Our main thrust, however, remained proactive traffic enforcement on Route 4, Town Line Road and Meadow Lake Drive. A goal of 20% neighborhood patrol and 80% for aggressive traffic enforcement was set. We fell short of our goals in the area of traffic enforcement, but did receive positive feedback from the community for the neighborhood patrols.

In November Special Officer Brent Howard left Mendon to take a position with the Killington Police Department. Mendon re-entered into a temporary contract with the Rutland County Sheriff's Department to provide part-time patrol services for 20 hours each week until the Selectboard decides whether to enter into a full-time contract with them or hire a replacement for Officer Howard. A third option may be to hire two part-time officers to work a total of 30-40 hours each week between them. Input from the residents regarding the law enforcement services we provide is welcomed and can be directed to Constable Phil Douglas, the Selectboard or town staff.

Mendon's calls for service consisted of a mix of truant children, burglary, vandalism, stalking, thefts, trespass, drug paraphernalia, car crashes and VIN verification requests. Mendon's calls requiring expertise and capabilities beyond our abilities were handled by the State Police. As a "bedroom community" we are fortunate that criminal activity is relatively low in our town. The concern that I have, as your Constable, is that our proximity to Rutland City may result in an increase in drug-related criminal activity. Mendon residents should report any unusual or suspicious activity in their neighborhood, to the State Police, Sheriff or the Constable.

The number of false alarms requiring fire department response decreased slightly in 2015 from the previous year. Residents with fire alarm system permits are reminded that the \$750 fee that Mendon is charged by the Rutland Fire Department for response to a false alarm, is billable to the home or business owner by the town under the terms of the permit. While we don't want to discourage alarm systems or calls to the Fire Department when there is a legitimate fire or smoke alarm, owners should try to verify that it's a real alarm and not a faulty alarm system, such as a bad battery. Everyone should install new batteries in their fire, smoke and carbon monoxide detectors every January 1<sup>st</sup>.

I will be working on the town's Hazard Mitigation Plan in the coming months. We will work closely with the Rutland Regional Planning Commission on this document as well as any required updates on the Local Emergency Operations Plan. We are also partnering with the Town of Chittenden to set up an emergency shelter at Barstow Memorial School. We have been approved for a grant from FEMA for an emergency generator that can power the entire school facility during a power outage. The work on installation will begin this spring and should be completed in late spring or early summer. After installation, Barstow Memorial School will qualify as an approved American Red Cross Local Shelter for both towns.

In closing, while the town provides part-time law enforcement services during the daytime, emergency calls should be made to the Vermont State Police via **911**. The State Police dispatcher will then send a trooper or town officer to handle your call. Non-emergency requests for service can always be made to me at 802-345-5923. My goal is to continue to do whatever I can to keep Mendon a safe place to live and work.

Respectfully submitted, Phil Douglas, Constable / Director of Public Safety



## Mendon Delinquent Tax Collector

Turned over for collection on March 15, 2015 were 98 delinquent taxes some for multiple years totaling \$230,608.74. On January 1, 2016 there are 10 delinquent taxes totaling \$43,466.26.

Almo, Ross	\$21531.36
Biasuzzi, Jeff & Theresa	700.14
Comolli, Mario & Marianne	7448.74
Hansson, Craig	1473.04
Mangan, William	1336.38
Mcclallen, Martin	155.77
Richard, Scott	415.27
Skjetne, Bjarne	1650.43
Trahnstrom,Nils	568.57
Senecal, Christopher	8186.56—in bankruptcy

Properties owned by Isaish Ellison and Dalip Malhotra were sold at tax sale this year.

Respectfully submitted  
Nancy Bridge Merrill, Delinquent Tax Collector

## Dog License Report

174	Neutered males or spayed females	\$1,590.00
5	Males not neutered	50.00
10	Females not spayed	100.00
	Late Fees	<u>108.00</u>
		\$1,848.00
	State of Vermont Rabies Control	<u>636.00</u>
	Total to General Fund	\$1,212.00

Please register your dog on or before April 1, 2016 to avoid a late charge. Due to an increased state surcharge, the fee to registered spayed or neutered dog will be \$11.00. For an unsprayed or un-neutered dog, the fee will be \$15.00.

The State of Vermont requires a current rabies vaccination certificate to be on file at the Town Clerk's Office.

Failure to register your dog is a violation of the Mendon Animal Control Ordinance.

## Record of Vital Statistics – Mendon, VT 2015

### BIRTHS

Name	Sex	DOB	Place	Father's Name	Mother's Name
Paige Allison Renee Grover	F	Mar 15, 2015	Middlebury	Michael Nelson Grover	Amber Lee Sprague Grover
Caiden Alexander Montanez	M	Mar 30, 2015	Rutland City	Stephen Edward Montanez	Anna Marie Romeo Montanez
Everett Mark Remember Tate	M	Sep 8, 2015	Middlebury	Job Bartholomew Tate	Elizabeth McNerney Tate
Adelyn Mae Hubbard	F	Oct 24, 2015	Middlebury	Preston Roy Hubbard	Cassandra Clarice Titus

### DEATHS

Name	Age	Date	Place of Death
John Frydel	93	Mar 28, 2015	Mendon, VT
Audrey Schisler	95	Apr 13, 2015	Mendon, VT
John Charles Dempsey	67	May, 2015	Mendon, VT
George E. Bradley, Sr.	76	Jul 14, 2015	Rutland, VT
Carol B. McClallen	71	Aug 7, 2015	Rutland, VT
Jeanne Marie Bradley	51	Aug 15, 2015	Rutland, VT

### MARRIAGES

Party A	Residence	Party B	Residence	Date
Christopher Angus Perry	MA	Nicole Hana Paolillo	MA	Jan 3, 2015
Crystal Dawn Davis	VT	Timothy Matthew Anderson	NJ	Jan 24, 2015
Kelsey Summer McKay	VT	David Richard Steen	NH	May 1, 2015
Susan Ann Rinaldi	NY	Stephen Eugene Macke	OH	Jun 6, 2015
Tiffany Lyn DePeralta	NY	Aaron Kelley Arnold	NY	Jun 25, 2015
Katrina Marie Grosse	ME	Andrew John Wood	UK	Jul 4, 2015
Marsha F. Bruce	CT	Frederick J. House	NY	Jul 11, 2015
Dana Marie Lindemann	CA	Marc-Andre' Gingras	Canada	Sep 6, 2015
Leslie Ann Charron	VT	Kevin Michael Duprey	VT	Sep 19, 2015
Gillian Macrae Dolce	VT	Alexander Daniel Morgan	VT	Sep 26, 2015
Dawn R. Preble	CT	Erick Stephen Johnson	CT	Sep 26, 2015
Diane Louise Davis	MA	David Elliot Wilcox	VT	Dec 26, 2015

## **Mendon Planning Commission**

The Mendon Planning Commission includes members Phil Douglas, Neil Langer, Bill Godair, Justin Lindholm, Teri Corsones and new members Fred Bagley and Nicole Kesselring. The Town owes an enormous debt of gratitude to out-going members Ernie Smalley and Steve Ellerin for their many years of dedicated service to the Mendon Planning Commission.

The Planning Commission has jurisdiction over subdivision permit applications and applications for building development for other than one or two-family residences. The Mendon Planning Commission meets on the first Monday of each month at 5:15 p.m. at the Mendon Town Offices.

In addition to its regular jurisdictional work, this year the Planning Commission completed its review and updating of the Mendon Town Plan to ensure its compliance with state statute, the Mendon Subdivision Regulations and the Mendon Zoning Regulations. Public hearings for the updated Town Plan were held before the Plan was re-adopted by the Select Board in December, 2015. Thank you to everyone who participated in the review and updating process.

Please contact the Mendon Planning Commission regarding any questions or suggestions you have about the planning process, or if we can be of assistance to you.

Respectfully submitted,  
Therese Corsones

## **Zoning Administrator**

2015 was another modest year in terms of zoning permits issued, with no new single family home permits issued. However, one new camp/recreational home was built in the Wheelerville District and a new snack bar-mini-golf course was constructed in the Village.

The breakdown of permits issued in 2015 is as follows:

- 1 new camps;
- 2 assorted additions for bedrooms, sheds, garages, and decks;
- 2 certificates of compliance;
- 4 new signs;
- 3 Planning Commission commercial site Plan Reviews.
- 1 appeals to the Board of Adjustment for site plan review for camps in Wheelerville.
- 1 new snack bar/mini-golf.

I have no regular office hours. However, I can be reached by phone during business hours on Monday thru Fridays at 775-0065 to make a specific office or home appointment or answer your questions. Messages can also be left at the Town office. If you hear or see any apparent zoning violations, please call me to investigate.

Respectfully submitted,  
Stephen Cosgrove, Zoning Administrator  
775-0065

## Assessor's 2015 Report

In 2015, thirty-nine properties received change of appraisal notices. Nine property owners elected to grieve the appraisal for their property. Three property owner appealed the decision to the Board of Civil Authority (BCA). Two of the properties that appealed to the BCA have continued their appeal to the State Board of Appraisers. Those cases have not yet been scheduled.

History of Mendon's Common Level of Appraisal (CLA) & Coefficient of Dispersion (COD) since the last reappraisal:

Year	CLA	COD	Year	CLA	COD
2015	101.15	13.79	2009	88.25	17.07
2014	103.41	15.28	2008	90.37	15.49
2013	105.13	13.59	2007	95.56	12.34
2012	106.05	16.46	2006	106.13	9.60
2011	97.42	18.47	2005	112.37	11.28
2010	91.39	19.04	2004	76.74	21.18

The Vermont Legislature has not changed the rules for Homestead Declarations.

A Homestead Property is owned and occupied by a VT resident as his or her principal home on April 1, and declared as a homestead on Form HS-122, Section A, that is filed with the VT Department of Taxes. A Homestead Declaration must be filed each year. The form can be downloaded at:

<http://tax.vermont.gov/sites/tax/files/documents/2015-HS-122-web.pdf>

I want to thank the voters of Mendon for their continued support. It has been a pleasure serving the town.

Respectfully submitted,

Spencer Potter, Vermont Municipal Assessor

## Cemetery Report

The Cemetery Reserve Fund contribution will remain at \$4,000 for the upcoming year. In the past, revenue from the sale of plots has covered the costs associated with cemetery maintenance. As the number of available plots decreases, this source of funding declines. Future goals of the Cemetery Commission include restoring older damaged gravestones, repairing fences around the perimeters, and possibly surveying land for an additional cemetery.

Respectfully submitted,

Michael Barone, Chair, Cemetery Commission

## Recreation Report

This past year had little activity to report on. There was not any progress on the projects at the Mendon Recreation Field this year. The Recreation Committee is looking for volunteers that can help with painting the dugouts, clearing trails of debris and spring cleanup. Please contact the town office if you would like to volunteer.



## **Barstow Youth Club 2015-2016 Annual Report**

This report covers the spring 2015 baseball/softball season, the summer 2015 music lessons, the fall 2015 soccer season, the winter 2015-16 basketball seasons, the winter 2015 indoor soccer season, and the spring 2015 outdoor soccer season.

The past year offered a variety of offerings to the youth in our community. We had the following number of children participate in our sponsored activities.

Baseball/Softball – 83

Summer Music – 15

Fall Soccer – 52

Winter Basketball (teams) – 40

Winter Basketball (K-2 Skills Sessions) – 30

Winter Indoor & Spring Outdoor Soccer – 12

Highlights from this past year include starting a K-2 winter basketball skills series with coaches and players from our 3<sup>rd</sup>/4<sup>th</sup> & 5<sup>th</sup>/6<sup>th</sup> grade teams. We also had a very successful soccer season in which our 5<sup>th</sup>/6<sup>th</sup> grade girls and boys teams played in the finals of the Rutland Recreation Fall Tournament.

Some of our upcoming plans include trying to raise funds for new youth basketball hoops that can be used at Barstow. We are looking for parents from our younger age divisions to step in and become active participants to help keep the BYC moving forward. Please think about volunteering.

Respectfully submitted,

Michael McLaughlin - acting Director of the BYC

Dave Gleed - Treasurer

Randy Johnson

Steve Senecal

Amy Merrill

Chris Gandin

George Schaffer

## **Road Commissioner Report**

We have implemented a 10 year resurfacing program on all paved roads for best practices and budgeting purposes. Some roads can extend beyond a 10 year lifespan with proper maintenance like crack sealing. The town did not do any paving this year.

There were three construction projects completed in 2015. The first project performed safety improvements to the Falls Road. The Falls Road connects Wheelerville Road to the Notch Road after TS Irene and is now the only access to the properties on the upper portion of the Notch Road, Clark Mason Road and Northam Road. Mendon contracted with Matt Towne, Towne Logging and Trucking for \$30,000 to eliminate a sharp blind corner on the road, regrade a steep hill and widen the road in sections. Matt did a great job completing this part of the project. The Road Crew reset four culverts and repaired ditch washouts as part of this project. The second project replaced culvert #07-68 with an 18" X 26' plastic culvert on Wheelerville Road and completed ditching in various places, reinforced the ditches with riprap and fixed washouts. Lastly, the Meadowlake Drive Erosion Control Project was completed. This project was funded with the assistance from a Better Backroads Grant. This project was partially completed in 2014 and finished up in 2015. The project added erosion control measures with ditch stabilization, bank stabilization and culvert replacement. This will reduce annual maintenance costs and prevent sediment from entering area surface waters. The town contracted with Seth Bridge, Mendon Trucking, to perform the excavation and complete the project with the assistance of the Road Crew. Total project cost was \$23,900 of which \$10,000 was supported by the Better Back Roads Grant and \$13,900 was paid by the town.

Sara Tully and I applied for and were approved to receive an Agency of Transportation Structures Grant for \$85,500 to replace a 48" X 40' steel culvert on Wheelerville Road. We are currently obtaining required state permits and are under contract with Edman Kesselring Consulting Engineers. Construction is expected to be completed in 2016.

The town replaced Truck #3 with a 2015 Ford F550 for \$86,782 and the 2007 Ford F550 was sold for \$22,000.

I have worked closely with the Selectboard and Phil Douglas to determine a cost effective solution to the deterioration of the foundation of the existing Salt and Sand Shed. The Selectboard is asking the voters to construct a new Sand and Salt Shed and utilize the existing building for cold storage. I encourage the voters to support the Town Garage Improvement Project and approve the \$285,000 bond.

Sara Tully and I continue to work on the various administrative requirements the State has imposed on municipalities. We are required to complete road, bridge, culvert and sign inventories. The town must adhere to Complete Street requirements for any road improvement projects. This legislation requires the town to consider all users of all abilities when planning and implementing road improvement projects. New legislation requires the town to create and submit a 10 year plan for ditching projects as well as obtain permits from the Agency of Natural Resources (ANR) to ensure proper erosion control measures are in place as well as requirements to ensure the protection of aquatic animals. You will note a new line item in the highway budget for these permits.

Greg Webster was hired as a part time employee to assist the road crew. I want to thank Scott Bradley, Newt Jones and Greg Webster for their continued dedication this year on the road crew. I count on and appreciate their hard work.

Respectfully submitted,  
William Ellis  
Road Commissioner

# **Minutes of the Mendon Town Meeting**

## **Monday, March 2, 2015**

### **Mendon Mountview Lodge**

Moderator Christopher Corsones called the Mendon Town Meeting to order at 6:02 p.m. Following the Pledge of Allegiance, Chris thanked Steve Olsen, owner of the Mendon Mountainview Lodge, as well as Maxum Davidov, the general manager, for their hospitality again this year.

Chris advised that the Town Meeting would present first this year. Chris then introduced Job Tate our new State Representative and thanked him for coming to our meeting. Job said that he and his wife were happy to be here, and introduced their son, Mendon. He also shared the good news that he and his wife are expecting another child. Job distributed a hand-out outlining the current condition, as he sees it, in Montpelier.

Megan Smith raised the question of healthcare and health connect. Matt Conway asked Job if he was familiar with Act 361. Job stated that while the Act was difficult to understand, he was not in favor of this Act. Matt said he disagreed with the 2% cap on education budgets. Erica McLaughlin stated that as a principal, she thinks the 2% cap, as a one size fits all concept, doesn't work. Amy Merrill felt that the education goals will be lost. Job stated that government needs to provide education, but needs to be married to the reality of what can be afforded.

Chris and the audience thanked Job for his input and following Job's departure, Chris referred to page 70 of the Town Report and began to address the proposed articles.

#### **ARTICLE 1: Shall the Town authorize the Selectmen to acquire by gift or purchase, land for municipal forest, to produce wood products, maintain wildlife habitat, protect water supplies, provide forest recreation and for conservation education purposes?**

Matt Conway made a motion to approve Article 1, and it was seconded by Jonathan Reynolds.

- Larry Courcelle displayed a large placard depicting the Proposed Jim Jeffords State Forest, and discussed access to the land and an easement in case of emergency, as well as parking areas.
- Larry displayed another large map of the Canty Trail.: The town has offered to maintain a parking area large enough for 3-4 cars.
- A third map showed a photo of Route 4 after Hurricane Irene near the Medway Bridge. There will be a 502 Hearing on February 19 held by the State Agency of Transportation.
- Map #4 will be available in the Town Office, and displays a culvert broken during Irene. The State's proposal is to rebuild it. A section of Rte 4 will also be rebuilt. Some of the berm along the banks of the stream will be removed allowing the stream to go where it wants to go. Construction will take a few months and can start as early as April, 2016 and will be completed by October, 2016. Amy Merrill asked who would be responsible for any future damage to the new culvert? Larry advised that would be the State of Vermont. Jim Ruth asked who owned the ravine. Larry stated Stonybrook Estate owns the land now. VTrans has been trying to contact them. Fred Bagley asked about where the ravine takes a turn would that be eliminated? Larry didn't have a definite answer. The new culvert will be made of steel. Cost will be \$1,900,000.00, not including engineering costs. Chris called for a floor vote to the motion. It was unanimously approved.

#### **ARTICLE 2: Shall the town authorize the Selectboard to set the hourly compensation rate for non-salaried employees, and in the event of an appointment of a town officer at mid-term?**



Steve Singiser made a motion to approve Article 2. It was seconded by Jennifer and upon vote, was unanimously approved.

**ARTICLE 3: To see if the Town will vote the Administrative portion of the budget to meet expenses and liabilities of the Town.**

Steve Singiser made a motion to approve Article 3. It was seconded by Ann Singiser.

Greg Smith, as representative for the Selectboard, displayed the summary page (page 9) of the Town report. Greg took a moment to advise everyone that after 9 years of service, he was resigning from the Selectboard, at the end of this week.

Greg referred to the overhead and stated that the Selectboard monitors expenses and the budget, as well as monitoring revenue, and follows it very closely. Greg noted that we have done well with our grants for bridges and culverts. Greg advised that we do not have an Auditor's Report in the Town Report, since the auditors ran into a delay and are finishing the paperwork now. We should have their report within thirty days.

Greg moved to amend the administrative portion of the budget to remove all healthcare spending for employees. Larry Courcelle seconded the motion. Greg stated that there are five employees who receive health benefits at approximately \$80,000.00 a year. Amy Merrill felt this action, which would affect the staff, is not a measure of their service.

Greg Smith asked for any input and guidance. After discussion, Greg withdrew his motion. Chris noted that Greg's motion was withdrawn.

Greg then moved to amend the administrative budget to add \$3,000.00; \$1,000.00 for each Selectboard member. That would raise the salaries to \$7,000.00. Justin Lindholm seconded the motion and it was unanimously approved.

Chris called for a vote on Article 3. It was unanimously approved.

Larry Courcelle then presented Greg Smith with a plaque and gift certificate in gratitude for his service on the Selectboard. Larry noted that there is now a vacancy on the Selectboard and asked people to consider serving their community.

Another presentation of flowers and gratitude was made to Karen Prescott, who is retiring from her position as Principal at Barstow after 17 years of service, at the end of this school year.

**ARTICLE 4: To see if the Town will vote the Community Infrastructure portion of the budget to meet expenses and liabilities of the town.**

Matt Conway made a motion to approve Article 4. It was seconded by Jennifer Bagley.

- A discussion about the Irene recovery fund and the highway improvement fund ensued.
- Concerning the salt for roads, Larry said that on average we use 600 tons of salt a year. This year has seen an increase in price of 40%, amounting to \$12,600.00 more in the budget.
- After establishing this Falls Road after the 2011 storm, we will continue to upgrade it as a class 4 road. We recently made some improvements to the road and right-of-way after gaining permission from land owners. We received some funding from FEMA for use on the improvements to this road
- As to the deterioration of the salt shed, built in 1986, the concrete walls were not constructed properly and the structural integrity is compromised. After more than a year of study and testing the

remaining structure, our engineer prepared scope of work and specifications so contractors can bid on the job. (No bids have been received.) After reviewing all bids a contractor will be selected, and then a special meeting will be called at the garage for a bond vote to get this work done. More information will be put on the website.

Fred Bagley and Megan Smith both noted the new Mendon sign on Rte 4 on the Mendon Orchard side of the road.

Chris called for a vote on Article 4. It was unanimously approved.

**ARTICLE 5: To see if the Town will vote the Public Safety portion of the budget to meet expenses and liabilities of the Town.**

Geoffrey Wells introduced both Constable Phil Douglas, as well as Special Officer Brent Howard. Geoff noted:

- We had to hire the Rutland Sheriff's department to help patrol our roads early in 2014. We could only afford 20 hours per week of sheriff patrolling and our law enforcement revenue declined because of that.
- Officer Howard was brought on board and he has completed all his training.
- Constable Phil Douglas has been trained, and will be patrolling roads shortly.
- In FY15, we updated police computers, incurred police vehicles maintenance, salary increases, as well as uniform and vest costs.

Phil Douglas advised we are not trying to discourage tourist by ticketing; however, when someone is speeding, they are endangering everyone. Years ago there were several fatalities on Route 4 and it is his object to keep our roads safe. Brent Howard added that he is all about saving lives as well as monitoring the roads. He stated that he will be touring all neighbors in Mendon.

Bert Winans moved to approve Article 5. It was seconded by Justin Lindholm and unanimously approved.

**ARTICLE 6: Shall the Town provide notice of the availability of the town report to the voters of the town in lieu of mailing or otherwise distributing the report pursuant to 24 V. S. A. Sec 1682? The notice of availability will be provided by public notice.**

Sara Tully advised that most towns have already adopted a policy of no longer mailing out Town Reports. The expense to do so is about \$2,500. If we no longer mail out reports, we could save the town about \$2,000.00. Fred Bagley asked if a certain number of reports would be available at Town Meetings. Sara acknowledged they would, as well as copies would be available in the Town Office. We will however, continue to mail out the the Warnings. Matt Conway was not in favor of this proposal.

Justin Lindholm moved to approve Article 6 and it was seconded by Amy Merrill. By floor vote, there was one nay, and the Article was carried.

**ARTICLE 7: Shall the Town appropriate \$1,200 for the Marble Valley Regional Transit District (The Bus)?**

Greg Smith moved to approve Article 6, and it was seconded by Ann Singiser. A discussion about the number of Mendon residents using The Bus ensued. Several people noted their family members' use of the bus, as well as riders headed to Killington. The representative for The Bus, listed several bus stops available to Mendon riders.

Upon floor vote, the vote to approve the Article was unanimous.

**ARTICLE 8: Shall the Town appropriate \$230 for RSVP and the Volunteer Center?**

Fred Bagley moved to approve Article 8, and it was seconded by Larry Courcelle.

Sara Tully moved to amend the amount of the appropriation to \$500. Wanda Courcelle seconded this motion. Upon floor vote, the amended motion was unanimously approved.

Matt Conway moved to approve Article 9 and it was seconded by Laura Coppola-Zmurko. Upon floor vote the motion was carried.

**ARTICLE 10: Shall the Town appropriate \$1,242 for Rutland Mental Health Services formerly Rutland Area Community Services?**

Jonathan Reynolds moved to approve Article 10, and it was seconded by Jennifer Bagley. Upon floor vote, the motion was carried.

**ARTICLE 11: Shall the Town appropriate \$400 for The Southwestern Council on Aging?**

Amy Merrill moved to approve Article 11, and it was seconded by Beth Charles. Upon floor vote the motion was carried.

**ARTICLE 12: To elect all necessary Town Officers.**

Chris asked Marie Conway when the polls would open on Tuesday. Marie advised the polls would open at 8:00 a.m. and close at 7:00 p.m. Chris noted that three people are candidates for School Board: Michelle Erickson, Erica McLaughlin and Rhonda Bates.

**ARTICLE 13: To transact any other business.**

A discussion ensued with regard to relocating the 911 Center, currently in Westminster, to a closer location. Another concern was expressed about the condition of properties, which are empty along Route 4, and whether anything could be done to improve their appearance.

Larry Courcelle stated that Mendon needs more people to volunteer their time and service to the community. He noted that both Greg Smith is retiring from the Selectboard, as well as Roy Prior has retired as Fire Warden. Thanks from the Town of Mendon for a job well done was extended to both people.

The Town Meeting portion of the evening was adjourned at 8:20 p.m.

Respectfully submitted:

/s/ Gregory Smith, Selectboard Chair

/s/ Christopher Corsones, Moderator

/s/ Marie Conway, Town Clerk



## Rutland Northeast Supervisory Union

... dedicated to the development of character, competence, creativity and community

### VALUES

▪ Caring ▪ Effort & Resilience ▪ Visual & Performing Arts ▪ Social & Personal Responsibility ▪ Acceptance & Celebration of Diversity ▪  
▪ Mutual Respect ▪ Individual & Collective Achievement ▪ Appreciation of the Natural World ▪ Physical Health & Wellness ▪  
▪ Lifelong Learning ▪ Equity ▪

### LEARNING OUTCOMES

Students are successful learners, workers and citizens by becoming:

Academically Accomplished  
Effective Oral and Written Communicators  
Effective Collaborators  
Independent & Creative Thinkers  
Innovators & Problem Solvers  
Globally Aware & Responsible Citizens  
Community Contributors  
Physically & Emotionally Healthy  
Kind, Caring & Gracious  
Appreciative of Visual & Performing Arts  
Aware & Respectful of the Natural World  
Confident, Courageous & Persistent  
Responsible & Motivated Self-Advocates  
Respectful, Fair & Just Individuals  
Curious & Lifelong Learners

### LEARNING OPPORTUNITIES

Students participate in learning opportunities that:

...provide access to a rigorous academic curriculum  
...engage students in authentic and relevant work  
...integrate best and "next" instructional practices  
...promote critical thinking & innovation  
...are personalized & proficiency-based  
...are both minds on and hands-on  
...are project/problem based  
...are interdisciplinary  
...include community service & service learning experiences  
...engage students in the natural world  
...integrate the effective use of technology  
...are vocational and experiential in nature  
...encourage student voice, ownership and leadership  
...promote "habits of mind" or executive skills  
...are extended beyond the school day, school year and school building

### OPERATIONAL SYSTEMS, RESOURCES & PRACTICES

The RNESU community is committed to fulfilling our mission and values by providing:

Adequate Instructional Staffing  
Adequate Support Staffing  
Adequate Continuum of Intervention & Support  
Access to Quality Professional Development  
Adequate Instructional Resources  
Access to Current Technology  
Safe and Adequate Transportation  
Safe, Healthy & Efficient Facilities  
Equity in Access to Programs & Services  
Positive Learning Environments  
Effective Governance & Leadership  
Effective Professional Practices  
Effective Feedback, Assessment and Grading Practices  
Effective Communication  
Opportunities to Collaborate  
A Culture of Continuous Improvement  
Opportunities to Recognize & Celebrate Achievements  
Community Engagement

### NEEDS ASSESSMENT & PROGRAM EVALUATION

RNESU will assess student outcomes and evaluate programs based on:

Regular Review of  
RNESU, School and Grade Level Profiles

Regular Review of  
State, RNESU, School, Grade Level and  
Individual Student Data

### PROGRAM DEVELOPMENT & IMPLEMENTATION

RNESU will develop and implement programs with attention to:

The Common Core State Standards  
Vermont Educational Quality Standards  
Vermont School Quality Standards  
Common Board Policy  
Multi-Year Supervisory Union Action Plan  
Annual School Action Plan  
Professional Goal Setting  
Student Goal Setting

# **RUTLAND NORTHEAST SUPERVISORY UNION**

## **Superintendent's Report January 2016**

Rutland Northeast schools have had quite an active year this past year. The Compact is alive and well and the focus within the Compact is on Brain Based Learning. All teachers in all seven schools received professional development on this framework of learning last summer, with a focus on the four principles of Emotional Engagement, Mental Models, Rapid Feedback and Targeted Practice. To help bring these principles forward, we have introduced weekly professional learning communities for teacher collaboration at the K-6 schools plus Barstow. The investment in our faculty and staff will help us meet our goals for our students in the RNESU compact going forward.

While the elementary schools focused on Brain Based Learning principles, Otter Valley introduced a student designed advisory system and continued its work on proficiency based learning. Middle schools have also been working hard at assessing how they are meeting the needs of students in our SU and looking at options for updating our learning environments. Barstow Middle has made great progress in integrating units with a reduction in teaching staff this year.

Our schools and communities have made great investments in heating and energy systems. Lothrop Elementary put in new wood pellet boilers and air exchange system over the summer. Both Otter Valley Union High School and Neshobe Elementary School received voter approval in November, 2015, to put in new energy efficient heating systems. These systems are expected to be in place for next school year.

The School Boards negotiated an agreement with the paras and bus drivers this year. This agreement is both fiscally responsible yet keeps our valued employees in line with their colleagues for pay and benefits. The Boards are entering negotiations this school year with teachers and again with paras and bus drivers, navigating the new world of changing health insurance systems at the same time.

Two new principals were hired this year. With the retirement of Karen Prescott after 17 years at Barstow Memorial, the Board hired Renee Castillo who started in July. Karen was honored by the Board for her years of service with a plaque naming a wing of the school after her. Renee comes to us from California, with family in the area, and has stepped in nicely to the position as she and her husband and children are settling nearby.

Sara Raabe left the Lothrop School after three years of service and Debbie Alexander of Castleton, Vermont was hired to replace her. Debbie hit the ground running with a fire in the old boiler in the first few weeks of school. Debbie is already familiar with many of the locales and people in Pittsford and is settling right in as well.

This fall brought board and community conversations about a governance merger under Act 46. By the time this goes to print, that vote will have been completed. This town report, not knowing the result of that vote, will include budgets for both the town as well as the merged system for readers to delve into. In my short time in Rutland Northeast, I have quickly learned of the incredible support and collegueship our towns give to our children. Our systems are in place for a successful merger, our relationships are solid, and we will do what is best for our children together. I look forward to continuing the work of the Compact with the communities in the coming year.

With great respect and appreciation,

*Jeanné Collins*

Superintendent of Schools

# Mendon School District Director's Report

We have had quite a few changes to Barstow this school year. Karen Prescott, our Principal of Barstow for 16 years, retired in June 2015. We welcomed Renee Castillo as Barstow's new Principal. She has been working hard and is fulfilling her role as Principal of our wonderful school.

The middle school has also seen changes. The middle school went through major programing restructuring this past summer. With help from Andy Kepes, RNESU Director of Curriculum, Instruction and Assessment, we implemented a new middle school model for the 2015-16 school year. We have a great team of teachers that have worked really hard! In order for the new model to work some of our teachers acquired dual certification in subjects they previously hadn't been certified to teach. The middle school has moved toward project-based learning and we find that our students are really engaged.

The State of Vermont passed Act 166 which is aimed to make Universal Pre-Kindergarten mandatory in September 2016. Schools are required to provide publicly funded Pre-K for a minimum of 10 hours per week for 35 weeks for children ages 3-5. In the spring of 2014, the State Board of Education set new rules for Education Quality Standards. It revised the expectations for what students will experience in schools in Vermont. EQS has high expectations for our schools to meet the needs of today's students. If you would like to read more about EQS please visit <http://education.vermont.gov/state-board/rules/2000>

Our biggest challenge was Act 46; a new law aimed at school governance consolidation to provide efficiency and equity. Tax incentives exist for districts that voluntarily merge by June 2017. RNESU, as well as Barstow, formed study committees which spent countless hours deciding on how we were going to merge districts under this new law. From September 2015 through January 2016, the study committees met with community members, reviewed documents and worked hard to create new districts for voter approval. Results include student achievement, fiscal sustainability and transparency and to preserve community values. We decided on a side by side model under RNESU; this means two districts under one SU, Barstow Unified School District and Otter Valley Unified School District. Our goals for Barstow were to keep the school the same with as little impact as possible. We wanted to remain in the Rutland Northeast Supervisory Union, take advantage of the tax incentives and keep high school choice for grades 9-12. We are happy to announce that all schools districts within RNESU passed yes votes on January 19, 2016 to create the new side by side model! We would like to thank all those that came out to our public forums to learn about the new law, voice your concerns or offer input. Most importantly thank you for your support by coming out to vote!!! The vote dissolves the Mendon School District and the Chittenden School District as well as the Barstow Joint Agreement and created a new Barstow Unified School District. This means that instead of two districts and three budgets we will have one district and one budget. Mendon and Chittenden will have the same tax rate but that rate will be adjusted by each town individually via CLA, or Common Level of Appraisal.

The Mendon School Budget is up 5.02% or \$124,017. Mendon has an increase in student numbers and our share of the Barstow Assessment has increased from 43% to 45%. Increases in Special Education and high school tuition are big drivers of the budget increase. In addition, town assessments previously included just grades K-8 but will now be absorbing Pre-K since that has become mandatory via Act 166. Overall the Mendon Estimated Homestead Tax Rate after CLA adjustments will be going up 3 cents.

The Barstow budget went up 2.16% or \$77,207. Changes include 30% FTE (full time equivalent) increase Pre-K Teacher and Pre-K Paraprofessional and 50% FTE increase Elementary Teacher. Health Insurance increased as well. The Transportation Assessment was reduced \$60,000 due to a shift in revenues. We are currently in negotiations for teacher salaries/contracts.

In closing, the board strives to be fiscally responsible to the taxpayers while doing our best to offer the best education possible to the students of Barstow. We wish you a good year.

Respectfully submitted,

Mendon School District Directors:

Michelle Erickson, Chair

Erica McLaughlin

Chris Gandin

# Barstow Memorial School Annual Principal's Report 2015-2016

Dear Community Members,

I would like to begin my report by saying that it is an honor to work at Barstow Memorial School. The students, staff, families, and community are amazing and everyone works so hard to support the educational process. I appreciate everyone's contribution to our school and our students.

My family and I are continuing to adjust to our new life here in Vermont and we absolutely love it. My husband is attending College of St. Joseph as a full time student in the radiology technologist program. My son began his freshman year at Mill River High School and my daughter is in fifth grade at Shrewsbury Mountain School. Everything just seemed to fall right into place as we journeyed from California to Vermont, which reaffirms that moving back to the region where I grew up was a great decision.

It has been a year of change at Barstow as well. Not only has new leadership been something that everyone needed to adjust to, but we also had quite a few staff members retire and a change to the structuring of our middle school program. Our enrollment has grown slightly since this time last year too. We currently have 205 students preschool - 8<sup>th</sup> grade.

In our primary and intermediate grades, exciting new learning opportunities are taking place. Our kindergarten and first grade teachers have started an outdoor education program with their classes. We have also updated the use of technology among our primary students. Now all students have technology integrated into their instruction through the use of Chromebooks to enhance their learning. Parents and community volunteers continue to support our 4 Winds outdoor education program, which provides further enrichment opportunities for our students.

Our middle school program has shifted its focus from teaching content areas in isolation to an integrated teaching model. Through extensive planning and collaboration by the teachers, units of study are developed and presented to students in a way that allows for the integration of concepts across language arts, science, and social studies, as well as math and the arts as appropriate.

Our students continue to score above their peers in the state on annual Vermont assessments. On the new Smarter Balanced Assessment Barstow students, depending on their grade, scored proficient or above in language arts (44% - 89%) and mathematics (44% - 71%). On the New England Common Assessment program in science, 73% of our fourth graders and 78% of our 8<sup>th</sup> graders scored in the proficient range.

Over the past year, we have been able to maintain the upkeep of Barstow through the replacement of our two boilers, general maintenance of the house that is on the school grounds, and during December break one of the boy's bathrooms will be retiled.

As the saying goes, "It takes a village to raise a child." We want to thank all of the volunteers that support our students in and outside of school. We have a strong Parent/Teacher Organization that continues to support the education of our students through annual events and fundraising. We also have



the Mentor Connector program that provides students with a personal mentor and making meaningful connections for students. Finally, our local community experts and volunteers that continuously support student learning through projects such as our Leffert's Pond project.

In October the board acknowledged our previous school administrator, Karen Prescott, by dedicating a wing of the school as the “Karen E. Prescott Wing of Excellence.” Her many years of service and leadership are greatly appreciated by the Barstow students and community.

In closing, I am excited to continue learning about Barstow's rich history and to continue to build relationships within the Barstow community. We have amazing students and staff here and are lucky to have such strong community support.

Sincerely,

Renee Castillo, Principal



Bartow Graduating Class of 2015

# SCHOOL LEGAL NOTICES - TOWN OF MENDON

**School Board** - The School Boards welcome your input on all issues. The Mendon Town School Board meets on the third Monday of each month at 6:45 PM at the Barstow Memorial School. The Barstow School Board meets on the third Monday of each month at 7:00 PM at the school. Please call the school at least a week in advance in order to assure time for you on the agenda and to see if there have been any postponements or cancellations.

**Equal Opportunity** - The Rutland Northeast Supervisory Union insures equal employment and educational opportunities regardless of race, color, handicap, national origin, or sex.

**Students with Disabilities** - The Rutland Northeast Supervisory Union is required by federal laws IDEA-B (Formerly EHA-B) and Section 504 and state regulations to identify and locate all persons with disabilities between the ages of birth and 21 who may be in need of regular education, special education services or accommodations in accessing public education. If you know of any individual residing in the town of Mendon who you suspect of having such needs, but who is not currently receiving them, please contact Director of Special Services, Marsha Bruce, at (802) 247-5757 or the school principal for your town.

**Records Review** - As provided under federal and state laws and regulations, all parents and legal guardians are hereby notified that they have a number of rights under FERPA (the Family Educational Rights and Privacy Act). You may inspect the educational record, request an amendment or file a complaint. If you find this necessary, please contact your school principal. You may also contact your school for a copy of the RNESU Records Policy, which outlines your rights under this law.

**Asbestos** - The Asbestos Hazard Emergency Response Act [40 CFR 763.93 (g) (4)] requires that written notice be given that the following schools have Management plans for the safe control and maintenance of asbestos-containing materials found in their buildings. These Management Plans are available and accessible to the public at the administrative offices of each facility listed below. Please contact the building Principal if you wish to read this plan.

	<i>School Address</i>	<i>Designated Person</i>	<i>Telephone</i>
1.	Barstow Memorial School 223 Chittenden Road Chittenden, VT 05737	James Ashby	773-3763
2.	Rutland Northeast Supervisory Union 49 Court Drive Brandon, VT 05733	Brenda Fleming	247-5757

**Audit Reports** - Certified Public Accountants audit reports are available for public inspection. These may be found on the Rutland Northeast Supervisory Union website at [www.rnesu.org](http://www.rnesu.org) or by calling the business office at (802) 247-5757.

**Protection of Pupil Rights Amendment Notification (PPRA)** – PPRA affords parents certain rights regarding our conduct of surveys. These include the right to:

- *Inspect*, upon request and before administration or use –
  1. Protected information surveys of students;
  2. Instructional materials used as part of the educational curriculum.

**Educator Quality** - Under the No Child Left Behind Act, parents may request information regarding the professional qualifications of their child's teacher. This information includes: whether the teacher has met the state requirements for the grade level(s) and subject area(s) they are teaching; whether the teacher is teaching under an emergency license; the college major and/or graduate certification or degrees held by the teacher; and whether their child is provided services by paraprofessionals and if so, their qualifications. During the 2014-2015 school year, 87.1% of core academic classes at Barstow Memorial School were taught by Highly Qualified Teachers (HQT) and 0% of the teachers were on provisional licenses.

**State Assessment Results** - Under the No Child Left Behind Act, students in grades 3 – 8 and 11 are assessed annually in reading, writing, math and science. School wide test results may be found on the State Agency of Education website at [www.education.vermont.gov](http://www.education.vermont.gov).

**RNESU Annual Report** - The RNESU Annual Report and Profile is available electronically and may be found on the Rutland Northeast Supervisory Union website at [www.rnesu.org](http://www.rnesu.org) or by calling the Central Office at (802) 247-5757.

RUTLAND NORTHEAST  
PROFESSIONAL SALARIES BY  
NEGOTIATED GROUPS  
2015-2016  
(AS OF JANUARY 1, 2016)

<b>Column A or Bachelor's + 0 Credits \$37,414 – 47,890</b>	<b>Column B or Bachelor's +15 Credits \$38,911– 50,883</b>	<b>Column C/Bachelor's +30/Master's+0 \$40,407 – 53,876</b>
Samantha Blow Chelsea Burke Molly Dora* Cassandra Gengras* Shelby LaBarge	Meagan Rose	Janelle Ashley Meral Dahlin Christina Davis Colleen Davis Andrea Eugair Kathleen Ingram McKenzie Kapusta William Rose Amanda Stockwell
<b>Column D or Master's +15 Credits \$41,904 – 61,359</b>	<b>Column E/Bachelor's +60 /Master's+30 \$43,400 – 70,338</b>	<b>Column F or Master's +45 Credits \$44,897 – 74,828</b>
Chad Chamberlain* Patrick Fallon Kim Hewitt Brooke Kimball Kyle O'Brien Laura O'Brien Travis Potter	Kenneth DeAngelis Levi deCastro John Leonard * John McCarthy Eugenia McMullen Katherine Milliman Linda Rauch Jesse Shapiro Sherry Stubbins	Lynn Blagden Marielle Blais Deborah Bonanza Erika Eckrote Gloria Emilo Carol Fjeld* Linda Horn Laura King Christi Koch Nancy McGilll* Bonnie Robinson Thomas Sarault Kathleen Sherwin Susan Smiel Robert Soule Jr. Michael Wood

\* less than 100% FTE

BARSTOW  
PROFESSIONAL SALARIES BY  
NEGOTIATED GROUPS  
2015-2016  
(AS OF JANUARY 1, 2016)

<b>Column A or Bachelor's + 0 Credits \$37,414 – 47,890</b>	<b>Column B or Bachelor's +15 Credits \$38,911– 50,883</b>	<b>Column C/Bachelor's +30/Master's+0 \$40,407 – 53,876</b>
Julie Batease Mariah Freemole Jennifer Hogan* Rebecca Marckoon*	Leslie Manney Christian Stevens Beverly Tredtin*	Sybren Spensley* Jay Wilson* Carol Wright
<b>Column D or Master's +15 Credits \$41,904 – 61,359</b>	<b>Column E/Bachelor's +60 /Master's+30 \$43,400 – 70,338</b>	<b>Column F or Master's +45 Credits \$44,897 – 74,828</b>
Jennifer Buzzell Meghan Fox Hannah Yarwood*	Kristen Aines James Gallagher Sarah Gallagher Heidi Webster*	Susan Boyer Thomas Cook Robert Myers Rachel Valcour Joanne Williamson

\* less than 100% FTE

## **Mendon Bond Debt Balances**

The School District issues general obligation bonds and notes to finance the acquisition and construction of major capital facilities, renovations, and equipment purchases. General obligation bonds are direct obligations and pledge the full faith and credit of the issuing entity. These bonds are generally issued as 5 to 20-year serial bonds with equal amounts of principal maturing each year.

The following is a summary of general obligation bonds & notes:

Vermont Municipal Bond Bank, bond payable, and interest at 4.196%, interest paid semi-annually, principal of \$50,000 due on December 1<sup>st</sup> of each year until 2012, then \$45,000 due on December 1<sup>st</sup> of each year until 2022, originally borrowed \$950,000 on July 31, 2002 for FD Barstow School Renovation and Gym Project.

***Principal Balance Outstanding 6/30/15 \$360,000***

Vermont Municipal Bond Bank, bond payable, interest at 3.545% interest paid semi-annually, principal of \$5,000 due on December 1<sup>st</sup> of each year until 2018, originally borrowed \$75,000 on July 15, 2003 for FD Barstow Science Lab and 1930's Wing Storm Window Project.

***Principal Balance Outstanding 6/30/15 \$20,000***

Vermont Municipal Bond Bank, bond payable, interest at 3.525%, interest paid semi-annually, principal of \$20,000 due on December 1<sup>st</sup> of each year until 2012, then \$15,000 due on December 1<sup>st</sup> of each year until 2018, originally borrowed \$165,000 on July 22, 2008 for a new boiler at FD Barstow.

***Principal Balance Outstanding 6/30/15 \$55,000***

## **Mendon Town School District**

**June 30, 2015**

### **Restricted Committed and Assigned Fund Balances**

Restricted, committed and assigned fund balances represent amounts that must be used for specific purposes within that fund and cannot be spent otherwise without prior approval of funding source. A more detailed explanation is provided in Note 6 of the audit report.

Reservations at year end are for the following:

#### **General Fund:**

Fiscal 15-16 Budget                      \$24,291

#### **Private Purpose Trust Funds:**

Education Foundation                      \$ 48,371

# Chittenden, Mendon, and Barstow Unified School Budget Proposal

	CHITTENDEN ARTICLE V		MENDON ARTICLE V		COMBINED ARTICLE VI
Account Description	Chittenden Current Budget 2016	Chittenden Proposed 2017	Mendon Current Budget 2016	Mendon Proposed 2017	Barstow Unified Budget: Chittenden & Mendon Combined
<b>Expenditures</b>					
001.1100. Barstow Assessment Costs	\$2,023,533	\$1,978,936	\$1,526,525	\$1,619,130	\$3,598,066
001.1100. High School Tuition Costs	\$ 856,779	\$ 895,079	\$ 630,240	\$ 564,620	\$1,459,699
<b>Function: Direct Instruction: Regular Programs</b>	<b>\$2,880,312</b>	<b>\$2,874,015</b>	<b>\$2,156,765</b>	<b>\$2,183,750</b>	<b>\$5,057,765</b>
001.1200. Purchased Professional & Technical Svs	\$169,018	\$116,293	\$171,194	\$266,761	\$383,054
<b>Function: Direct Instruction: Special Education</b>	<b>\$169,018</b>	<b>\$116,293</b>	<b>\$171,194</b>	<b>\$266,761</b>	<b>\$383,054</b>
001.1300. Vocational Education	\$92,082	\$94,889	\$51,637	\$53,210	\$148,099
<b>Function: Vocational Education and Tuitions</b>	<b>\$92,082</b>	<b>\$94,889</b>	<b>\$51,637</b>	<b>\$53,210</b>	<b>\$148,099</b>
001.2100. Purchased Professional & Technical Svs	\$0	\$0	\$1,200	\$1,200	\$1,200
<b>Function: Student Support Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>
001.2300. Salaries	\$3,000	\$3,000	\$2,000	\$2,000	\$5,000
001.2300. Employee Benefits	\$275	\$275	\$150	\$150	\$425
001.2300. Purchased Professional & Technical Svs	\$112,934	\$108,880	\$85,884	\$85,777	\$194,657
001.2300. Tuition, Travel and Insurances	\$2,200	\$2,200	\$1,002	\$1,002	\$3,202
001.2300. Dues, Interest and Other	\$2,000	\$2,000	\$800	\$800	\$2,800
<b>Function: General Admin Support Services</b>	<b>\$120,409</b>	<b>\$116,355</b>	<b>\$89,836</b>	<b>\$89,729</b>	<b>\$206,084</b>
001.2500. Dues, Interest and Other	\$350	\$350	\$2,000	\$2,000	\$2,350
<b>Function: Fiscal Services</b>	<b>\$350</b>	<b>\$350</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,350</b>
001.2700. Transportation Assessment	\$42,914	\$22,950	\$0	\$0	\$22,950
<b>Function: Transportation Services</b>	<b>\$42,914</b>	<b>\$22,950</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,950</b>
<b>Grand Total Expenditures</b>	<b>\$3,305,085</b>	<b>\$3,224,852</b>	<b>\$2,472,632</b>	<b>\$2,596,650</b>	<b>\$5,821,502</b>

# Chittenden, Mendon, and Barstow Unified School Budget Proposal

	CHITTENDEN ARTICLE V		MENDON ARTICLE V		COMBINED ARTICLE VI
Account Description	Chittenden Current Budget 2016	Chittenden Proposed 2017	Mendon Current Budget 2016	Mendon Proposed 2017	Barstow Unified Budget: Chittenden & Mendon Combined
<b>Less Revenues:</b>					
Local Revenues	\$139,095	\$140,700	\$24,591	\$78,767	\$219,467
State Grants & Reimburesements	\$413,387	\$415,611	\$373,911	\$440,904	\$856,515
National Forrest Revenue	\$21,000	\$21,000	\$2,500	\$2,500	\$23,500
<b>Grand Total Non-Education Fund Revenues</b>	<b>\$573,482</b>	<b>\$577,311</b>	<b>\$401,002</b>	<b>\$522,171</b>	<b>\$1,099,482</b>
<b>Education Spending</b>	<b><u>\$2,731,603</u></b>	<b><u>\$2,647,541</u></b>	<b><u>\$2,071,630</u></b>	<b><u>\$2,074,479</u></b>	<b><u>\$4,722,020</u></b>
Eqaulzied Pupils	205.83	198.63	160.73	155.10	353.73
Education Spending per Equalized Pupils	<u>\$13,271</u>	<u>\$13,329</u>	<u>\$12,889</u>	<u>\$13,375</u>	<u>\$13,349</u>
<b>ESTIMATED: Homestead Tax Rate, before incentives</b>	<b>\$1.39</b>	<b>\$1.34</b>	<b>\$1.34</b>	<b>\$1.33</b>	<b>\$1.34</b>
<b>Less: Merger tax incentives year 1</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>-\$0.08</b>
<b>Estimated Homestead Tax Rate, After incentives</b>	<b>\$1.39</b>	<b>\$1.34</b>	<b>\$1.34</b>	<b>\$1.33</b>	<b>\$1.26 *</b>
*Note Under Act 46 Tax Rate Changes are limited to 5% (increase or decrease)					

## F.D. Barstow Memorial Joint School District

Account Description	Prior Year Actual FY2015	Current Budget FY2016	Proposed Budget FY2017
<b>Expenditures</b>			
001.1100. Salaries	\$1,183,783	\$1,070,938	\$1,110,801
001.1100. Employee Benefits	\$342,305	\$362,735	\$453,449
001.1100. Purchased Professional & Technical Svs	\$18,291	\$13,300	\$13,300
001.1100. Purchased Property Services	\$587	\$580	\$580
001.1100. Tuition, Travel and Insurances	\$226	\$510	\$510
001.1100. Supplies & Materials	\$49,937	\$50,786	\$50,786
<b>Function: Direct Instruction: Regular Programs - 1</b>	<b>\$1,595,129</b>	<b>\$1,498,849</b>	<b>\$1,629,426</b>
001.1200. Purchased Professional & Technical Svs	\$885,177	\$878,006	\$913,972
<b>Function: Direct Instruction: Special Education - 1</b>	<b>\$885,177</b>	<b>\$878,006</b>	<b>\$913,972</b>
001.1400. Salaries	\$3,638	\$10,697	\$10,697
001.1400. Employee Benefits	\$298	\$926	\$926
001.1400. Supplies & Materials	\$789	\$800	\$800
<b>Function: Direct Instruction: Co-Curricular Prograr</b>	<b>\$4,725</b>	<b>\$12,423</b>	<b>\$12,423</b>
001.2100. Salaries	\$101,787	\$105,936	\$106,019
001.2100. Employee Benefits	\$31,985	\$34,906	\$48,470
001.2100. Supplies & Materials	\$1,415	\$1,130	\$1,130
<b>Function: Student Support Services - 2100</b>	<b>\$135,187</b>	<b>\$141,972</b>	<b>\$155,619</b>
001.2200. Salaries	\$54,942	\$56,270	\$56,270
001.2200. Employee Benefits	\$31,439	\$42,940	\$37,978
001.2200. Purchased Professional & Technical Svs	\$7,593	\$9,300	\$9,300
001.2200. Supplies & Materials	\$6,260	\$11,098	\$14,598
001.2200. Dues, Interest and Other	\$0	\$1,000	\$1,000
<b>Function: Instructional Staff Support Services - 220</b>	<b>\$100,234</b>	<b>\$120,608</b>	<b>\$119,146</b>
001.2300. Purchased Professional & Technical Svs	\$6,527	\$6,700	\$6,700
001.2300. Tuition, Travel and Insurances	\$1,559	\$500	\$500
001.2300. Dues, Interest and Other	\$6,449	\$2,750	\$6,750
<b>Function: General Administration Support Services</b>	<b>\$14,535</b>	<b>\$9,950</b>	<b>\$13,950</b>
001.2400. Salaries	\$183,406	\$153,295	\$119,234
001.2400. Employee Benefits	\$61,315	\$57,176	\$60,760
001.2400. Tuition, Travel and Insurances	\$954	\$1,500	\$1,500
001.2400. Supplies & Materials	\$13,303	\$15,399	\$15,399
001.2400. Dues, Interest and Other	\$523	\$800	\$800
<b>Function: School Administrative Services - 2400</b>	<b>\$259,501</b>	<b>\$228,170</b>	<b>\$197,693</b>
001.2600. Salaries	\$92,621	\$99,876	\$113,866
001.2600. Employee Benefits	\$56,459	\$59,224	\$52,075
001.2600. Purchased Property Services	\$39,482	\$55,600	\$40,600
001.2600. Tuition, Travel and Insurances	\$28,595	\$28,312	\$30,500
001.2600. Supplies & Materials	\$135,259	\$143,800	\$143,800
<b>Function: Facility Services - 2600</b>	<b>\$352,416</b>	<b>\$386,812</b>	<b>\$380,841</b>



**F.D. Barstow Memorial Joint School District**

<b>Account Description</b>	<b>Prior Year Actual FY2015</b>	<b>Current Budget FY2016</b>	<b>Proposed Budget FY2017</b>
001.2700. Salaries	\$4,235	\$4,400	\$4,400
001.2700. Employee Benefits	\$338	\$0	\$0
001.2700. Purchased Professional & Technical Svs	\$129,709	\$127,138	\$66,972
001.2700. Supplies & Materials	\$1,735	\$2,000	\$2,000
<b>Function: Transportation Services - 2700</b>	<b>\$136,017</b>	<b>\$133,538</b>	<b>\$73,372</b>
001.5100. Dues, Interest and Other	\$39,215	\$36,830	\$27,924
001.5100. Other Uses of Funds	\$130,000	\$130,000	\$130,000
<b>Function: Debt Service - 5100</b>	<b>\$169,215</b>	<b>\$166,830</b>	<b>\$157,924</b>
001.5200. Fund Transfers	\$85,000	\$0	\$0
<b>Function: Fund Transfer - 5200</b>	<b>\$85,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Grand Total Expenditures</b>	<b>\$3,737,136</b>	<b>\$3,577,158</b>	<b>\$3,654,366</b>
<b>Revenue</b>			
001.0704. Fund Balance Forward	\$0	(\$14,500.00)	\$0
001.1190. Chittenden Assessment	\$2,150,039	\$2,023,533	\$1,978,936
001.1191. Mendon Assessment	\$1,433,527	\$1,526,525	\$1,619,130
001.1312. Tuition Revenue	\$16,635	\$14,700	\$29,400
001.1500. Interest Revenue	\$272	\$500	\$500
001.1910. Chittenden Recreation Program Revenue	\$113	\$0	\$0
001.1920. Donations/Rental Income	\$1,243	\$0	\$0
001.1922. NY Enrichment Trust Revenue	\$25,000	\$25,000	\$25,000
001.5400. Prior Year Refunds	\$41	\$0	\$0
001.5555. STARS Grant	\$1,250	\$0	\$0
001.5900. E-Rate Reimbursement	\$2,647	\$1,400	\$1,400
<b>Grand Total Revenue</b>	<b>\$3,630,767</b>	<b>\$3,577,158</b>	<b>\$3,654,366</b>

## Rutland Northeast Supervisory Union EEE & Special Ed Proposed Budget FY2017

Account	Description	Prior Year Actual	Current Year Budget	Current Yr to Date Actual	Proposed Budget
<b>EEE Expenses:</b>					
000.1200.100.	Salaries	\$111,372	\$92,531	\$132,394	\$129,346
000.1200.200.	Employee Benefits	\$26,799	\$35,050	\$35,994	\$37,010
000.1200.300.	Contracted Services	\$4,231	\$9,500	\$8,124	\$11,462
000.1200.500.	Tuition Placements, Travel and Other Svs	\$1,163	\$4,100	\$1,286	\$4,100
000.1200.600.	Supplies	\$708	\$750	\$988	\$750
<b>Function: Direct Instruction Special Education - 1200</b>		<b><u>\$144,273</u></b>	<b><u>\$141,931</u></b>	<b><u>\$178,786</u></b>	<b><u>\$182,668</u></b>
000.2100.100.	Salaries	\$58,302	\$59,862	\$59,862	\$61,060
000.2100.200.	Employee Benefits	\$23,361	\$25,277	\$24,692	\$26,179
000.2100.300.	Contracted Services	\$17,202	\$24,700	\$8,175	\$24,700
<b>Function: Student Support Services - 2100</b>		<b><u>\$98,865</u></b>	<b><u>\$109,839</u></b>	<b><u>\$92,729</u></b>	<b><u>\$111,939</u></b>
000.2200.300.	Contracted Services	\$2,835	\$1,800	\$1,594	\$1,800
<b>Function: Instructional Staff Support Services - 2200</b>		<b><u>\$2,835</u></b>	<b><u>\$1,800</u></b>	<b><u>\$1,594</u></b>	<b><u>\$1,800</u></b>
000.2300.300.	Contracted Services	\$324	\$0	\$0	\$0
<b>Function: General &amp; Administrative Services - 2300</b>		<b><u>\$324</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
<b>Grand Total EEE Expenditures</b>		<b>\$246,297</b>	<b>\$253,570</b>	<b>\$273,109</b>	<b>\$296,407</b>
<b>Special Education Expenses:</b>					
000.1200.100.	Salaries	\$2,718,073	\$2,954,275	\$2,614,307	\$2,700,763
000.1200.200.	Employee Benefits	\$1,590,047	\$1,648,799	\$1,485,736	\$1,620,342
000.1200.300.	Contracted Services	\$29,844	\$11,520	\$12,777	\$38,310
000.1200.500.	Tuition Placements, Travel and Other Svs	\$458,038	\$493,595	\$116,473	\$648,224
000.1200.600.	Supplies	\$11,930	\$20,750	\$15,970	\$20,750
<b>Function: Direct Instruction Special Education - 1200</b>		<b><u>\$4,807,932</u></b>	<b><u>\$5,128,939</u></b>	<b><u>\$4,245,263</u></b>	<b><u>\$5,028,389</u></b>
000.2100.100.	Salaries	\$614,664	\$651,004	\$656,850	\$674,078
000.2100.200.	Employee Benefits	\$203,804	\$226,609	\$230,991	\$209,373

## Rutland Northeast Supervisory Union EEE & Special Ed Proposed Budget FY2017

Account	Description	Prior Year Actual	Current Year Budget	Current Yr to Date Actual	Proposed Budget
000.2100.300.	Contracted Services	\$144,379	\$191,063	\$82,586	\$200,247
	<b><i>Function: Student Support Services - 2100</i></b>	<b><u>\$962,847</u></b>	<b><u>\$1,068,676</u></b>	<b><u>\$970,427</u></b>	<b><u>\$1,083,698</u></b>
000.2200.300.	Contracted Services	\$365	\$3,100	\$0	\$3,100
	<b><i>Function: Instructional Staff Support Services - 2200</i></b>	<b><u>\$365</u></b>	<b><u>\$3,100</u></b>	<b><u>\$0</u></b>	<b><u>\$3,100</u></b>
000.2300.300.	Contracted Services	\$8,064	\$7,694	\$0	\$0
	<b><i>Function: General &amp; Administrative Services - 2300</i></b>	<b><u>\$8,064</u></b>	<b><u>\$7,694</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
000.2400.100.	Salaries	\$196,461	\$199,940	\$267,638	\$263,419
000.2400.200.	Employee Benefits	\$52,189	\$62,892	\$71,156	\$88,283
000.2400.800.	Other: Dues, Fees, Interest	\$485	\$0	\$1,810	\$0
	<b><i>Function: Principal and Administrative Office - 2400</i></b>	<b><u>\$249,135</u></b>	<b><u>\$262,832</u></b>	<b><u>\$340,604</u></b>	<b><u>\$351,702</u></b>
000.2700.100.	Salaries	\$102,179	\$76,728	\$136,485	\$113,847
000.2700.200.	Employee Benefits	\$29,665	\$37,491	\$55,268	\$51,751
000.2700.300.	Contracted Services	\$1,895	\$1,000	\$40	\$1,000
000.2700.600.	Supplies	\$54,323	\$42,000	\$0	\$42,000
000.2700.700.	Van Lease Payment	\$4,071	\$4,100	\$4,071	\$4,100
	<b><i>Function: Transportation Services - 2700</i></b>	<b><u>\$192,133</u></b>	<b><u>\$161,319</u></b>	<b><u>\$195,864</u></b>	<b><u>\$212,698</u></b>
<b>Grand Total Special Education Expenses</b>		<b>\$6,220,476</b>	<b>\$6,632,560</b>	<b>\$5,752,158</b>	<b>\$6,679,587</b>
<b>Grand Total EEE and Special Education Expenses</b>		<b>\$6,466,773</b>	<b>\$6,886,130</b>	<b>\$6,025,267</b>	<b>\$6,975,994</b>

## Rutland Northeast Supervisory Union EEE & Special Ed Proposed Budget FY2017

Account	Description	Prior Year Actual	Current Year Budget	Current Yr to Date Actual	Proposed Budget
<b>Revenues:</b>					
024.1300.000	Sped Excess Costs Tuition	\$0	\$0	\$1,881	\$0
032.1300.000	Common Connect Tuition	\$31,990	\$0	\$0	\$0
033.1300.000	Tutorial Program Tuition Revenue	\$18,576	\$0	\$0	\$0
024.1932.000	Sped Assessments	\$0	\$0	\$531	\$0
<b>Function: Local Revenues</b>		<b><u>\$50,566</u></b>	<b><u>\$0</u></b>	<b><u>\$2,412</u></b>	<b><u>\$0</u></b>
024.3205.000	Care & Custody Reimbursements	\$91,819	\$103,747	\$14,490	\$185,136
<b>Function: State Revenues</b>		<b><u>\$91,819</u></b>	<b><u>\$103,747</u></b>	<b><u>\$14,490</u></b>	<b><u>\$185,136</u></b>
026.4228.000	EEE - Idea/B Grant	\$19,180	\$18,350	\$5,844	\$18,350
028.4226.000	Idea/B Grant	\$481,824	\$457,618	\$157,866	\$415,701
<b>Function: Federal Revenues:</b>		<b><u>\$501,004</u></b>	<b><u>\$475,968</u></b>	<b><u>\$163,710</u></b>	<b><u>\$434,051</u></b>
024.5400.000	Prior Year Refunds	\$1,205	\$0	-\$1,999	\$0
026.4228.000	EEE Idea-B PY Grant Revenue	\$1,687	\$0	\$0	\$0
031.5400.000	Barstow Sped Prior Year Encumb	\$840	\$0	\$0	\$0
032.5400.000	Prior Year Refunds	\$30	\$0	\$0	\$0
028.4226.000	Prior Year Revenue	\$185,173	\$0	\$0	\$0
<b>Function: Prior Year Refunds</b>		<b><u>\$188,935</u></b>	<b><u>\$0</u></b>	<b><u>-\$1,999</u></b>	<b><u>\$0</u></b>
000.1932.000	Barstow Assessments	\$885,177	\$878,007	\$395,103	\$913,972
000.1932.000	Leicester Assessments	\$243,685	\$258,441	\$116,299	\$216,906
000.1932.000	Mendon Assessments	\$53,595	\$172,121	\$61,963	\$266,761
000.1932.000	Sudbury Assessments	\$104,673	\$107,483	\$48,367	\$127,667
000.1932.000	Whiting Assessments	\$140,596	\$146,662	\$260,703	\$143,008
000.1932.000	OVUHS Assessments	\$2,202,458	\$2,356,436	\$865,160	\$2,347,621
000.1932.000	Brandon Assessments	\$1,240,456	\$1,360,983	\$612,442	\$1,345,241
000.1932.000	Chittenden Assessments	\$160,283	\$169,017	\$60,847	\$116,293
000.1932.000	Pittsford Assessments	\$762,228	\$801,376	\$288,495	\$806,101
000.1932.000	Goshen Assessments	\$35,312	\$55,890	\$20,120	\$73,237
<b>Functions: Assessments</b>		<b><u>\$5,828,463</u></b>	<b><u>\$6,306,416</u></b>	<b><u>\$2,729,499</u></b>	<b><u>\$6,356,807</u></b>
<b>Grand Total Revenues, Grants &amp; Assessments</b>		<b>\$6,660,787</b>	<b>\$6,886,131</b>	<b>\$2,908,112</b>	<b>\$6,975,994</b>

## Rutland Northeast Supervisory Union Transportation Proposed Budget FY2017

Account	Description	Prior Year Actual	Current Year Budget	Current Yr to Date Actual	Proposed Budget
<b>Expenditures:</b>					
555.2700.100	Salaries	\$427,583	\$401,435	\$371,655	\$406,182
555.2700.200	Employee Benefits	\$109,704	\$105,625	\$98,300	\$106,521
555.2700.300	Contracted Services	\$9,718	\$7,500	\$1,355	\$7,500
555.2700.400	Vehicle Maintenance Services	\$140,762	\$113,750	\$60,645	\$140,000
555.2700.500	Travel, Insurance, and Other Svs	\$10,269	\$20,333	\$1,534	\$20,333
555.2700.600	Fuel and Supplies	\$147,515	\$167,650	\$44,153	\$143,650
555.2700.700	Bus Lease Purchase Costs	<u>\$156,008</u>	<u>\$182,771</u>	<u>\$144,772</u>	<u>\$182,972</u>
<b>Total: Transportation Expenditures</b>		<b>\$1,001,559</b>	<b>\$999,064</b>	<b>\$722,414</b>	<b>\$1,007,158</b>
<b>Revenues:</b>					
555.1999.000	Transportation Fund Balance Forward	\$0	\$2,079	\$0	\$31,604
555.1933.000	Trans Reimbursements	\$119,805	\$116,000	\$9,024	\$110,000
555.1939.000	Transportation Assessment Leicester	\$35,068	\$35,528	\$26,646	\$16,974
555.1939.000	Transportation Assessment Sudbury	\$14,643	\$14,559	\$10,919	\$9,430
555.1939.000	Transportation Assessment Whiting	\$20,244	\$20,158	\$15,118	\$10,837
555.1939.000	Transportation Assessment OVUHS	\$358,102	\$353,833	\$265,375	\$198,192
555.1939.000	Transportation Assessment Brandon	\$173,011	\$174,916	\$87,458	\$93,636
555.1939.000	Transportation Assessment Chittenden	\$31,581	\$42,914	\$21,457	\$22,950
555.1939.000	Transportation Assessment Barstow	\$140,236	\$127,138	\$63,569	\$66,972
555.1939.000	Transportation Assessment Pittsford	\$107,305	\$104,991	\$52,496	\$60,175
555.1939.000	Transportation Assessment Goshen	\$5,027	\$6,948	\$3,474	\$4,779
555.1990.000	Trans Insurance Settlement	\$689	\$0	\$1,525	\$0
555.1990.000	Homeless Transportation Svs Reimbursement	\$27,421	\$0	\$0	\$0
555.3150.000	Transportation Aid	\$0	\$0	\$0	\$381,609
555.5400.000	Prior Year Revenue	<u>\$32</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total: Transportation Revenues</b>		<b>\$1,033,164</b>	<b>\$999,064</b>	<b>\$557,061</b>	<b>\$1,007,158</b>

# Rutland Northeast Supervisory Union Central Office Proposed Budget FY2017

Account	Description	Prior Year Actual	Current Year Budget	Current YR to Date Actual	Proposed Budget
<b>Expenditures:</b>					
001.1900.60C	Supplies	\$8,000	\$0	\$0	\$0
	<b>Function: Expenses of Donations and Grants - 1900</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
001.2200.10C	Salaries	\$298,383	\$313,482	\$308,023	\$319,591
001.2200.20C	Employee Benefits	\$122,520	\$146,032	\$125,043	\$139,448
001.2200.30C	Contracted Services	\$20,582	\$21,000	\$13,091	\$21,000
001.2200.50C	Travel and Other Svs	\$2,401	\$3,500	\$1,135	\$3,500
001.2200.60C	Supplies	\$12,542	\$25,135	\$18,922	\$25,135
001.2200.80C	Other: Dues, Fees, Interest	\$589	\$750	\$559	\$750
	<b>Function: Instructional Staff Support Services - 2200</b>	<b>\$457,017</b>	<b>\$509,899</b>	<b>\$466,773</b>	<b>\$509,424</b>
001.2300.10C	Salaries	\$214,950	\$211,452	\$211,152	\$217,883
001.2300.20C	Employee Benefits	\$51,276	\$51,458	\$51,777	\$60,908
001.2300.30C	Contracted Services	\$40,917	\$12,400	\$10,685	\$25,000
001.2300.50C	Travel and Other Svs	\$3,168	\$2,500	\$1,909	\$3,200
001.2300.60C	Supplies	\$497	\$800	\$332	\$800
001.2300.80C	Other: Dues, Fees, Interest	\$6,609	\$7,750	\$5,777	\$8,050
	<b>Function: General &amp; Administrative Services - 2300</b>	<b>\$317,417</b>	<b>\$286,360</b>	<b>\$281,632</b>	<b>\$315,841</b>
001.2500.10C	Salaries	\$228,053	\$236,035	\$236,170	\$240,755
001.2500.20C	Employee Benefits	\$103,832	\$112,741	\$105,268	\$116,855
001.2500.30C	Contracted Services	\$21,474	\$25,300	\$19,790	\$28,000
001.2500.50C	Travel and Other Svs	\$10,944	\$13,900	\$4,299	\$13,900
001.2500.60C	Supplies	\$6,871	\$12,500	\$3,790	\$12,500
001.2500.80C	Other: Dues, Fees, Interest	\$22,832	\$350	\$344	\$350
	<b>Function: Fiscal Services - 2500</b>	<b>\$394,006</b>	<b>\$400,826</b>	<b>\$369,661</b>	<b>\$412,360</b>
001.2600.10C	Salaries	\$11,359	\$11,801	\$11,803	\$12,037
001.2600.20C	Employee Benefits	\$7,967	\$9,365	\$6,934	\$8,941
001.2600.40C	Purchased Property Services	\$29,671	\$25,800	\$11,473	\$22,900
001.2600.50C	Travel, Insurance and Other Svs	\$12,918	\$12,850	\$3,834	\$13,900
001.2600.60C	Supplies and Utilities	\$19,072	\$27,600	\$6,509	\$22,600
	<b>Function: Facility Operation &amp; Maintenance Svs -2600</b>	<b>\$80,987</b>	<b>\$87,416</b>	<b>\$40,553</b>	<b>\$80,378</b>
001.5300.00C	Transfer to other fund	\$600	\$0	\$0	\$0
	<b>Function: Fund Transfers - 5300</b>	<b>\$600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Grand Total Expenditures</b>	<b>\$1,258,027</b>	<b>\$1,284,501</b>	<b>\$1,158,619</b>	<b>\$1,318,003</b>

## Rutland Northeast Supervisory Union Central Office Proposed Budget FY2017

Account	Description	Prior Year Actual	Current Year Budget	Current YR to Date Actual	Proposed Budget
<b>Revenues:</b>					
001.1999.00C	Fund Balance Forward	\$0	\$23,976	\$0	\$62,388
001.1500.00C	Interest	\$885	\$1,800	\$449	\$800
001.1920.00C	Donations	\$8,000	\$0	\$0	\$0
001.1931.00C	Assessment - Brandon	\$280,261	\$284,731	\$142,365	\$282,663
001.1932.00C	Assessment - Chittenden	\$114,944	\$109,934	\$54,967	\$105,380
001.1933.00C	Assessment - Goshen	\$7,978	\$11,693	\$5,846	\$15,389
001.1934.00C	Assessment - Leicester	\$55,057	\$54,068	\$54,068	\$45,577
001.1935.00C	Assessment - Mendon	\$83,325	\$81,684	\$40,842	\$82,277
001.1936.00C	Assessment - Pittsford	\$172,213	\$167,656	\$83,828	\$169,372
001.1937.00C	Assessment - Sudbury	\$23,649	\$22,487	\$22,487	\$26,826
001.1938.00C	Assessment- Whiting	\$31,765	\$30,683	\$30,683	\$30,049
001.1939.00C	Assessment- OVUHS	\$497,610	\$492,989	\$492,989	\$493,284
001.1990.00C	Pcard Rebate	\$6,740	\$2,800	\$600	\$4,000
001.3714.00C	Merger Study Grant	\$5,000	\$0	\$0	\$0
001.5400.00C	Prior Year Refunds	\$22,091	\$0	\$498	\$0
001.5720.00C	Insurance Refunds/Grants	\$0	\$0	\$5,000	\$0
001.5800.00C	Grant Admin Fee	\$22,524	\$0	\$0	\$0
001.5900.00C	E-Rate Reimbursement	<u>\$947</u>	<u>\$0</u>	<u>\$900</u>	<u>\$0</u>
<b>Grand Total Revenues</b>		<b>\$1,332,989</b>	<b>\$1,284,501</b>	<b>\$935,522</b>	<b>\$1,318,004</b>

District: <b>Mendon</b>		<b>T122</b>		Property dollar equivalent yield	Homestead tax rate per \$9,950 of spending per equalized pupil	
County: <b>Rutland</b>		<b>Rutland Northeast</b>		<b>9,950</b>	<b>1.00</b>	
				<b>11,065</b>	Income dollar equivalent yield per 2.0% of household income	
<b>Expenditures</b>		<b>FY2014</b>	<b>FY2015</b>	<b>FY2016</b>	<b>FY2017</b>	
1.	<b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$2,381,382	\$2,377,773	\$2,472,632	\$2,596,650	1.
2.	<i>plus</i> Sum of separately warned articles passed at town meeting	-	-	-		2.
3.	<i>minus</i> Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	-	-	-		3.
4.	<b>Locally adopted or warned budget</b>	\$2,381,382	\$2,377,773	\$2,472,632	\$2,596,650	4.
5.	<i>plus</i> Obligation to a Regional Technical Center School District if any	-	-	-		5.
6.	<i>plus</i> Prior year deficit repayment of deficit	-	-	-		6.
7.	<b>Total Budget</b>	\$2,381,382	\$2,377,773	\$2,472,632	\$2,596,650	7.
8.	S.U. assessment (included in local budget) - informational data	\$83,397	\$83,325	\$81,684	\$82,277	8.
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-	9.
<b>Revenues</b>						
10.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$428,367	\$398,824	\$401,002	\$522,171	10.
11.	<i>plus</i> Capital debt aid for eligible projects pre-existing Act 60	-	-	-		11.
12.	<i>minus</i> All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)	-	-	-		12.
13.	<b>Offsetting revenues</b>	\$428,367	\$398,824	\$401,002	\$522,171	13.
<b>Education Spending</b>		<b>\$1,953,015</b>	<b>\$1,978,949</b>	<b>\$2,071,630</b>	<b>\$2,074,479</b>	
14.	<b>Equalized Pupils</b>	172.60	166.56	160.73	155.10	
<b>Education Spending per Equalized Pupil</b>		<b>\$11,315.27</b>	<b>\$11,881.30</b>	<b>\$12,888.88</b>	<b>\$13,375.11</b>	
17.	<i>minus</i> Less ALL net eligible construction costs (or P&I) per equalized pupil	\$401.00	\$413.39	\$438.29	NA	17.
18.	<i>minus</i> Less share of SpEd costs in excess of \$50,000 for an individual (per eqpup)	\$4.54	\$5.22	\$13.98	NA	18.
19.	<i>minus</i> Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per eqpup)	-	-	-	NA	19.
20.	<i>minus</i> Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per eqpup)	-	-	-	NA	20.
21.	<i>minus</i> Estimated costs of new students after census period (per eqpup)	-	-	-	NA	21.
22.	<i>minus</i> Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per eqpup)	-	-	-	NA	22.
23.	<i>minus</i> Less planning costs for merger of small schools (per eqpup)	-	-	-	NA	23.
24.	<i>minus</i> Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per eqpup)	NA	NA	-	NA	24.
25.	Allowable growth per pupil spending threshold (secs. 37 & 38, Act 46, 2015)	threshold = \$15,456 NA	threshold = \$16,166 NA	threshold = \$17,103 NA	District Threshold NA	25.
26.	<i>plus</i> Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-	26.
27.	Per pupil figure used for calculating District Equalized Tax Rate	\$11,315	\$11,881	\$12,889	\$13,375.11	27.
28.	District spending adjustment (minimum of 100%)	123.651% based on \$9,151	127.962% based on \$9,285	136.260% based on \$9,459	NA	28.
<b>Prorating the local tax rate</b>						
29.	Anticipated district equalized homestead tax rate (to be prorated by line 30) [\$13,375.11 ÷ (\$9,950.00 / \$1.000)]	\$1.1623 based on \$0.94	\$1.2540 based on \$0.98	\$1.3490 based on \$0.99	\$1.3442 based on \$1.00	29.
30.	Percent of Mendon equalized pupils not in a union school district	100.00%	100.00%	100.00%	100.00%	30.
31.	Portion of district eq homestead rate to be assessed by town (100.00% x \$1.34)	\$1.1623	\$1.2540	\$1.3490	\$1.3442	31.
32.	<b>Common Level of Appraisal (CLA)</b>	106.05%	105.13%	103.41%	101.15%	32.
33.	Portion of actual district homestead rate to be assessed by town (\$1.3442 / 101.15%)	\$1.0960 based on \$0.94	\$1.1928 based on \$0.98	\$1.3045 based on \$0.99	\$1.3289 based on \$1.00	33.
If the district belongs to a union school district, this is only a <b>PARTIAL</b> homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.						
34.	Anticipated income cap percent (to be prorated by line 30) [(\$13,375.11 ÷ \$11,065) x 2.00%]	2.23% based on 1.80%	2.30% based on 1.80%	2.45% based on 1.80%	2.42% based on 2.00%	34.
35.	Portion of district income cap percent applied by State (100.00% x 2.42%)	2.23% based on 1.80%	2.30% based on 1.94%	2.45% based on 1.94%	2.42% based on 2.00%	35.
36.	Percent of equalized pupils at union 1	-	-	-	-	36.
37.		-	-	-	-	37.
- Following current statute, the Tax Commissioner recommended a property yield of \$9,955 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$11,157 for a base income percent of 2.0% and a non-residential tax rate of \$1.538. <b>New and updated data have changed the proposed property yield to \$9,870 and the income yield to \$11,065.</b>						
- Final figures will be set by the Legislature during the legislative session and approved by the Governor.						
- The base income percentage cap is 2.0%.						



# **Minutes of the Mendon School District Meeting**

## **Monday, March 2, 2015**

### **Mendon Mountainview Lodge**

Moderator, Christopher Corsones called the meeting to order at 8:30 p.m. Chris introduced Michelle Erickson to start the School District Reports. Michelle noted that her term expires this year.

#### **ARTICLE I. To hear the reports of the Mendon School District Officers and take action thereon.**

Michelle advised that

- There are 201 students at Barstow in pre-K through 8<sup>th</sup> grades.
- At the end of this school year Karen Prescott, principal of Barstow, will retire and in her place L. Jenne from Potsdam, New York will take over that post.
- There is currently one teacher per grade. Kindergarten has 1.5, first and second grades have on 3 FTE each and both share a .5 FTE. Third grade has 2 FTE's.
- Michelle explained the new alpha-numeric grading system, as well as the NECAP results of grades 3 through 8, and 4 through 8. Matt expanded on how students are graded on standards now. Matt noted that the Reading Specialist was not what they had hoped for, so those duties will be assumed by the other teachers. Erica McLaughlin felt there was a need to keep a position if it has value.

Jonathan Reynolds reviewed the Barstow budget, it was noted that teachers' salaries are down 14%, while health costs are up 4.5%. High School tuition has risen \$500 per student. Jennifer Bagley wondered if the decrease in salaries was due to the 5 retiring teachers. Matt explained this is part of it, but also there is earned vacation and pay-outs which are due to those teachers. Megan Smith wondered if a policy shouldn't be put in place which would require all vacation time to be taken or lost. Matt explained that teachers unions have a large voice in that type of regulating.

#### **ARTICLE II. To have presented by the Board of School Directors of the Mendon Town School District its estimate of expenses for the ensuing year and to appropriate such sum as it, the Mendon Town School District, deems necessary for said expenses, together with the amount required to pay any balances left unpaid from the preceding year, expressing said sum in dollars in its vote.**

Matt took the floor to review the Mendon School budget which he felt was difficult.

- Mendon will pay \$93,000 more to Barstow than last year.
- While there are fewer students, Special Education costs were significant, however most of that money comes back to the town, but there is almost a one-year lag.
- Matt also noted that over the past 3 years, the budget has decreased by 2.45%. Matt explained the difficult concept of "ghost students" versus actual student count.
- Even more difficult to understand, Matt explained Act 361, which includes a State imposed 2% cap on any increase in the education budget as well as changes which are expected to affect school boards in the future..

Amy Merrill moved to approve Article II and it was seconded by Greg Smith and unanimously approved.

#### **ARTICLE III. To see if the voters of the Mendon Town School District will authorize the Board of School Directors to borrow money in anticipation of taxes to meet the necessary expenses of the district.**

Greg Smith moved to approve Article III, and it was seconded by Larry Courcelle. Matt stated this is pro-forma and it allows Mendon to empower the School Board of Directors.

Upon a floor vote it was approved unanimously.

#### **ARTICLE IV. To transact any other business proper to be done when met.**

There is no business.

**ARTICLE V: To elect School District Officers:**

- A. School Moderator for a term of one (1) year**
- B. School Director for a term of three (3) years.**

The School District Meeting adjourned at 9:09 p.m. until elections tomorrow, March 3, 2015.

Respectfully submitted,

/s/ Michelle Erickson, School District Chair

/s/ Marie E. Conway, Town Clerk

/s/ Christopher Corsones, Moderator

**Minutes of the Mendon Town School District Special Meeting  
Monday, January 18, 2016, 6:00pm  
Community United Methodist Church**

**Mendon School Board Members Present:** Michelle Erickson; Erica McLaughlin

Deb Singiser and Liz Stahura, Chittenden School Board Members, were also in attendance.

Michelle Erickson called the meeting to order at 6:00pm with the Pledge of Allegiance.

Michelle introduced the members of the Mendon and Chittenden School Boards.

A nomination was made by Matt Conway, seconded by Gerhard Seiller and passed to appoint Jack Kennelly as moderator for the meeting.

Michelle referenced the Articles to be voted on in the election taking place on Tuesday, January 19, 2016.

Michelle indicated that copies of the Articles will be available at the polls on Tuesday and that the polls will be open 7am-7pm.

**Act 46 Study Committee Members Present:** Matt Conway and Cort Jones. Matt Conway addressed the group (approximately 35 people) and talked about Act 46 and outlined what this vote will accomplish. A unified Barstow School District would be created and would include a new board made up of two Chittenden Directors, one Mendon member and one at-large member. Cort Jones addressed the group and talked about the benefits of centralized services. There was discussion regarding the tax rate and the CLA (common level of appraisal).

A motion was made by Sarah Tully, seconded by Mike Tully and passed to allow Kellie Becker to address the group. Matt responded to Kellie's comments that maintaining school choice is extremely important and that the Boards have chosen an accelerated timeline in order to realize tax benefits.

A motion was made by Erica McLaughlin, seconded by Cort Jones and passed to allow Deb Singiser to address the group.

Moderator Jack Kennelly thanked the Board and Committee members for their work. He also thanked the Church folks for hosting the meeting.

A motion was made by Jay Knable and seconded by Cort Jones to adjourn the meeting at 6:55 PM.

Respectfully submitted,

/s/ Jack Kennelly, Moderator

/s/ Lisa Wilson, Recording Secretary

/s/ Michelle Erickson, Chair of School District

## **Mendon Town School District Warning**

The legal voters of the Mendon Town School District are hereby notified and warned to meet at the Mendon Mountainview Lodge at 6:00 p.m. on February 29, 2016 to transact any business not involving voting by Australian ballot.

ARTICLE I. To hear the reports of the Mendon School District Officers and take action thereon.

ARTICLE II. Shall the voters of the Mendon town school district approve the school board to expend \$ 2,596,650, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$13,375 per equalized pupil. This projected spending per equalized pupil is 3.64% higher than spending for the current year.

ARTICLE III. To see if the voters of the Mendon Town School District will authorize the Board of School Directors to borrow money in anticipation of taxes to meet the necessary expenses of the district.

ARTICLE IV. To transact any other business proper to be done when met.

The meeting shall then be recessed to Tuesday, March 1, 2016 in order to vote on the following articles by Australian ballot. The polls will be open from 8:00 AM to 7:00 PM at the Mendon Town Hall.

ARTICLE V. To elect School District Officers:

- A. School Moderator for a term of one (1) year
- B. School Director for a term of three (3) years.
- C. School Director for one (1) year to finish a term of three (3) years.

ARTICLE VI. Shall the voters approve the Barstow Unified Union school district board, if the Barstow Unified Union school district is formed with operations commencing July 1, 2016, to expend \$5,821,502, which in accordance with the Barstow Unified Union School District formation plan, is the amount the school boards of Chittenden and Mendon town school districts have determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$13,349 per equalized pupils.

Dated at Mendon, Vermont, January 11, 2016.

### **MENDON BOARD OF SCHOOL DIRECTORS**

Michelle Erickson, Chair	2016
Christopher Gandin, Clerk	2016
Erica McLaughlin	2018

OFFICIAL BALLOT  
March 1, 2016  
CHITTENDEN AND MENDON TOWN SCHOOL DISTRICTS

***INSTRUCTIONS TO VOTERS:*** To vote, mark an X in the box to the left of your choice. If you wrongly mark, tear or deface the ballot, return it and obtain another.

**ARTICLE FOR VOTERS OF CHITTENDEN AND MENDON TOWN SCHOOL DISTRICTS**

Shall the voters approve the Barstow Unified Union School District board, if the Barstow Unified Union School District is formed with operations commencing July 1, 2016, to expend \$5,821,502, which in accordance with the Barstow Unified Union School District formation plan, is the amount the school boards of Chittenden and Mendon town school districts have determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$13,349 per equalized pupils.

☐

Yes

☐

No

**Warning**  
**Town Meeting –February 29, 2016**  
**Mendon Mountainview Lodge**  
**5654 US Route 4, Mendon, Vermont**

The legal voters of the Town of Mendon are hereby notified and warned to meet at the Mendon Mountainview Lodge on Monday, February 29, 2016 at 6:00 PM to transact all business except Article 12. The meeting will adjourn until March 1, 2016 at 8:00 AM, at the Mendon Town Office, to vote by Australian ballot on Article 12. Voting will close at 7:00 PM.

- Article 1 - Shall the Town authorize the Selectmen to acquire by gift or purchase, land for municipal forest, to produce wood products, maintain wildlife habitat, protect water supplies, provide forest recreation, and for conservation education purposes?
- Article 2 - Shall the town authorize the Selectboard to set the hourly compensation rate for non-salaried employees, and in the event of an appointment of a town officer at mid-term?
- Article 3 - To see if the Town will vote the Administrative portion of the budget to meet expenses and liabilities of the Town.
- Article 4 - To see if the Town will vote the Community Infrastructure portion of the budget to meet expenses and liabilities of the Town.
- Article 5 - To see if the Town will vote the Public Safety portion of the budget to meet expenses and liabilities of the Town.
- Article 6 - Shall the Town appropriate \$1,000 for the ARC Rutland Area Serving Citizens with Developmental Disabilities?
- Article 7 - Shall the Town appropriate \$1,200 for the Marble Valley Regional Transit District (The Bus)?
- Article 8 - Shall the Town appropriate \$500 for RSVP and The Volunteer Center?
- Article 9 - Shall the Town appropriate \$2,600 for the Rutland Area Visiting Nurse Association and Hospice?
- Article 10 - Shall the Town appropriate \$1,242 for Rutland Mental Health Services formerly Rutland Area Community Services?
- Article 11 - Shall the Town appropriate \$400 for The Southwestern Council on Aging?
- Article 12 - To elect all necessary Town Officers.
- Article 13 - To transact any other legal business.

Dated at Mendon, Vermont on this 25<sup>th</sup> day of January, 2016  
Selectboard:

/s/ Larry Courcelle  
/s/ Geoff Wells  
/s/ Richard Wilcox

/s/ Marie Conway, Town Clerk

Town of Mendon, VT

**SAMPLEOFFICIAL BALLOTSAMPLE**

**TUESDAY, MARCH 1, 2016**

INSTRUCTIONS TO VOTERS: To vote for a person whose name is printed on the ballot, mark a cross (X) in the square to the right of that person's name. To vote for a person whose name is not printed on the ballot, write the person's name on the blank line in the appropriate block, and mark a cross (X) in the square to the right of that person's name.

For School District Moderator-1 year term  
Vote for not more than ONE

Christopher Corsones . . . . . ☐

\_\_\_\_\_ Write-In ☐

For Selectman - 3 year term  
Vote for not more than ONE

Richard Wilcox. . . . . ☐

\_\_\_\_\_ Write-In ☐

For School Director - 3 year term  
Vote for not more than ONE

Michelle M. Erickson. . . . . ☐

\_\_\_\_\_ Write-In ☐

For Grand Juror - 1 year term  
Vote for not more than ONE

Philip Douglas. . . . . ☐

\_\_\_\_\_ Write-In ☐

For School Director - 1 year term  
(to complete 3 year term)  
Vote for not more than ONE

Chris Gandin. . . . . ☐

\_\_\_\_\_ Write-In ☐

For Constable - 2 year term  
Vote for not more than ONE

Philip Douglas. . . . . ☐

\_\_\_\_\_ Write-In ☐

For Town Moderator - 1 year term  
Vote for not more than ONE

Christopher Corsones . . . . . ☐

\_\_\_\_\_ Write-In ☐

For Treasurer - 3 year term  
Vote for not more than ONE

Marie Conway . . . . . ☐

\_\_\_\_\_ Write-In ☐

For Town Agent - 1 year term  
Vote for not more than ONE

\_\_\_\_\_ Write-In ☐

For Justice of Peace –  
(to complete 2 year term)  
Vote for not more than ONE

\_\_\_\_\_ Write-In ☐

For Delinquent Tax Collector - 1 year term  
Vote for not more than ONE

Nancy Bridge Merrill. . . . . ☐

\_\_\_\_\_ Write-In ☐

**SAMPLE  
BALLOT**

## **WARNING**

The legal voters of the Town of Mendon, Vermont, are hereby notified and warned to meet at the Town Office Building in the Town of Mendon on Tuesday, March 1, 2016, between the hours of eight o'clock (8:00) in the forenoon (a.m.), at which time the polls will open, and seven o'clock (7:00) in the afternoon (p.m.), at which time the polls will close, to vote by Australian ballot upon the following Article of business:

## **ARTICLE I**

Shall general obligation bonds of the Town of Mendon in an amount not to exceed Two Hundred Eighty-Five Thousand Dollars (\$285,000), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of financing the cost of constructing a salt shed and repairing the town highway department garage, the aggregate estimated cost of all such improvements being Two Hundred Eighty-Five Thousand Dollars (\$285,000)?

The legal voters of the Town of Mendon are further notified that voter qualification, registration and absentee voting relative to said special meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

The legal voters of the Town of Mendon are further notified that an informational meeting will be held on Monday, February 29, 2016 at the Mendon Mountainview Lodge in the Town of Mendon at six o'clock (6:00) in the evening, for the purpose of explaining the proposed improvements and the financing thereof.

Adopted and approved at a regular meeting of the Selectboard of the Town of Mendon duly called, noticed and held on January 11, 2016. Received for record and recorded in the records of the Town of Mendon on January 12, 2016.

ATTEST:

/s/ Marie Conway, Town Clerk

SELECTBOARD:

/s/ Larry Courcelle

/s/ Geoff Wells

/s/ Richard Wilcox

**SAMPLE OFFICIAL BALLOT SAMPLE**

**TOWN OF MENDON**

**SPECIAL MEETING MARCH I, 2016**

**ARTICLE I**

Shall general obligation bonds of the Town of Mendon in an amount not to exceed Two Hundred Eighty-Five Thousand Dollars (\$285,000), subject to reduction from the receipt of available state and federal grants-in-aid, be issued for the purpose of financing the cost of constructing a salt shed and repairing the town highway department garage, the aggregate estimated cost of all such improvements being Two Hundred Eighty-Five Thousand Dollars (\$285,000)?

If in favor of the bond issue,  
make a cross (x) in this square:

☐

If opposed to the bond issue,  
make a cross (x) in this square:

☐

**SAMPLE BALLOT**



## Recognition of Ten Years of Service

# Matthew Conway

Mendon School Director



Dr. Matt Conway served on the Mendon School Board from March, 2005 through June, 2015.

Matt helped facilitate many changes during his time as a board member. Among those are the renovation of the upper playing field, the successful passage of the boiler bond, and the implementation of all day Kindergarten at Barstow.

Matt's intricate knowledge of education finance laws have been a great benefit to the Town.

Matt served as chair of the board for three years during his tenure.

Thank you for your extraordinary service and dedication.

## Recognition of Nine Years of Service

# Greg Smith

## Mendon Selectboard

Greg Smith served on the Mendon Selectboard from November, 2006 through March, 2015.

During his time on the board, Greg supported the upgrade of the Town website, completion of major improvements to the Mendon Recreation Field, and the implementation of a town-wide 911 address renumbering.

Greg brought a great deal of financial expertise to the table. This was especially true during the aftermath of Tropical Storm Irene.

Greg served as chair of the board for seven years during his tenure.

Thank you for your generous commitment of time, support, and leadership.

